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| **Date** | Friday, 24 November 2017 | **Meeting No** | 2 |
| **Chair** | Chris Lovell | **Time** | 7.00am – 9.00am |
| **Location** | The Larwill Studio, Parkville | **Minutes** | Alison Karmelich |

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| **Members** |  |
| *Present*   * **Chris Lovell, Chair** * Rachael Palmer, North and West Melbourne Association * Robert Moore, Parkville Association * Mirko Angele, Baretto Espresso Bar * Simon Cremean, City of Melbourne * Paula Kilpatrick, City of Melbourne * James Tonkin, MMRA * David Thek, John Holland * Jodie Barrington, CYP * Peter Hunt, CYP * Alison Karmelich, MMRA * Farah Bach, MMRA | *Apologies*   * Jonathon Aragones, Royal Elizabeth Building * Steve Cross, North Melbourne Residents * Ivana Csar, Carlton Residents Association * Gino Frances, Carlton Alliance Precinct Incorporation * Zhi Xuan (John) Hee, University of Melbourne International Student Union * Lester Levinson, Carlton Residents Association * Jonathan Wells, Plenary * Yan Zhuang, University of Melbourne Student Union * Paul Giuliano, PDG * Anna Manarczyk, Melcorp * Rob Moore, City of Melbourne * Eamonn Fennessy, City of Melbourne * Joan Bulpit, John Holland * Kate McClure, MMRA |
| **In attendance** |  |
| * James Hamilton, CYP * Lachlan Rothnie, CYP | * Ayllie White, CYP * Alister Campbell, MMRA |

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| 1. | Welcome & Introductions |
| **Action [2-1]** | Welcome from Chris Lovell (CL), Chair and introductions from attendees.   * Timing of meetings will be reviewed and may be amended   Action items from previous meeting:   * 1-1 Tunnel alignment will be discussed at a future meeting * Royal Parade Tram Super Stop will be discussed at a future meeting. * Residential Impact Management Guidelines will be discussed at the next meeting. * ACCEPTED minutes from meeting 1 of the Parkville Community Reference Group * NOTED open action items Parkville Community Reference Group   Provide timing for Tram Superstop construction. |
| 2. | Presentation from John Holland |
|  | Presentation from David Thek (John Holland) on service relocations and reinstatement works in the Parkville precinct.  Matters arising: Nil |
| 3. | **Presentation from Cross Yarra Partnership** |
|  | Presentation from James Hamilton (CYP) on Development Plans and approval process.  Presentation from Lachlan Rothnie (CYP) on Parkville precinct development and site establishment.  Presentation from Peter Hunt (CYP) on Parkville Station built form.  Matters arising: Nil |
| 4. | Road network changes |
| **Action [2-2]** | Farah Bach (FB) presented upcoming road network changes in Parkville to support the diversion of bus routes during the closure of Grattan.   * A number of new bus stops will be constructed and some intersection works will be undertaken. * Some parking changes will be implemented to provide a time limited clearway south of College Crescent. * Network changes that encourage the use of Gatehouse Street have been deliberately avoided, but some overflow traffic expected.   Circulate bus route maps. |
| 5. | Presentation from MMRA |
|  | Presentation from James Tonkin (MMRA) on the Communications process for enquiries and complaints management.  Matters arising: Nil |
| 6. | Other business |
|  | Matters arising:   * Rachael Palmer queried the final tunnel alignment and geotechnical (boreholes) work in North Melbourne, noting that the site near O’Shannassy Street had not proceeded when last notified due to permits not being received. CYP will provide further information at the next Parkville CRG meeting regarding the tunnel alignment. CYP confirmed that the borehole near O’Shannassy Street would still need to be carried out and an update notification would be provided prior to works. * The CRG discussed timing of upcoming main works. Site establishment in early 2018, piling on Grattan Street east around Q2 through to Q3 with excavation to follow. CYP will advise the CRG of tunnelling dates. Acoustic enclosure in Grattan Street is targeted for late 2018. Piling will be bored not driven, to reduce noise and vibration. * The CRG discussed property condition survey process and timing. * Robert Moore raised motorists “rat running” through local streets. Identification of trends and pressure points is being undertaken as part of the traffic and transport management strategy. Traffic will be monitored using Bluetooth and CCTV. Meetings with Councils, VicRoads and Yarra Trams will be ongoing. |
| 6. | **Meeting Close** |
|  | Closing remarks from Chris Lovell.  Matters arising: Nil |

**ACTION ITEMS**

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| # | ACTION | OWNER |
| 2–1 | Provide timing for Tram Superstop construction. | CYP |
| 2–2 | Circulate bus route maps. | MMRA |