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| **Date** | Tuesday 9 June 2020 | **Meeting No** | 19 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 8.30am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members** |  |
| *Present** Jeni Coutts [**Chair**]
* Nic Thomas, local resident
* Tennessee Leeuwenburg, local resident
* Jonathan Forbes, local resident
* Kathy Dalton, local resident
* Nadia Ford, City of Stonnington
 | *Apologies** Tom Howgate, local resident
* Ruth Speedy, Toorak Road South Yarra Business Association
* James Robinson, local resident
* Paul Bellette, Café Republic
* Christopher Blain, South Yarra Village Residents Group
* Malcolm Ninnis, local resident
* Graham Hoy, South Yarra Residents Association
* Gillian Fraser, local resident
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| **In attendance** |  |
| *Present** Dan Young, CYP
* Camila Eviston, CYP
* Neil Bracken, CYP
* Rob Mair, CYP
* Jordan Turner, CYP
 | * Michael Prebeg, RIA
* Bridget Salvo, RIA
* Paula Williams, RPV
* Matilda Tonkin, RPV
* Sharon Campbell, RPV
 | * Stephanie Makin, RPV
* Tim Fullerton, RPV
* Sarah Haines, RPV
* Mathew Collum [**Secretariat**]
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| 1. | Welcome and introduction |
|  | Welcome and introductions from Jeni Coutts (Chair).Matters arising: * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* In relation to S16-1, the CRG discussed the location of the tram stop seat at the corner of Arthur Street and Chapel Street. RIA has consulted with the affected business and is awaiting consent to relocate the seat.
* In relation to S18-1, the CRG discussed the size of and access to the Osborne Street bridge. RPV confirmed it is unable to alter the minimum width requirement for the Osborne Street bridge as it must be wide enough to accommodate a small maintenance vehicle. RPV advised that any reduction in width to the Osborne Street bridge would likely increase the risk of accidents involving pedestrians and cyclists, as cyclists would use the bridge regardless. It would also require changes to the base planning documents which consider the multimodal use of the bridge.
* In relation to S18-2, the CRG discussed avenues for community members to make formal submissions on Osborne Street bridge design elements. RIA advised that public submissions on the Development Plan amendments had closed and the relevant documents are with the Minister for Planning for approval.
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| 2. | Presentation from project contractors |
|  | Presentation by Rob Mair (CYP), Bridget Salvo (RIA) and Neil Bracken (CYP) on current and upcoming works and COVID-19 update.Presentation by Bridget Salvo (RIA) on community and traffic impacts.Presentation by Camila Eviston (CYP) and Bridget Salvo (RIA) on environment.Matters arising:* The CRG discussed the progress made by the Tunnel Boring Machines (TBMs).
	+ CYP confirmed that all four TBMs are in operation. TBM Millie and TBM Alice were launched separately in April 2020 and May 2020 and have commenced tunnel construction from Anzac Station towards the Eastern Portal.
	+ Nadia Ford asked about the TBM disassembly process and the expected noise levels resulting from the works. CYP confirmed both TBM Millie and TBM Alice are scheduled to arrive at South Yarra (Eastern Portal) in late 2020 and it will take approximately two months to disassemble. CYP confirmed that TBM disassembly works will take place inside the retrieval shaft. CYP confirmed that it will conduct an analysis of the TBM disassembly and retrieval program and present on the expected noise levels to the CRG.
	+ Nadia Ford asked about the location of PM10 air quality monitoring devices and advised the City of Stonnington has received complaints from residents regarding elevated dust levels. CYP confirmed the results of the air quality monitoring showed very low levels of PM10 between April and June 2020 and based on the upcoming works expected to continue to see low levels. CYP confirmed the PM10 monitoring device is located on-site within proximity of the works.
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| 3. | General feedback and items for future discussion |
|  | Matters arising: * Tennessee Leeuwenburg raised concern regarding the use of extended out-of-hours works by RIA and requested the CRG be provided with a report on out-of-hours activities. RIA agreed to provide regular updates at CRG meetings regarding its out-of-hours works.
* Nic Thomas asked about the delivery of beams for the Osbourne Street bridge. RIA confirmed the beams will be delivered over two nights in June 2020 but would not be installed at that time. RIA anticipate that the beams will be installed during a day shift in July 2020.
* Jonathan Forbes requested that CYP provide as much notice as possible for TBM disassembly works at South Yarra (Eastern Portal). CYP advised it is currently considering communication activities to support community engagement, including a webpage listing delivery times. CYP confirmed it is aiming to load trucks during day-time hours.
* Nadia Ford asked about lessons learned from TBM disassembly and retrieval works at the Western Portal. CYP confirmed it will review noise modelling and monitoring data from the works at the Western Portal and relocation would be offered to residents if noise levels will be exceeded.
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| 4. | Meeting close |
|  | Matters arising:* The next meeting will be held on 21 July 2020.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**