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| **Date** | Wednesday 5 June 2024 | **Meeting No** | 55 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Jemma Erickson |

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| **Members and attendees** |  |  |
| Present* Jeni Coutts [Chair]
* Fraser Read-Smith, G12+
* Petra Glare, Albert Road Clinic
* Colin Stuckey, Melbourne Grammar School
* Andrea Coote, The Domain
* Karen Baynes, Domain Hill
* Gary Buck, The Botanica Apartments
* Jan Swinburne, The Botanica Apartments
* Simon Spain, Hallmark apartments
* David MacNish, City of Port Phillip
* Mai Luu, City of Port Phillip
* Neil Hutchinson, City of Melbourne
* Phil Lukies, Melbourne South Yarra Residents Group
 | Present* Rob Mair, CYP
* Alex Cattanach, CYP
* Matt Reid, CYP
* Teresa Scalise, CYP
* Minh Le, MTPO
* Martin Alvarez, MTPO
* Paula Williams, MTPO
* Tim Fullerton, MTPO
* Jemma Erickson, MTPO
 | *Apologies** Richard Henley, Hallmark Apartments
* Toni Meath, Mac Robertson Girls High School
* Sarah Potter, Entrecote
* Dean Nightingale, G12+
* Clifford Samson, local resident
* Marilyn Wane, G12+
* Gary Brennan, Bike Network Victoria
* David MacGowan, Royal Domain Tower
* Trevor Sutherland, Hallmark Apartments
* Greg Gilmour, Shrine of Remembrance
* Christian Lawless, Melbourne Girls Grammar School
* Jamie McBride, Domain Road Traders
* Andrew Bennett, South Yarra Residents Association
* Michael Butcher, Melbourne South Yarra Residents Group
* Richard Greig, City of Melbourne
* Maree Klein, City of Melbourne
* Jamie McBride, Domain Road Traders
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| 1. | Introduction and Welcome  |
|  | Matters arising:* Jeni Coutts welcomed members to the meeting of the Domain Community Reference Group (CRG).
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| 2. | Outstanding actions and issues register |
|  | Matters arising: * In relation to A54-1, CYP provided an update on road safety concerns expressed by the CRG, including:
	+ The CYP design team is exploring the issue of cars failing to trigger traffic signal lights upon exit from Domain Hill. Discussions are ongoing in relation to the visibility of the traffic signal and DTP-accepted solutions. Feedback is expected to be available in coming weeks. Rob Mair (CYP) agreed to communicate further updates to Karen Baynes as they become available.
	+ Karen Baynes noted additional concerns around the visibility of approaching cars and cyclists upon exit from Domain Hill.
	+ David MacNish (CoPP) noted challenges in relation to preventing non-compliant parking in the area, as offenders are often short-term visitors who vary daily. David noted witnesses can use the Snap Send Solve app to alert nearby parking inspectors.
	+ Petra Glare raised completed carparks on Albert Road currently fenced off, and asked if these can be made available to the public to reduce illegal parking. CYP advised further updates would be provided in the A54-3 update.
	+ Karen Baynes raised No Standing signs in the area are not visible.
	+ Karen Baynes noted that in the early development plans the area had bluestone paving extending between the roadway and the boundary of the Domain Hill building, providing demarcation between pavement and road. Karen asked if it would be possible to install line markings to indicate the area is a no parking zone.
	+ Karen Baynes noted that plugs missing on tram platform covers and hatches. CYP noted the issue was resolved and plugs replaced when initially raised, including a walkthrough with Yarra Trams. CYP acknowledged the plugs may have come loose again and noted that the area is now maintained by Yarra Trams.
	+ Gary Buck raised additional concerns around possible future non-compliant parking in front of The Botanica, similarly to Domain Hill. Jeni Coutts asked CoPP if it is possible to conduct a week-long blitz on illegal parking by parking inspectors. David MacNish (CoPP) reiterated challenges with enforcement as mentioned prior.
	+ CYP advised that MTPO has investigated Gary Buck’s concerns in relation to St Kilda Road parking. MTPO agreed to continue monitoring the implemented design.
	+ Andrea Coote asked about the management of the section of road outside the Albert Road Clinic and The Domain. CYP advised the road sits within the City of Port Phillip but is currently under CYP management.
	+ Andrea Coote noted errors on a new road sign when travelling northbound on St Kilda Road from the Botanica. The sign shows Albert Road and Park Street as feeder roads, but the labelling of streets on the sign is reversed. CYP advised the error was detected after installation and the sign is being reprinted.
* In relation to A54-2, CYP, the City of Melbourne (CoM) and the City of Port Phillip (CoPP) provided updates on planting in the Domain precinct, including:
	+ David MacNish (CoPP) advised CoPP is coordinating with CYP and contractors in relation to planting. An on-site meeting is scheduled for the week of 10 June 2024 to finalise tree installation dates. Tree installation is forecasted to be complete by end of July 2024.
	+ Gary Buck asked who is responsible for the green space adjacent to the chiller plants. Neil Hutchinson (CoM) advised the trees and ground plane are separately managed. Tree installation is being coordinated by CoM and trees will then become a DTP asset. The ground plane will be maintained by CoM.
	+ Gary Buck raised concerns with debris on tram tacks and noted Yarra Trams declined to clean this.
	+ Karen Baynes expressed concerns in relation to plants installed on Albert Road near Domain Hill dying and asked when these will be replaced. CYP advised this will be completed immediately prior to handover to CoPP. CYP noted the plants outside the Botanica Apartments were recently replaced due to their particularly poor condition.
	+ Rob outlined that the replacement of plants related to action A54-3, the handover of the area to the final asset owners. In relation to the area in Albert Reserve and the surrounds, Rob noted CYP are working closely with the City of Port Phillip to reach an agreement and handover the areas to council and open them to the public
	+ Jeni Coutts asked for clarification on the timeline for planting. CYP advised this is to be confirmed.
	+ Neil Hutchinson (CoM) advised programming for the installation of trees on the central median strip is underway.
* In relation to A54-3, CYP noted the previous advice regarding discussions that were underway with City of Port Phillip
	+ Andrea Coote asked for clarification on the timeline on the handover of public spaces and their opening to the public. CYP advised it cannot provide a timeline at this time.
* Colin Stuckey raised the previous action item **A49-1 MTPO to request DTP attendance at a future meeting to talk to the plans for the tram network on Domain Road and St Kilda Road corridor** and asked why it was closed. MTPO noted that the action was for DTP to provide an update, which occurred on 27 March 2024.
* Jeni Coutts requested MTPO arrange for DTP to return to the CRG and provide a further update and decision. MTPO noted DTP expressed its intention is to monitor the needs of the tram network following the opening of the Metro Tunnel to inform future changes, and that due to this DTP will most likely not have an update at this point in time. MTPO will request DTP attendance at a future meeting to provide an update and decision on plans for the tram network on Domain Road and St Kilda Road corridor.
* Phil Lukies asked when it was determined that trams would not turn from Domain Road into St Kilda Road. MTPO advised the change was communicated in 2021 and agreed to follow up to confirm a more specific date.
* Gary Buck asked why the fence remains between chiller plants and Melbourne Grammar School. CYP advised it was unable to remove the fencing on Friday night due to tram operations, and it is in the process of scheduling a new time to do so.
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| A55-1 | MTPO to continue monitoring the implemented design |
| A55-2 | MTPO to request DTP attendance at a future meeting to provide an update and decision on plans for the tram network on Domain Road and St Kilda Road corridor. |
| A55-3 | MTPO to confirm the initial communication date in relation to trams no longer turning from Domain Road to St Kilda Road. |
| 3. | Presentations from project contractors |
|  | Presentation by Alex Cattanach (CYP) on the works update.Presentation by Matt Reid (RNA) on the Environment update.Presentation by Rob Mair (CYP) on the Project-wide update.Matters arising:* Gary Buck asked if chiller plants are operating at full capacity. CYP advised the chiller plants are operating at the necessary capacity to keep the station at optimal temperature. As it is currently winter, this is likely not the maximum operating capacity.
* Gary Buck expressed concerns that the noise generated from chiller plants during testing in July may not be indicative of peak operation levels during summer. CYP advised the chiller plants are run at maximum operational settings during testing to ensure accurate results. CYP agreed to continue providing further updates on noise and vibration testing to the CRG as part of the standing Environment Update.
* Gary Buck asked when jackhammer works at Edmund Herring Oval (EHO) will be completed. CYP advised the removal of jackhammers is scheduled for this week. Gary Buck noted dissatisfaction with noise caused due to demolition works at EHO.
* Gary Buck noted concerns around the difference between estimated and actual noise levels.
* Neil Hutchinson (CoM) asked for clarification on EPR ranges for sensitive receivers in schools. CYP advised the EPR range is 45 decibels internally. Neil asked what the difference between internal and external ranges is. CYP advised this is largely dependent on the building structure and measurements were undertaken at the start of project to determine the façade reduction at MGS.
* Colin Stuckey acknowledged the effort from CYP to conduct works near Melbourne Grammar outside of regular school hours.
* CYP noted plans for the next Domain CRG to occur on-site at Anzac Station.
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| 4. | General feedback and items for future discussion |
|  | Matters arising:* Gary Buck noted a number of street lights are currently not in operation, and asked when this will be resolved. CYP advised it is in ongoing discussions with CitiPower in relation to the lights as they are complete and are currently awaiting CitiPower to turn them on. CYP agreed to follow up on the functionality of solar lights.
* Karen Baynes raised excessive tram wheel squeal from route 58 trams upon departure from the traffic lights outside Domain Hill. MTPO provided an update on the Yarra Trams response to tram wheel squeal raised in previous meetings. Upon investigation Yarra Trams has determined no issue with the track and considers the noise within acceptable limits. Karen Baynes noted her concerns relate to a different route than what was previously raised. MTPO advised that the Yarra Trams response referred to the Anzac precinct as a whole.
* Simon Spain noted residents of the Royal Domain Tower have advised a reduction of tram wheel squeal since the previous meeting.
* Karen Baynes raised concerns about skateboarders in front of Domain Hill. CYP noted it is currently exploring options to discourage inappropriate use of skateboards in the area.
* Petra Glare noted additional line markings for DDA parking bays at 28-31 Albert Road have had a significant impact on illegal parking.
* The CRG discussed the bike lanes and footpath near the corner of Domain Road and St Kilda Road:
	+ Petra Glare noted concerns around visibility in the area. CYP requested Petra provide specifics external to the CRG to allow for escalation of the issue, as staff monitored the area and found no issues. CYP agreed to conduct further monitoring during peak hour.
	+ Simon Spain reiterated concerns surrounding the area at peak hour, and noted confusion from drivers resulting from the lack of demarcation and wide bike lanes, which causes cars to enter the bike lane. Simon raised the lack of arrow traffic lights places the onus on drivers and cyclists to be aware of one another.
	+ Karen Baynes noted audits so far have been completed during the working week and raised large groups of cyclists travelling through the areas on weekends.
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| **A55-4** | CYP to follow up on the functionality of solar lights at the corner of Bowen Crescent and St Kilda Road. |
| **A55-5** | CYP to provide an update on the monitoring of bike lanes and footpath near the corner of Domain Road and St Kilda Road during peak hour. |
| 5.  | **Meeting Close**  |
|  | Matters arising: * Next meeting is Wednesday 7 August 2024, though this may be a station tour in which case it may be on Monday 5 August 2024. This will be confirmed closer to the date.
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**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **A55-1** | MTPO to continue monitoring the implemented design | MTPO |
| **A55-2** | MTPO to request DTP attendance at a future meeting to provide an update and decision on plans for the tram network on Domain Road and St Kilda Road corridor. | MTPO |
| **A55-3** | MTPO to confirm the initial communication date in relation to trams no longer turning from Domain Road to St Kilda Road. | MTPO |
| **A55-4** | CYP to follow up on the functionality of solar lights at the corner of Bowen Crescent and St Kilda Road. | CYP |
| **A55-5** | CYP to provide an update on the monitoring of bike lanes and footpath near the corner of Park Street and St Kilda Road during peak hour. | CYP |