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| **Date** | Monday 27 March 2023 | **Meeting No** | 51 |
| **Chair** | Chris Lovell | **Time** | 5:30pm – 6.30pm |
| **Location** | City Square site office / Conference Call | **Minutes** | Hill Kuttner  |

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| **Members** |  |  |
| *Present** Chris Lovell [Chair]
* Neil Hutchinson, City of Melbourne
* Karen Synders, City of Melbourne
* Melanie Davey, Root Partnerships (St Paul’s Cathedral)
* Brendan Ryan, MBCM
* Rick Woodman, Bible House
* Graeme Blackman, Westin Owners Corporation
* Robert Seear, CityWest Water
* Denise Nakis, Dangerfield Building
* Maria Groner, Travellers Aid
* Mathew Wong, Yarra Trams
* Michelle Pardo, Metro Trains
 | *Apologies** Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Marg Dennis, Flinders Quarter
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Caitlyn Marshall, ACMI
* Andrew Wilkinson, Young and Jackson Hotel
* Paul Jeffries, The Westin Melbourne
* Karl Vaitiekunas, Nicholas Building
* Michael Griffiths, Ross House Association
* Pin Ng, Clements House
* Eugénie Austin, Clements House
* Kate Blackwood, Yarra Trams
* Maree Klein, City of Melbourne
* Lana Matafonov, Yarra Trams
* Mark Crick, ALE Group
* Graham Jephcott, ACMI
* Mustafa Wais, Yarra Trams
* Caitlyn Marshall, ACMI
* Peter Brown, Manchester House
* Melanie Ashe, Flinders Quarter
* Steven Weir Lendlease
* Simon Pockley, Bible House
* Robert Sopenlehto, Bible House
 |
| **In attendance** |  |  |
| * Kate Walshe, CYP
* Blythe Chidgey, CYP
* Melinda Kelly, CYP
* Teresa Scalise, CYP
 | * Andrew Cox, CYP
* Emmett Ahern, RPV
* Barry McGuren, RPV
 | * Petro Tsalikis, RPV
* Tim Fullerton, RPV
* Hill Kuttner, RPV [Secretariat]
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| 1. | Introductions and Welcome  |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
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| 2. | Outstanding Actions and Issues Register  |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to C6-4, the CRG discussed the meeting held on Thursday 23 March 2023 to further address legacy waste and logistics.
	+ The meeting agreed next steps, with CYP to circulate minutes from the meeting held on 23 March (prior to the Easter weekend), CRG members to provide any remaining questions for discussion at a future meeting to CYP, copied to the Chair, Chris Lovell by 30 April. CYP will review and prepare information for discussion at the next meeting.
	+ Graeme Blackman (WOC) requested a further in-person meeting and stressed the importance of presenters attending physically rather than online. Rick Woodman (Bible House) further supported Graeme’s comments.
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| 3. | Presentation from Cross Yarra Partnership  |
|  | Presentation from Kate Walshe (CYP) on the project wide update.Presentation from Blythe Chidgey (CYP) on Town Hall Station update.Presentation from Andrew Cox (CYP) on the Flinders Street reinstatement program.Matters arising:* Footpath closure between Clements House and Dangerfield will now commence 29 May until mid-September, rather than commence at the start of May as previously advised.

Presentation from Teresa Scalise (CYP) on Creative Program update. Matters arising:* Graeme Blackman requested a future presentation on the program look ahead for City Square, particularly the strategy for the movement of equipment and materials once the tower cranes are removed.
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| 4. | General feedback, items for future discussion and meeting close. |
|  | Matters arising: Nil |
| **5.** | **Meeting close** |
|  | Next meeting: 5:30-6:30pm, 1 May 2023.  |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| **#** | **Date Raised** | **Action/Issue** | **Owner** | **Status** | **closed** |
| CN51-1 | 27 March 2023 | CYP to email CRG members the minutes of the 23 March waste and logistics meeting, and a spreadsheet for questions to be returned by 30 April, for CYP review and discussion at the next meeting. | CYP | New |  |
| CN51-2 | 27 March 2023 | CYP to provide look ahead program for City Square including strategy for managing the movement of equipment and materials once the tower cranes are removed.  | CYP | New |  |