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| **Date** | Wednesday 25 October 2023 | **Meeting No** | 50 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members and attendees** |  |  |
| *Present*   * Jeni Coutts [**Chair**] * Neil Hutchinson, City of Melbourne * David Macnish, City of Port Phillip * Greg Gilmour, Shrine of Remembrance * Fraser Read-Smith, G12+ * Petra Glare, Albert Road Clinic * Colin Stuckey, Melbourne Grammar School * Phil Lukies, Melbourne South Yarra Residents Group * Jan Swinburne, The Botanica Apartments * Andrea Coote, The Domain * Karen Baynes, Domain Hill * Simon Spain, Hallmark apartments * Richard Henley, Hallmark apartments | *Present*   * Rob Mair, CYP * Alex Cattanach, CYP * Kate Walshe, CYP * Remy Fowler, CYP * Brett Purcell, CYP * Matt Reid, CYP * Paula Williams, RPV * Tim Fullerton, RPV * Minh Le, RPV * Martin Alvarez, RPV * Mathew Collum, RPV | *Apologies*   * Christian Lawless, Melbourne Girls Grammar School * Toni Meath, Mac Robertson Girls High School * Sarah Potter, Entrecote * Jamie McBride, Domain Road Traders * Clare Hart, Royal Botanic Gardens * Dean Nightingale, G12+ * Andrew Bennett, South Yarra Residents Association * Clifford Samson, local resident * Marilyn Wane, G12+ * Gary Brennan, Bike Network Victoria * David MacGowan, Royal Domain Tower * Kate Blackwood, Yarra Trams * Trevor Sutherland, Hallmark Apartments * Maree Klein, City of Melbourne * Gary Buck, The Botanica Apartments |

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| 1. | Introduction and Welcome |
|  | Matters arising:   * Jeni Coutts welcomed members to the meeting of the Domain Community Reference Group (CRG). |
| 2. | Outstanding actions and issues register |
|  | Matters arising:   * In relation to A49-1, RPV advised that the Department of Transport and Planning (DTP) is currently unable to provide an update on the plans for the tram network on Domain Road and St Kilda Road corridor. RPV noted that DTP is responsible for Network Planning for the future tram network and Yarra Trams is only responsible for operating the network. |
| 3. | Presentations from project contractors |
|  | Presentation by Brett Purcell (CYP) on train testing.  Presentation by Alex Cattanach (CYP) on works progress and surface construction.  Presentation by Alex Cattanach (CYP) on Civil surface works – completion forecast update.  Presentation by Matt Reid (CYP) on the environment update.  Presentation by Rob Mair (CYP) on the project-wide update.  Presentation by Teresa Scalise (CYP) Creative Program update.  Matters arising:   * Colin Stuckey asked about the testing of Electromagnetic interference (EMI) within the Parkville Precinct. CYP advised that testing of the impacts of EMI within the Parkville Precinct is ongoing. The project has been working closely with hospitals in Parkville over several years to make sure patient care isn’t impacted by Metro Tunnel testing and operations.CYP agreed to provide Andrea Coote with more information on the handover of responsibilities once passenger services commence. * Colin Stuckey asked about at-receiver monitoring of the train testing at Anzac Station. CYP advised that this due to commence before Christmas. Colin noted that the second week in December would be the ideal time for MGS as it would coincide with the school holidays. CYP agreed to confirm specific dates directly with MGS. * Karen Baynes asked about the tree located outside of the Hallmark Building. CYP advised that City of Port Phillip (CoPP) had planted the tree, however it was later deemed to be of insufficient quality by the CoPP arborist and was therefore removed. CoPP is planning to replace the tree. CYP agreed to follow up and confirm the timing of the replanting. * Karen Baynes asked about the plans for the oil stain in the area close to the tree outside of the Hallmark Building. CYP advised that discussions are ongoing with CoPP to rectify the issue of the oil stain. Karen and Simon Spain also raised that the nearby drainage system is insufficient, evidenced when the oil spill wash was attempted. CYP also acknowledged the feedback regarding the drainage and agreed to follow up and provide a response. * Fraser Read-Smith asked about the species of trees in the island across from the Hallmark Building. RPV advised that trees within the heritage boulevard are dictated by the Heritage Permit. The tree species around the vent structures are not part of the Heritage Permit and have been selected specifically for that location. Andrea Coote asked why turf wasn’t placed in the area, noting that the much of the scrub plants are already dead. CYP advised that the option of planting turf was likely rejected due to maintenance reasons as it is close to the tram tracks and therefore the lower maintenance scrub plants have been selected. CYP advised that the dead plants will be replaced, and additional species are due to be planted in the area. CoM advised that the maintenance of the area will be the responsibility of Yarra Trams. CYP agreed to provide a map showing the maintenance responsibilities in the area. * Fraser Read-Smith asked about the upcoming works to install a water main connection from under the footpath on Albert Road to the station. Andrea Coote requested CYP to consider the impacts on residents over the Christmas period when planning these works. CYP acknowledged the feedback. * Petra Glare asked about the timing for when the temporary fencing in the middle of Albert Road will be taken down. CYP advised that discussions around ongoing with CoPP regarding the function and maintenance of the area. CYP agreed to take an action to provide an update to the CRG at the next meeting. * Fraser Read-Smith asked when the chiller plants will become operational. CYP advised that the final pipe works should be completed over the next few weeks and the commissioning will take place shortly after. * Petra Glare raised concerns regarding a section of road on Kings Way just after Albert Road which keeps collapsing. CYP advised that the area is outside of the project boundary, but RPV agreed to follow up with DTP on the matter. * Jan Swinburne raised the need to update the road markings on St Kilda Road turning into Toorak Road to make it clear that traffic from the service lane needs to merge. CYP advised that there have been additional line markings added during the week of 16 October 2023. The traffic team is currently undertaking an audit of the area and will implement additional short-term measures if required. The legacy line markings and signage is planned to be installed after 1 December 2023. * Karen Baynes raised traffic issues on Albert Road from Kings Way outside of the Kettle Black Café, including vehicles double parking, vehicles not sticking to their lanes, and a lack of lighting in the area. CYP acknowledged the feedback and agreed to follow up to consider whether additional signage and lighting is required. * Karen Baynes asked when CYP is planning to add another layer of asphalt in Albert Road. CYP advised these works will likely take place in the second quarter of 2024. * Karen Baynes raised concern that vehicles are regularly using the pedestrian crossing in front of the Domain Hill to do U-turns. CYP agreed to follow up with the Traffic Team and noted that the legacy arrangement will include a red light rather than a zebra crossing. * Richard Henley raised line of sight issues caused by a newly installed sign located where vehicles turn left from Albert Road into St Kilda Road. CYP agreed to follow up on the matter. |
| 4. | General feedback and items for future discussion |
|  | Matters arising:   * Karen Baynes asked when will the leasing arrangements for the retail spaces be finalised. CYP advised there is currently an expression of interest open to potential future retailers and the process will be ongoing until early 2024. * Jan Swinburne asked what opportunities there were to arrange a trip for CRG members to ride a train. CYP acknowledged the request. * Fraser Read-Smith asked about the acceleration of works. CYP confirmed it is proceeding with its works on the basis of the accelerated program. The updated dates were shared at the previous CRG meeting. * Jan Swinburne asked whether turf could be installed around the Chiller Plants and vents on the side of the Botanica Apartments instead of the scrub grass. CYP advised that the Development Plans would not be changed, noting that they went through a significant consultation process with stakeholders including CoPP and Heritage Victoria. * Phil Lukies asked about the future plans for the Domain Road pop-up areas. CYP agreed to follow up with CoM and issue a notice to CRG members. * Petra Glare raised the parking spaces between the Albert Road Clinic and the Domain Hill are regularly being used by site workers. CYP agreed to follow upon the matter. * Petra Glare noted there is a significant amount of gravel covering the corner of Bowen Lane and Kings Way. CoPP agreed to follow up and arrange for the area to be cleaned. |
| 5. | Meeting Close |
|  | Matters arising:   * CYP advised it is planning to the next CRG meeting to be a site tour for CRG Members. CYP will provide more information over the coming weeks on the timing of the tour. |

**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER** |
| **A50-1** | CYP to follow up with CoPP and confirm the timing for when the tree outside of the Hallmark Building will be replanted and the oil stain removed. CYP to also follow up on the issue with the drainage system. | CYP |
| **A50-2** | CYP to present a map showing the legacy maintenance responsibilities of the planted vegetation. | CYP |
| **A50-3** | CYP to provide an update on the timing for when the temporary fencing in the middle of Albert Road will be taken down | CYP |
| **A50-4** | CYP to provide an update on the traffic issues on Albert Road from Kings Way outside of the Kettle Black Café. Issues raised by the CRG include vehicles double parking, vehicles not sticking to their lanes, and a lack of lighting in the area. | CYP |
| **A50-5** | CYP to provide an update on the future plans for the Domain Road pop-up park. | CYP |