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| **Date** | Friday 16 September 2022 | **Meeting No** | 26 |
| **Chair** | Chris Lovell | **Time** | 7.30 – 9:00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **In attendance** |  |
| *Present*   * Chris Lovell [Chair] * Robert Seear, Greater Western Water * Karen Snyders, City of Melbourne * Rob Oke, North & West Melbourne Association * Robert Moore, Parkville Association * Rachael Palmer, North Melbourne Residents Association * Kim Norton, CYP * Cameron Fields, CYP * Paul Dal Pra, CYP * Reece Wilkinson, CYP * Sarah Robins, CYP * Christian Green, CYP | * Kate Masters, CYP * Claire Johnson, RPV * Toph Papasidero, RPV * Raj Thurman, RPV * Eli Firestone, RPV * Tim Fullerton, RPV * Mathew Collum, RPV [Secretariat]   *Apologies*   * Tim Benedict, Victorian Planning Authority * Tallia Gilarry, City of Melbourne * Rod Johnston, George Weston Foods * Peter Gerrand, North & West Melbourne Association * Rob Mair, CYP |

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| 1. | Introductions and welcome |
|  | Matters arising:   * Chris Lovell welcomed members of the Community Reference Group (CRG). |
| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:   * The CRG discussed the Outstanding Actions and Issues Register.   + In relation to action P17-1, CYP confirmed that it has presented information to relevant stakeholders on the Intake Substation works and the architectural design of the facade and landscaping and the item can be closed.   + In relation to action P23-1, RPV advised that CYP will continue to present future updates to the CRG in relation to operational noise and vibration. RPV advised it will continue to engage with Rail Network Alliance (RNA), CYP and Metro Trains Melbourne (MTM) to consider the timeline for when more information can be provided to the CRG in relation to operational safety, trial operations and testing and commissioning.   + In relation to P24-1, RPV confirmed it is engaging with MTM to consider whether there is scope for a future community consultative committee for MTP operations.   + In relation to P25-1, RPV confirmed that passengers will be able to travel between Town Hall Station and Flinders Street Station using the underground pedestrian connection without having to touch off and then back on using their myki or other fare card.   + In relation to P25-2, RPV provided an update on the planned works on Royal Parade north of the hospital precinct including a visual plan of the area.   + In relation to P25-3, RPV confirmed that RNA will present on the new rail signalling system at the next CRG meeting in November 2022.   + In relation to P25-4, CYP will present an update on the public realm works at Arden during today’s CRG meeting. |
| 3. | Presentation from project contractors |
|  | Presentation by Kim Norton (CYP) on the project wide update.  Presentation by Reece Wilkinson (CYP) on the rail and tunnel fit out works.  Presentation by Cameron Fields (CYP) on the Arden construction update.  Presentation by Paul Dal Pra (CYP) on the Parkville construction update.  Presentation by Kim Norton (CYP) on environment.  Presentation by Sarah Robins (CYP) on the Creative Program.  Presentation by Christian Green (CYP) and Kim Norton (CYP) on precinct-based communications and engagement.  Matters arising:   * Rachael Palmer asked about the compatibility of current and future train designs with the Platform Screen Doors (PSD) design which is being installed. CYP advised that the PSDs are compatible with various different train designs, however the current trains and PSDs will be used for many years before any changes are required. * Rachael Palmer asked whether noise and vibration data is being collected during tunnel construction works and whether CYP had received any complaints. Rachael noted that some vibration was experienced by residents during the week of 12 September 2022, however it is not known if this was associated with the Metro Tunnel Project (MTP) works. CYP advised that it continues to undertake testing at various stages of the works, and it has implemented a number of different noise attenuation features within the design. CYP noted they have not had complaints and agreed to follow to determine what, if any, noise and vibration data remains available for tunnel construction. * The CRG discussed the pedestrian diversion during the capping beam removal works outside of the Alan Gilbert Building. CYP confirmed additional signage will be in place and advised that customer service staff will be present at key locations at the start of the works to help inform pedestrians about the diversion. |
| 4. | **General feedback and items for future discussion** |
|  | Matters arising:   * Chris Lovell advised that Mary Parker has left the project. Chris acknowledged Mary’s contribution to the Creative Program. |
| 5. | Meeting close |
|  | Matters arising:   * The next meeting will be online on Friday 11 November 2022 from 7.30am-9.30am. |

**NEW ACTIONS AND ISSUES**

*No new actions recorded*