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| **Date** | Friday 3 June 2022  | **Meeting No** | 45 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum  |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Maree Klein, City of Melbourne
* Simon Pockley, Bible House
* Robert Seear, CityWest Water
* Denise Nakis, Dangerfield Building
* Kate Blackwood, Yarra Trams
* Karen Snyders, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Peter Brown, Manchester House
* Brendan Ryan, MBCM City
* Graeme Blackman, Westin Owners Corporation
* Melanie Davey, Root Partnerships (St Paul’s Cathedral)
 | *Apologies** Sara Parmar, Yarra Trams
* Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Andrew Wilkinson, Young and Jackson Hote
* Paul Jeffries, The Westin Melbourne
* Neil Hutchinson, City of Melbourne
* Marree Klein, City of Melbourne
* Calum Smyth, City of Melbourne
* Caitlyn Marshall, ACMI
* Karl Vaitiekunas, Nicholas Building
* Mustafa Wais, Yarra Trams
* Robert Sopenlehto, Bible House
* Maria Groner, Travellers Aid
* Mark Crick, ALE Group
* Michael Griffiths, Ross House Association
* Pin Ng, UniLodge
* Eugénie Austin, UniLodge
 |
| **In attendance** |  |  |
| * Blythe Chidgey, CYP
* Mary Parker, CYP
* Dan Young, CYP
* Kate Walshe, CYP
 | * Steven Weir, Lendlease
* Tom Kleinitz, Lendlease
* Libby Rule, RPV
* Shane Brown, RPV
 | * Tim Fullerton, RPV
* Raphael Symons, RPV
* Tyson Garlick, RPV
* Mathew Collum, RPV [Secretariat]
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| 1. | Introductions and Welcome  |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
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| 2. | Outstanding Actions and Issues Register  |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to C6-4, CYP will present an update on the precinct waste management strategy as part of today’s presentation.
	+ In relation to CS33-1, Steven Weir (Lendlease) and Tom Kleinitz (Lendlease) provided a brief update on the status of the Town Hall Station Oversite Development (OSD). Steven advised that Lendlease is preparing to submit its final design submission and will then share the design with individual stakeholders towards the end of June 2022. Lendlease is scheduled to provide a more detailed update at the CRG meeting in September 2022. Simon Pockley raised the opportunity to use different terminology to delineate between the separate upper and lower OSD components. Steven Weir (Lendlease) acknowledged the feedback.
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| 3. | Presentation from Cross Yarra Partnership  |
|  | Presentation from Kate Walshe (CYP) on the Project wide Update.Presentation from Blythe Chidgey (CYP) on Town Hall Station update. Presentation from Kate Walshe (CYP) on the amended CBD South Station Precinct Development Plan. Matters arising:* Simon Pockley (Bible House) and Brendan Ryan (MBCM City) raised the impacts of construction noise which has resulted in difficulties in renting out properties close to the site. Graeme Blackman (Westin Owners Corporation) also raised the significant commercial impacts. CYP acknowledged the impacts of the current excavation works and advised that the works are due to be completed by the end of July 2022. CYP advised it will continue to consult with residents individually about their lived experience and respite opportunities will continue to be offered to manage the noise impacts. RPV also noted it is happy to speak to individual stakeholders about their concerns. RPV agreed to follow up with CYP and then reach out to relevant stakeholders on the issue following the CRG meeting.
* Melanie Ashe (Flinders Quarter) asked about the location of the pedestrian crossing on Flinders Street. CYP confirmed it would remain in the same position as it was prior to commencement of the works.
* Melanie Ashe (Flinders Quarter) asked when the lane closest to the tram stop on Flinders Street would be reopened to public traffic. CYP advised that the south southern east bound lane would be opened around Christmas 2022. CYP agreed to check and confirm whether the hoardings on the tram stop would be removed when the lane reopens.
* Melanie Ashe (Flinders Quarter) asked about the reinstatement of the footpath on Flinders Street. CYP advised it is still on track to reopen the footbath towards the end of September / start of October 2022.
* The CRG discussed the amended CBD South Station Precinct Development Plan:
	+ Peter Brown (Manchester House) asked when those who made a submission on the Development Plan Amendment can expect to receive a response. Peter noted that the key concern for residents of Manchester House relates to the loading dock area at Royston Place. CYP confirmed that the public submission processed closed on Wednesday 1 June, less than 48 hours ago, and the Project team has commence the review of submissions, this is a comprehensive process that includes the review of all submissions by the Project team, review of the Development Plan amendment documentation, and preparation of a consultation summary. CYP noted that it is a detailed process that is now underway, and as part of the review process, feedback will be provided to key stakeholders, and individual submitters where details are provided, as well as the CRG. Feedback will include the key issues raised, and response.
	+ Simon Pockley (Bible House) raised concerns that summarising the submissions will lose some of the important details and may not accurately express the concerns of residents. Simon also raised dissatisfaction with the consultation process and asked whether the summary of the submissions will be shared with the CRG. CYP advised that a detailed consultation report is provided to the Minister, and includes all feedback received through the public display process via the Engage Victoria website, the report includes Project responses to issues raised. CYP confirmed that key stakeholders and community members will receive a response from the Project (where contact details have been provided) to their submission. CYP confirmed that the consultation summary register relating to an individual submitters comments can be provided if requested. RPV confirmed that each submission received as part of the Development Plan Amendment process is reviewed and given full consideration.
	+ Simon Pockley (Bible House) asked who from the project is responsible for considering the whole scope of works and how each component may impact another area. CYP advised that the proposed Development Plan which is submitted to the Minister for Planning is reviewed by RPV, Department of Planning, Office of the Victorian Government Architect as well as a number of other organisations as required under the Environmental Management Framework which was approved for the project by the Minister of Planning following the Environment Effects Statement (EES) process. Simon asked if CRG members could contact the review committee directly. CYP advised that it is an internal government committee and would therefore need to seek advice.
	+ Melanie Ashe (Flinders Quarter) suggested that there had been a lack of information provided to residents in relation to waste access and loading in Royston Place / Flinders Lane. Melanie Ashe (Flinders Quarter) requested a copy of the Independent Modelling data which was undertaken. RPV advised that it is committed to continuing to provide CRG members with accurate and timely information and CRG members are also encouraged to contact RPV or CYP outside of the regular meetings. CYP advised that the Independent Modelling data was distributed by RPV, however Melanie may not have been included in the distribution list. Simon Pockley (Bible House) confirmed he has received the data. CYP confirmed the data would be sent directly to Melanie following the meeting.
* Graeme Blackman (Westin Owners Corporation) raised the opinion that the CBD South CRG is not meeting its objectives as per the Terms of Reference. Graeme noted the significant impacts the project has had on some residents. RPV acknowledged the feedback and the impacts which the project is having on residents. RPV advised that the CRG is a critical forum for discussion, but it does not believe that it is within the CRG remit to resolve individual stakeholder concerns. RPV also noted there is significant engagement with residents separately from the CRG meetings.
* Graeme Blackman (Westin Owners Corporation) raised the opportunity to arrange a Town Hall meeting with the Minister to allow the concerns of the CRG members to be heard. Chris Lovell (Chair) agreed to follow up with RPV and CYP to consider an appropriate way forward for the CRG and provide a response at the next meeting.
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| 4. | General feedback, items for future discussion and meeting close. |
|  | Matters arising:* Rob Moore (City of Melbourne) advised he will be leaving the CRG following today’s meeting. Chris Lovell (Chair) and the CRG Members acknowledged Rob for his valuable contribution to the CRG.
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| **5.** | **Meeting close** |
|  | Next meeting Friday 15 July 2022, 8.00am-9.30am, online via Zoom. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **CS44-1** | RPV to consult with CYP and then reach out to relevant stakeholders in relation to stakeholder concerns about noise impacts and effectiveness of CRG.  | RPV/CYP |
| **CS44-2** | Chris Lovell (Chair) to follow up with RPV and CYP to consider an appropriate way forward for the CRG following issues raised by the CRG in relation to the consultation process for the Development Plan Amendment and the functions of the CRG.  | RPV / Chris Lovell |