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| **Date** | Wednesday 8 September 2021 | **Meeting No** | 33 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 8.45am |
| **Location** | Zoom | **Minutes** | Alana Clarke |

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| **Members and attendees** |  |  |
| *Present** Jeni Coutts [**Chair**]
* Karen Baynes, Domain Hill
* Petra Glare, Albert Road Clinic
* John Bartels, City of Port Phillip
* Neil Hutchinson, City of Melbourne
* Fraser Read-Smith, G12+
* Andrea Coote, The Domain
* Jan Swinburne, local resident
* David MacGowan, Royal Domain Tower
* Michael Butcher, Melbourne South Yarra Residents Group
* Colin Stuckey, Melbourne Grammar School
* Kate Blackwood, Yarra Trams
* Trevor Sutherland, Hallmark Apartments
* Greg Gilmour, Shrine of Remembrance
 | *Present** Rob Mair, CYP
* Jordan Turner, CYP
* Paul Ingster, CYP
* James Hamilton, CYP
* Alan Mitchley, CYP
* Kym Burgemeister, CYP
* Sarah Robins, CYP
* Paula Williams, RPV
* Rethi Scaife, RPV
* Sebastian Immaraj, RPV
* Stephanie Rayner, RPV
* Tim Fullerton, RPV
* Alana Clarke, RPV [Secretariat]
 | *Apologies** Gary Buck, The Botanica Apartments
* Christian Lawless, Melbourne Girls Grammar School
* Toni Meath, Mac Robertson Girls High School
* Sarah Potter, Entrecote
* Jamie McBride, Domain Road Traders
* Clare Hart, Royal Botanic Gardens
* Dean Nightingale, G12+
* Andrew Bennett, South Yarra Residents Association
* Clifford Samson, local resident
* Marilyn Wane, G12+
* Phil Lukies, Melbourne South Yarra Residents Group
* Sara Parmar, Yarra Trams
* Lili Rosic, City of Port Philip
* Gary Brennan, Bike Network Victoria
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| 1. | Introduction and Welcome  |
|  | Matters arising:* Jeni Coutts welcomed members to the meeting of the Community Reference Group (CRG).
* The Chair reminded members that although the contents of today’s presentation are confidential, design meetings have been booked with those CRG members having key issues to discuss in greater detail. CYP confirmed the images in the presentation are still being refined,but clarified that it encourages members to discuss other matters in the presentation with their relevant community networks.
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| 2. | Outstanding actions and issues register |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to D24-1, the updated development plan will be presented in today’s meeting.
	+ In relation to D32-1, this matter has been re-scheduled to be discussed at the next CRG meeting.
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| 3. | Presentation from project contractors |
|  | Presentation by Rob Mair (CYP) on 2021 Look Ahead.Presentation by Andreas Mindt (CYP) on tunnelling and construction update. Presentation by Paul Ingster (CYP) on Anzac Station works update.Presentation by James Hamilton (CYP) on environment update.Presentation by Bryanna Miller (CYP) on the Development Plan Amendment.Matters arising: * Fraser Read-Smith asked when the rails in the tunnel will be laid. CYP confirmed track will be laid after tunnelling support and electrical works are complete, likely another year from now.
* Fraser Read-Smith raised dust management at the Edmund Herring Oval laydown area. CYP confirmed it had substantially completed the stage of works requiring movement of equipment in this area, which will enable more consistent dust management.
* Fraser Read-Smith raised the silo still in place on Edmund Herring Oval. CYP confirmed this silo is part of the water treatment plant and will remain in place until the end of the Project.
* Fraser Read-Smith queried work hours during ongoing station fit-out, stating that out-of-hours works are disruptive to residents. CYP confirmed it intends to conduct these works during standard construction hours and mostly within the acoustic shed or underneath roof slab but clarified it may need to conduct some out-of-hours works for loading in materials. CYP confirmed it has installed a construction goods lift which will minimise reliance on the crane to move materials, reducing disruption to residents. Any changes to the plan to conduct these works during standard construction hours will be shared with this group and affected residents.
* Fraser Read-Smith asked when the acoustic shed would be taken down. CYP confirmed the shed is scheduled to be taken down in January 2022.
* Fraser Read-Smith queried the schedule for the tram and road realignment on St Kilda Road. CYP confirmed it will commence works to realign the road from February 2022, with tram alignment scheduled to take place in November 2022. Further roadworks will be required after the tram realignment, so the final road arrangement will likely be instated in 2023.
* The CRG discussed the Development Plan and amendments
	+ Colin Stuckey asked how the amendments being consulted on will be identified. CYP confirmed relevant amendments will be tracked in a change register, which references more detailed explanations and diagrams throughout the Development Plan Amendment.
	+ Andrea Coote noted that the slide detailing stakeholder engagement on the Development Plan does not reference resident engagement. CYP confirmed residents have been extensively consulted throughout the process and noted it will revisit the content of this slide.
	+ Andrea Coote asked which ministers are responsible for approving the Development Plan. CYP confirmed the Minister for Planning is responsible for approving the Development Plan.
	+ Fraser Read-Smith and John Bartels queried heritage permits. CYP confirmed the heritage permits relate to reinstatement of heritage areas, including St Kilda Road alignment and landscaping, the Shrine of Remembrance entrance public realm areas and the relocation of the South African Soldiers’ African memorial within Albert Road Reserve.
	+ Andrea Coote queried the degree to which community member input will influence the outcome of the Development Plan. CYP confirmed it is confident that it has become well acquainted with community desires since the Development Plan was first released and has worked to reflect many of these desires in the amended Development Plan. CYP has also engaged extensively with local governments as representatives of residents. The design strives to strike a compromise between the service level requirements of the train, station, trams, traffic and community needs in the most optimised arrangement for all parties. CYP confirmed that community input will be taken into account along with other stakeholder input, though the ultimate decision lies with the Minister for Planning.
	+ The CRG discussed parking bays on Albert Road. Petra Glare raised concerns about the limited parking available for the Albert Road Clinic, specifically for patients that cannot use public transport. CYP highlighted the disability-accessible parking in front of the clinic and available drop-off zones and agreed to discuss the matter further with Petra. CYP confirmed there are 52 parking bays on Albert Road in the proposed arrangement.
	+ John Bartels asked whether specific buildings would receive briefings on the Development Plan amendments. CYP confirmed relevant buildings will each have a consultation session.
	+ John Bartels asked if offset parking on side roads will be made available to compensate for lost parking on St Kilda Road. CYP said this matter is outside the scope of the Project and may be addressed by local councils.
	+ Andrea Coote queried what species of trees were proposed to be planted along St Kilda Road. CYP confirmed a mixture of London plane and English elm trees.
	+ The CRG discussed noise attenuation for chillers and potential fumes from vent stacks. CYP confirmed the vent stacks and chillers will meet a high standard of noise attenuation, with much of the visible structure of the chillers comprising noise attenuation measures. CYP confirmed the vent stacks will only emit recycled air, not fumes. In the case of a fire in the station, the vent stacks would vent smoke. Additional screening of the vent stacks and chiller plants by trees has been included in the amended Development Plan.
	+ Andrea Coote noted she was pleased with the changes to the canopy design in the amended Development Plan.
	+ Andrea Coote queried public toilet locations. CYP confirmed there will be public toilets within the underground station.
	+ Andrea Coote raised bike parking. CYP confirmed the amended Development Plan depicts bike hoops that are proposed to be installed at the commencement of the Metro Tunnel, and contingency for future hoops to be installed as needed.
	+ Karen Baynes raised Domain Hill’s driveway access close to the intersection of Albert Road north and St Kilda Road and expressed disappointment with the proposed access arrangement for the building. CYP confirmed it has not been able to safely facilitate a right-hand turn from Domain Hill onto Albert Road and Albert Rd into Doman Hill, confirming they will discuss the access arrangements in more detail in the design session with Domain Hill next week.
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| 4. | General feedback and items for future discussion |
|  | Matters arising: * Fraser Read-Smith thanked CYP for the presentation and commented that many of the proposed changes made sense, although there are issues outstanding.
* Karen Baynes thanked CYP for the presentation and expressed disappointment in the proposed access arrangements for Domain Hill.
* Jan Swinburne commented that she was pleased with the additional screening the trees will provide for the vent stacks and chiller plants, and the additional parking in the amendments.
* David MacGowan asked whether the tram tracks facilitating the turn from St Kilda Road onto Toorak Road will remain in the legacy arrangement. CYP confirmed the turn functionality will be maintained, with final routes to be determined by the Department of Transport closer to the end of the Project.
* David MacGowan queried the height of the chiller plants. CYP confirmed the chiller plants at 6.25m are the minimum possible height for the structures whilst meeting functionality and noise attenuation requirements.
* Trevor Sutherland thanked CYP for the presentation and raised his interest in further discussion about the pedestrian flow on St Kilda Road under the proposed arrangement. CYP confirmed it has updated traffic analysis on the new layout.
* Colin Stuckey thanked CYP for the presentation.
* Michael Butcher commented that it is difficult to envisage the final design based on the images in the presentation, particularly whether design elements will be well executed. Michael suggested CYP includes a plan of the whole Domain precinct, with additional perspectives both aerial and from the sides. CYP noted Michael’s suggestion, and confirmed it is working to produce more artist impressions to accompany the Development Plan Amendment. CYP confirmed all architectural elements have been scrutinised by the Office of the Victorian Government Architect, with significant input given on key structural elements such as the station canopy and the Shrine of Remembrance entrance.
* Neil Hutchinson thanked CYP for the presentation and thanked members for an engaging discussion.
* Andrea Coote thanked CYP for the presentation, and for the openness, transparency and patience with member questions. Andrea also thanked Rob Mair for his prompt and effective assistance in resolving a mask incident on site.
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| 5. | Meeting Close  |
|  | Matters arising: * Next meeting: Wednesday 20 October 2021 7.30am-9am
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**NEW ACTIONS AND ISSUES**

*Nil.*