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| **Date** | Tuesday 31 August 2021 | **Meeting No** | 28 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 8.30am  |
| **Location** | Zoom | **Minutes** | Daniel Wall |

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| **Members** |  |
| *Present** Jeni Coutts [**Chair**]
* Nic Thomas, local resident
* Malcolm Ninnis, local resident
* Graham Hoy, South Yarra Residents Association
* Jonathan Forbes, local resident
* Tennessee Leeuwenburg, local resident
* Gillian Fraser, local resident
 | *Apologies** Tom Howgate, local resident
* Ruth Speedy, Toorak Road South Yarra Business Association
* James Robinson, local resident
* Paul Bellette, Café Republic
* Christopher Blain, South Yarra Village Residents Group
* Kathy Dalton, local resident
* Nadia Ford, City of Stonnington
 |
| **In attendance** |  |
| *Present** Rob Mair, Cross Yarra Partnership (CYP)
* Jordan Turner, CYP
* Jarrod Wadsworth, CYP
* Zaid Diego, Rail Infrastructure Alliance (RIA)
* Dean Valentic, RIA
 | * Remy Fowler, RIA
* Adriana Alvarez-Medina, RIA
* Michael Prebeg, RIA
* Matilda Tonkin, RPV
* Paula Williams, RPV
 | * Meagan Lechucki, RPV
* Karen Simons, RPV
* Sebastian Immaraj, RPV
* Brenton Shaughnessy, RPV
* Mathew Collum, RPV
* Daniel Wall, RPV [Secretariat]
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| 1. | Welcome and introduction |
|  | Welcome and introductions from Jeni Coutts (Chair). Matters arising: * Jeni Coutts welcomed members to the Community Reference Group (CRG).
* Jeni welcomed new RPV representative Meagan Lechucki (RPV) to the CRG.
* Jeni advised that due to the extended COVID-19 restrictions in Victoria, CRG meetings will continue to be online for the rest of 2021.
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| 2. | Outstanding actions and issues register |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to S24-4, RIA advised it is working with CYP to finalise the construction completion dates and timelines for when access to the South Yarra Siding Reserve and Arthur Street will be reinstated.
	+ In relation to S26-1, RIA advised that it has completed the assessment of the ‘rail squeal’ track noise which began around the start of December 2020 and it is now working through the details for the next steps with an external authority. RIA confirmed it will issue the findings to the CRG via email and the Acoustic Specialist will be available to answer CRG members questions, either by replying to the email or at the next CRG meeting.
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| 3. | Presentation from Project Contractors |
|  | Presentation by Dean Valentic (RIA) on RIA construction update.Presentation by Jarrod Wadsworth (CYP) on CYP construction update.Presentation by Remy Fowler (RIA) on community and communications update.Matters arising: * The CRG discussed the arial overview of South Yarra Sidings. Gillian Fraser asked when public access to Lovers Walk will be reinstated. RIA advised that it is working through some final details and it is aiming to confirm the reopening date as soon as possible.
* Nic Thomas asked about the planned vegetation for Lovers Walk between Williams Street and Chapel Street. RIA advised that a small garden has been planted and there will also be a tree planted at the Chambers Street end.
* Nic Thomas provided positive feedback on the new pocket park on Arthur Street.
* Tennessee Leeuwenburg asked about the expected noise levels associated with the upcoming 24-hour occupations for rail corridor works. RIA advised that noise levels are expected to be similar to those of past occupations.
* Tennessee Leeuwenburg requested RIA to provide more information on the permanent public artwork within the South Yarra Siding Reserve. RIA confirmed it will provide more detailed information to the CRG via email following the meeting.
* Jeni Coutts asked about the selection panel for the South Yarra Siding Reserve public artwork. RIA advised that the Creative Advisory Panel includes representatives from RIA, RPV, Creative Victoria, the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation, City of Stonnington and the Office of the Victorian Government Architect. RIA advised that expressions of interest are open to artists who are a Victorian Traditional Owner or a First Nations artist. Jeni Coutts requested RPV and RIA to follow up with City of Stonnington regarding community input on the panel.
* RIA confirmed it will send the synopsis for submitting an expression of interest for the South Yarra Siding Reserve public artwork to Gillian Fraser.
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| 4.  | Environmental Management  |
|  | Presentation by Adriana Alvarez-Medina (RIA) on environmental management.Matters arising: Nil |
| 5.  | General feedback and items for future discussion  |
|  | Matters arising:* Malcolm Ninnis asked about expected noise levels associated with the breaking up of the retrieval shaft floor. CYP confirmed it is not expected to be excessively noisy at surface level and the works should be finished within the next few days.
* Graham Hoy raised the importance of reinstating access to William Street and Lovers Lane as soon as possible.
* Gillian Fraser raised the opportunity to consider placing a communications piece for the project at the construction site on Toorak Road. Gillian noted that the communications piece on Chapel Street may confuse people as to the location of the tunnel entrance. CYP and RPV confirmed they will consider the feedback.
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| **6.**  | **Meeting close** |
|  | * Next meeting 12 October 2021 7.30-9am.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **S28-1** | RPV / RIA to provide more information regarding the permanent public artwork within the South Yarra Siding Reserve and to follow up with City of Stonnington regarding community input on the Creative Advisory Panel. | RPV / RIA |