**Minutes**

**Subject: West CLG Meeting**

**Date: 23 April 2020 Time: 5:30-7:15pm**

**Location: Virtual meeting - Zoom conference call**

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| **Attendees** |  |  |  |
| Jim Williamson (JW)   | Chair   | Peter Sammut (PS)  | West Gate Tunnel Project (WGTP MTIA)   |
| Marlon De Leon (MdL)  | Tarneit  | Anthony Havers (AH)  | WGTP MTIA  |
| Ferdinand Saliba (FS)  | Deer Park  | Liz Evans (LE)  | WGTP MTIA  |
| Bert Boere (BB)  | Brooklyn  | Geoff Liu (GL)  | WGTP MTIA  |
| Dennis Ryan (DR)  | Altona North  | Lachlan McKenzie (LM)  | WGTP MTIA  |
| Kevin Redfern (KR)  | Seabrook  | Alex Woods (AW)  | WGTP MTIA  |
| Geoff Mitchelmore (GM)  | Friends of Lower Kororoit Creek  | David Clements (DC)  | Transurban (TU)  |
| Garry Brennan (GB)  | Bike Network Victoria  | Jala Shekho (JaS)  | TU  |
| John Stirk (JS)  | BayWest BUG  | Jack Herbert (JH)  | TU  |
| Peter Kartsidimas (PK)  | RACV  | Charlie Fairbairn (CF)  | CPB John Holland Joint Venture (CPBJH JV)   |
| Adrian Ashford (AA)  | Brimbank City Council  | David Hill (DH)  | CPBJH JV  |
| Ian Butterworth (IB)  | Hobsons Bay City Council  | Sally Pieterse (SP) | CPBJH JV |
|  |  |   |   |
| **Apologies**  |   |   |   |
| Anuj Malhotra | Spotswood | Martin Wurt | MTAG |
| Steve Wilson | Friends of Stony Creek | Sue LaGreca | LeadWest |

**Agenda Items**

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| **Time** | **#** | **Item Detail** | **Owner** |
| 5.30pm  | 1  | Roll Call  | Secretariat  |
| 5.40pm  | 2  | Welcome, introductions & apologies  | Chair  |
| 6.00pm  | 3  | Questions and discussion from members  | CLG Members  |
| 6.20pm  | 4  | Actions update  | All  |
| 6.35pm  | 5  | Construction update  | CPBJH JV   |
| 7.00pm  | 6  | West Gate Tunnel Project, MTIA update  | WGTP MTIA  |
| 7.15pm  | 7  | Actions arising and close  | All   |

**Minutes**

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| **Agenda Item**  | **Item Detail** |
| 1 | **Roll Call*** GL completed a roll call and briefed the group with guidelines for the inaugural Zoom meeting.
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| 2 | **Welcome, introduction and apologies.** Meeting opened at 5:30pm. * PS acknowledged that Victoria remains in a State of Emergency until the11 May, however like the majority of the construction industry, the WGTP is exempt from Stage 3 restrictions. Construction is safely continuing across all of the MTIA projects. PS outlined that as part of the MTIA active client model, there are a number of site visit inspections underway by WGTP MTIA, amongst other project parties, to ensure COVID protocols are being met.
* PS advised that there are current restrictions on promotional communications which has included the launch of the West Gate Neighbourhood Grants program. We are hopeful that this can occur mid-year. After a very positive response to the first round of the Partnership program, we are continuing to assess the 65 applications received.
* DC thanked the project parties for their work under challenging conditions and advised that works are progressing, with CPBJH putting in a range of controls to manage COVID-19 requirements
* DC outlined that all parties are working to secure a disposal site for the tunnel spoil and that there has been a collaborative approach by all parties including the EPA to seek approvals. He noted that no decision has been made as yet.
* DC raised that there has been a recent drop of traffic across the site and the project is looking at utilising opportunities where possible.
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| 3 | **Questions and discussion from members*** DR enquired about the removal of the pedestrian bridges over the West Gate Freeway. PS explained that a date had not yet been set for removal and that the team is presently working through this matter.
* BB asked when they could expect the West Gate Neighbourhood Fund grants to open. LE confirmed that WGTP MTIA are currently reviewing partnership applications and are looking to launch grants later in the year.
* FS advised that his cycling group called into the Project visitor information centre and had a very informative session. He thanked the team for answering questions and giving everyone a great understanding of the project.
* FS enquired about a 200-metre section on the west side of the Federation Trail that had been flooded recently and asked if this was a WGTP matter. PS advised that the area to the west of Little Boundary Road is outside the WGTP zone and therefore a matter for the Department of Transport. LE mentioned that she would seek a contact with that team to help resolve FS’s question.
* JS was appreciative of the efforts by GL and team to get the virtual meeting up and running.
* KR thanked the team for the update on tunnel spoil.
* MdL expressed concern regarding recent accidents on the West Gate Freeway near Kororoit Creek and asked if there was connection to the project works. DC explained that there were three accidents in the area including a fatality. Although there are reduced lanes widths in this area, safety barriers and lower speed limits are in place. DC explained that Project traffic management plans require a road safety audit to be undertaken before works can commence and the project is confident that our works are not a contributor. DC also referred to a road safety expert who has publicly explained that the fatal crash was not attributed to road conditions.
* MdL also asked about the temporary disposal site at Wyndham Vale. PS explained that a tender process is underway to look for a permanent soil disposal site and that CPBJH are presently suggesting a temporary back up site is also likely to be needed, for use only if the permanent site is unavailable. PS advised that no decisions had been made regarding this site, or any site, and there are no further developments on the Wyndham Vale site, which is being investigated for potential as a temporary, back-up site, only if the primary site was unavailable for some unforeseen circumstance. PS ruled out speculation that it could become a permanent site.
* GB noted thanks to the Project team for assisting to resolve issues with shared path access at Hyde Street and the West Gate bridge.
* PK asked if anyone else had noticed missing cycling signage near Millers Road. BB confirmed that there was signage in this area at the beginning of works. CF commented that he was unaware of any signage being removed but will follow up this enquiry so that a response can be provided to the relevant members.
* GM noted that a large number of barriers have been swept down the Lower Kororoit Creek. CF noted that the team are aware of the problem and are working with the environment team to retrieve them. To prevent this on-going, they have been chained up to prevent further movement.
* GM asked whether design information for the shared path at Stage 2 to Grieve Parade can be provided. JaS noted that the design package will be shared with HBCC for review in the next few weeks. An action was recorded to share this design information once finalised, with relevant CLG members.
* GM expressed continued concern with the truck turning bay as he believes it does not fit in with the natural environment. CF noted the design review process has been completed. DC confirmed previous advice that unless something can be done to revise the Powercor requirements, there is no ability to change. PS confirmed there had been efforts made to assist improved outcomes. GM noted his disappointment on this issue.
* JW to follow up with GM after the meeting to determine if the concerns raised could be resolved.
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| 4 | **Actions update**Updates were provided to all members in advance of the meeting.* AW11: LE suggested AW11 maybe closed pending discussion with AM. JW believed that matter could be taken offline as it is ongoing.
* AJ9: JS agreed that this action can be closed. JS requested a new action AW12 be recorded to discuss the shared path program with interested members.
* JW advised AJ10, LW7 and LW8 remain open.
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| 5 | **Construction update*** CF provided an update on construction activity in the west zone – including M80 interchange, Millers Road interchange, Newport Rail bridge, Williamstown Road interchange, pedestrian overpass removals and replacement bus services and how the project has adapted to the challenges presented by COVID-19.
* DH said that while there are limitations with COVID-19 in engaging face to face with community members, the team are reaching out via email, phone and Zoom meetings, including a recent virtual meeting with the local community group Better West to explain drawings for the Hyde Street ramps.
* GM noted thanks to CF and team for the work done to fix the Millers Road outbound lanes.
* MdL asked if the WGTP completion date will be delayed. DC noted the team recognise there are a number of challenges to work through, however there are no changes at this time to the project completion date. PS reiterated project pressures, especially with COVID-19 impacting everyone’s day to day activities but confirmed that the team is striving to finish the project as soon as possible.
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| 6 | West Gate Tunnel, MTIA update* LM provided an overview of key areas of the West Gate Tunnel Project website. The overview was to help members navigate useful and popular pages and to assist when speaking to members of their communities.
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| 7 | **Actions arising and close**New actions: AW12: WGTP MTIA will co-ordinate a meeting between project representatives and JS, GM, IB, GB and FS to discuss the shared path program.AW13: CPBJH JV to provide Stage 2 – Grieve Parade landscape designs with WGTP MTIA to pass on to relevant CLG members once finalised. Design is expected to be issued for review to Hobsons Bay City Council in the coming weeks.JW thanked everyone for their attendance and wished all good health before closing the meeting. Meeting closed 7.18pm |