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| **Date** | Wednesday 10 February 2021 | **Meeting No** | 28 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members and attendees** |  |  |
| *Present*   * Jeni Coutts [**Chair**] * Karen Baynes, Domain Hill * Petra Glare, Albert Road Clinic * John Bartels, City of Port Phillip * Sarah Robins, City of Port Phillip * Neil Hutchinson, City of Melbourne * Fraser Read-Smith, G12+ * Colin Stuckey, Melbourne Grammar School * Andrea Coote, The Domain * Jan Swinburne, local resident * Michael Butcher, Melbourne South Yarra Residents Group * Trevor Sutherland, Hallmark Apartments * Gary Buck, The Botanica Apartments | *Present*   * Rob Mair, CYP * Jordan Turner, CYP * Mary Parker, CYP * John Goding, CYP * James Hamilton, CYP * Andreas Mindt, CYP * Sarah Haines, RPV * Paula Williams, RPV * Rethi Scaife, RPV * Martin Alvarez, RPV * Mathew Collum [**Secretariat**] | *Apologies*   * Greg Gilmour, Shrine of Remembrance * Lili Rosic, City of Port Philip * David MacGowan, Royal Domain Tower * Christian Lawless, Melbourne Girls Grammar School * Toni Meath, Mac Robertson Girls High School * Sarah Potter, Entrecote * Jamie McBride, Domain Road Traders * Clare Hart, Royal Botanic Gardens * Dean Nightingale, G12+ * Kate Blackwood, Yarra Trams * Andrew Bennett, South Yarra Residents Association * Clifford Samson, local resident * Marilyn Wane, G12+ * Phil Lukies, Melbourne South Yarra Residents Group * Sara Parmar, Yarra Trams |

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| 1. | Welcome |
|  | Matters arising:   * Jeni Coutts welcomed members to the meeting of the Community Reference Group (CRG). * Jeni Coutts raised the opportunity to arrange a presentation from the Melbourne Airport Rail (MAR) team on how the MAR project links to the Metro Tunnel Project. The CRG members confirmed they would be interested to include the presentation as part of the next CRG meeting. * The CRG discussed the Outstanding Actions and Issues Register, including:   + In relation to D24-1, Jeni Coutts advised that discussions are ongoing with regard to the consultation phase for the Development Plan Amendment. CYP confirmed that a presentation to address the action will be scheduled over the next few months.   + In relation to D27-1, CYP will provide an update on vibration noise emanating from the Edmund Herring Oval (EHO) site and the noise generated from excavated material traveling through steel pipes to the EHO during today’s presentation. |
| D28-1 | Coordinate a presentation from the Melbourne Airport Rail (MAR) team on how the MAR project links to the Metro Tunnel Project. |
| 2. | Key Issues |
|  | Presentation by Rob Mair (CYP) on the 2021 works look ahead.  Presentation by Andreas Mindt (CYP) and Rob Mair (CYP) on tunnelling and construction update.  Presentation by James Hamilton (CYP) on Environment Update – Tunnelling.  Presentation by John Goding (CYP) on the Anzac Station works update.  Presentation by James Hamilton (CYP) on Environment update – Anzac Station.  Presentation by Mary Parker (CYP) on the Creative Program.  Matters arising:   * Colin Stuckey queried the estimated date which both Tunnel Boring Machines (TBMs) will reach the CBD South site. CYP confirmed that based on current progress it expects the first TBM to arrive at the CBD in April 2021 and the second TBM six weeks later. CYP advised that this estimate is dependent on ground conditions and whether any issues are encountered. * Gary Buck raised the data collected for the external low frequency noise at the Botanica during tunnelling does not translate to what was actually experienced by residents. Gary advised that residents could hear and feel the vibrations from the tunnelling in August 2020 but during February 2021 residents did not experience any impacts. CYP advised that during August 2020 both TBMs travelled through very hard rock (Melbourne Formation 1), whereas currently one of the TBMs is traveling through Melbourne Formation 2 which has a high content of clay. Therefore, this difference in geology may have resulted in the difference in noise and vibration experienced by residents during August 2020 compared to February 2021. * Gary Buck queried when CYP expect the noise and vibration impacts from the tunnelling works to be the most impactful for residents at the Botanica. CYP advised there may be a period of time during the final week of February 2021 to the first week in March 2021 in which both TBMs are tunnelling through the Melbourne Formation 1. * Fraser Read-Smith raised the impacts of the noisy construction works associated with the excavation and trucking of soil for Void 4, which has now been extended to 15 hours per day. Fraser advised that the street sweeping truck is particularly noisy and raised concerns regarding a lack of consultation with the community prior to commencing these works. Fraser considers that the noise levels associated with these works have exceeded Environmental Performance Requirement (EPR) NV6 guidelines. Fraser asked for clarification on the program for the works moving forward. CYP advised that 24-hours works will continue underground, excavators will be operating at the surface during evening hours and there may be truck movements on some nights to remove material. CYP advised that from 10pm all surface works will be shut down. CYP confirmed it has issued an instruction to the site teams that street sweepers are not to be used on St Kilda Road from 8pm to 7am unless absolutely necessary. CYP confirmed it is in the process removing the diesel power generators which are used for the light towers. * Andrea Coote raised the issue that noise modelling and monitoring does not always correspond with resident’s ‘lived’ experience. Andrea queried the Project’s obligations to EPRs relating to noise compliance and raised concerns regarding the high noise levels which continues to impact residents. CYP advised that the EPR NV6 target is 5 decibels (dB) above the background noise (LA90) which is 58dB. However, the Domain precinct does not achieve 58dB even when there are no night works. In the event that works are carried out up until 10pm, CYP advised that it is required to implement a Construction Noise and Vibration Management Plan, which includes a detailed out of hours procedure. Prior to undertaking out of hours works, CYP undertakes a detailed permit process which includes mitigation methods that need to be followed. During the first night of the works on 1 February 2021, CYP identified a number of issues which have been addressed. CYP confirmed it will continue to work with the community to identify and mitigate the impacts of construction noise. * Michael Butcher asked about the plans for the Edmund Herring Oval site once the TBMs reach the CBD. CYP confirmed that the slurry treatment plant equipment will be removed, but the concrete slab and fences will remain as the site will be used for ongoing construction logistics purposes. * Michael Butcher asked about the future tram arrangements at Domain Road and St Kilda Road in relation to the tram box. CYP advised that the future tram interchange and canopy will sit on top of the tram box. The return of tram services to Domain Rd will be a decision for the Department of Transport. * Colin Stuckey queried the estimated end date for the construction at the Domain Precinct. CYP advised that approximately 37 percent of the work at the Domain Precinct has been completed, although progressively more work will move underground during 2022 and will therefore not be visible from the surface level. CYP advised that the station is targeted for opening in 2025 and project progress overall is on schedule. * Trevor Sutherland asked about the expected timeframe to move St Kilda Road back to its final alignment. CYP confirmed it has a tentative target to undertake an occupation with Yarra Trams in April 2023 to move St Kilda Rd back to its final alignment. CYP advised that Domain Road will remain closed and it will be handed back at a later date. * The CRG members acknowledged the work done by the Creative Program on the Albert Road Reserve Pop Up Park for the sense of community it had brought to the area and the lighting at night. |
| 3. | General feedback and items for future discussion |
|  | Matters arising:   * Fraser Read-Smith requested that the diesel power generators which are used for the light towers are turned off after 10pm. CYP confirmed it is in the process of removing the diesel power generators and will ensure that the matter has been resolved. * Karen Baynes requested that the City of Port Phillip (CoPP) install some signage at the Albert Road Reserve Windsor Oak indicating the importance of the tree and to prevent the tree from being used to attach work out equipment. John Bartels (CoPP) acknowledged the feedback and confirmed they will explore options to address the issue. * Karen Baynes queried whether consideration had been given to organising a presentation on the Shrine to Sea project at a future CRG meeting. RPV confirmed that the Department of Environment, Land, Water and Planning (DELP) has advised that it is in the process of assessing feedback from their end 2020 community engagement relating to the project and hopes to be in a position to present on the project at a future CRG. * Trevor Sutherland asked about the status of the Park and Wells Street signalisation. RPV advised that it is working with a number of parties, with the intention to release a notification confirming the plans to undertake works to signalise the intersection during April – July 2021. * Michael Butcher asked about the St Kilda Road chiller plants designs. CYP confirmed the designs will be formally released later in 2021 and there will be an opportunity for public comment. * Andrea Coote asked whether there will be an opportunity to arrange a site tour to the tunnels. CYP confirmed it will consider the opportunity once COVID-19 restrictions are eased. |
| 4. | Meeting Close |
|  | Matters arising:   * The next meeting of the CRG is scheduled for 7.30am-9.30am, 24 March 2021. |

**NEW ACTIONS AND ISSUES**

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| **#** | **ACTION / ISSUE** | **OWNER** |
| **D28-1** | Coordinate a presentation from the Melbourne Airport Rail (MAR) team on how the MAR project links to the Metro Tunnel Project. | RPV |