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| **Date** | Monday 10 February 2025 | **Meeting No** | 63 |
| **Chair** | Chris Lovell | **Time** | 5pm – 6.30pm |
| **Location** | Westin Hotel / Conference Call | **Minutes** | Jemma Erickson  |

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| **In attendance** |  |  |
| *Present** Chris Lovell [Chair]
* Neil Hutchinson, City of Melbourne
* Maree Klein, City of Melbourne
* Damien De Groot, Map Co
* Peter Brown, Manchester House
* Eugene Austin, Clements House
* Robert Seear, Greater Western Water
* Denise Nakis, Sentigini
* Jacqueline Sultry, Lendlease
* Matthew Kwong, Yarra Trams
* Simon Pockley, Bible House
* Kate Walshe, CYP
* Melinda Kelly, CYP
* Danielle Smits, CYP
* Blythe Chidgey, CYP
* Terese Scalise, CYP
* Emmett Ahern, MTPO
* Regan Gilbert, MTPO
* Tim Fullerton, MTPO
* Petro Tsalikis, MTPO
* Danielle Koroneos, MTPO
* Jemma Erickson, MTPO [Secretariat]
 | *Apologies** Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Nazzareno Marchionda, Ross House
* Marg Dennis, Flinders Quarter
* Melanie Ashe, Flinders Quarter
* Andrew Milward-Bason, Nicholas Building
* Karl Vaitiekunas, Nicholas Building
* Michael Clarke, ALE Group
* Mark Crick, ALE Group
* Megan Herring, Young and Jackson Hotel
* Michael Griffiths, Ross House
* Kate Blackwood, Yarra Trams
* Graham Jephcott, ACMI
* Caitlyn Marshall, ACMI
* Robert Sopenlehto, Bible House
* Faruk Delalic, Verve Milano Building
* Barry Mate, Currie and Richards Building
* Louise Mate, Currie and Richards Building
* Anna Manarczyk, Melcorp Strata
* Anthony English, State Library Victoria
* Robert Moore, Brady Hotel
* Tony Battaglia, A’Beckett Tower
* Ross Jones, A’Beckett Tower
* Susan Jones, A’Beckett Tower
* Chee Wei, UEM Sunrise
* Jenna Weber, Scape
* Mark Callanan, Melbourne Central
* Robbie McGowan, RMIT
* Pin Ng, Clements House
* Paul Jeffries, The Westin Melbourne
* Matthew Harris, Aurora
* Alex McCormick, Aurora
* Melanie Davey, Root Partnerships (St Paul’s Cathedral)
* Hughie Nakis, Sentigini
* Brendan Ryan, MBCM
* Karen Snyders, City of Melbourne
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| 1. | Introductions and welcome  |
|  | Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG). |
| 2. | Outstanding Actions and Issues Register  |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to C6-4, CYP provided an update on the precinct waste management strategy. CYP is developing a new design for the location of traffic system equipment which will integrate the loading dock management system. CYP anticipates an update will be available to share in the next CRG meeting.
	+ In relation to C59-1, MTPO provided an update on the reopening of Campbell Arcade. The Degraves underpass reopened on 29 January 2025. Campbell Arcade is expected to reopen in mid 2025.
	+ Peter Brown asked who is managing tenancies in Campbell Arcade. MTPO confirmed MTM will be responsible for the tenancies and is working with MTPO to develop an EOI process.
	+ In relation to C62-1, Scape has committed to presenting at a future CRG.
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| 3. | Presentations |
|  | Presentation by Kate Walshe (CYP D&C) on the project wide update.Presentation by Blythe Chidgey (CYP D&C) on the Town Hall Station update. Presentation by Melinda Kelly (CYP D&C) on the State Library Station update. Presentation by Terese Scalise (CYP Project Co) on the Creative Program update. Matters arising: * Peter Brown asked when the CBD North Swanston Street western footpath will reopen. CYP advised the footpath is anticipated to reopen in late-April 2025.
* Peter Brown asked if Franklin Street will reopen to traffic upon opening of State Library Station. CYP advised Franklin Street will reopen to two-way traffic flow with parking on the northern side. Neil Hutchinson (CoM) advised parking will include a number of loading and disabled bays.
* Peter Brown asked when La Trobe Street eastbound will reopen. CYP advised La Trobe Street eastbound will reopen from late-March 2025.
* Peter Brown enquired as to the purpose of the glass display area pictured in Campbell Arcade. MTPO confirmed this is not a retail spot, however the purpose of the glass display is still being determined.
* Peter Brown asked about the cleaning, maintenance, and gutter system of the glass canopy at City Square. MTPO confirmed maintenance contracts outline correct procedures to maintain station assets. Box gutters are integrated within the glass canopy, and glass panels are curved to allow water to drain into the station for recycling.
* Peter Brown requested clarification as to which level CYP will complete construction at Flinders OSD prior to handover to Lendlease. CYP clarified it will complete construction to the mezzanine level prior to handover, to allow Lendlease to continue works while allowing safe entry into Town Hall Station.
* Peter Brown asked when Flinders Street eastbound will reopen to traffic. CYP advised Flinders Street will reopen to traffic prior to the opening of Town Hall Station.
* Peter Brown expressed concerns about traffic impacts from the Flinders Street westbound closure between Russell Street and Swanston Street. MTPO confirmed the disruption is now complete.
* The CRG discussed the long-term closure of Flinders Street westbound. MTPO advised that traffic modelling indicated maintaining the westbound movement past Swanston Street with the left turn southbound movement is likely to be more disruptive to traffic in the area. Based on this, a decision was made to maintain the left-hand turn onto St Kilda Road only. Vehicles wishing to continue westbound are required to detour at or before Russell Street.
* Simon Pockley raised concerns about maintaining contact points for local businesses and residents for matters relating to the station and OSD after project completion. MTPO agreed to determine and distribute key contacts to stakeholders once available.
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| C63-1 | MTPO to distribute key contacts in the operational context (post-project completion) for CBD stakeholders. |
| 4. | General feedback and items for future discussion |
|  | Matters arising:* Melinda Kelly (CYP) will be on leave for 6 months following this CRG meeting. Rebecca Smith (CYP) will assume stakeholder responsibilities for CBD North in the interim.
* Blythe Chidgey (CYP) will finish work on MTP in February 2025. Chris Lovell and the CRG attendees thanked Blythe for her contributions. Dan Young (CYP) will assume stakeholder responsibilities for CBD South going forward.
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| **5.** | **Meeting close** |
|  | * The next meeting will be on 5 May 2025.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **C63-1** | MTPO to distribute key contacts in the operational context (post-project completion) for CBD stakeholders. | MTPO |