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|  **Date** | Wednesday 20 March 2019 | **Meeting No** | 13 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.30am |
| **Location** | Garden Room, Seasons Botanic Gardens | **Minutes** | Alana Clarke |

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| **Members and attendees** |  |  |
| *Present** Jeni Coutts [**Chair**]
* Karen Baynes, Domain Hill,
* Gary Buck The Botanica Apartments
* Andrea Coote, The Domain
* Michael Butcher, Melbourne South Yarra Residents Group
* Jane Pickworth, Albert Road Clinic
* Fraser Read-Smith, G12+
* Andrew Bennett, South Yarra Residents Association
* Gary Brennan, Bicycle Network Victoria
* Trevor Sutherland, Hallmark Apartments
* Colin Stuckey, Melbourne Grammar School
* Jan Swinburne
 | * Bernadene Voss, City of Port Phillip
* Suzanne Baker, City of Port Phillip
* Irene Vlahos, City of Melbourne
* Richard Greig, City of Melbourne
* David Glossop, CYP
* John Goding, CYP
* Rob Mair, CYP
* Mary Parker, CYP
* Raphael Symons, RPV
* Shane Brown, RPV
* Vanessa Williams, RPV
* Paula Williams, RPV
* Alana Clarke [**Secretariat**]
 | *Apologies** Christopher Cole, Royal Botanic Gardens
* John Phillips, Melbourne Grammar School
* Christian Lawless, Melbourne Girls Grammar School
* Daniel Mulqueen, Shrine of Remembrance
* Toni Meath, Mac Robertson Girls High School
* Lou Raunick, G12+
* Sarah Potter, Entrecote
* Jamie McBride, Domain Road Traders
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| 1. | Welcome and Metro Tunnel Update |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
* Jane Pickworth raised that Albert Road Clinic was not approached for the Roami app project. RPV confirmed that it will extend the opportunity to participate beyond the initial app rollout and agreed to meet with Jane to discuss further.
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| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by John Goding (CYP) on construction in the precinct.Presentation by Rob Mair (CYP) on Cross Passage works on Toorak Road West truck tracking, and tunnelling.Presentation by David Glossop (CYP) on environment performance.Matters arising:* The Community Reference Group (CRG) discussed tunnelling, including methodology, community engagement, and attendance at the launch of the Tunnel Boring Machines (TBMs). CYP confirmed that community engagement on tunnelling will commence in coming months. CYP agreed to present further on tunnelling methodology and impacts.
* Colin Stuckey raised truck movements on Domain Road. CYP confirmed that trucks are expected to stop the use of Domain Road in early April and will resume use of predetermined routes.
* Michael Butcher raised the legacy arrangement of Edmond Herring Oval. CYP confirmed the oval will be reinstated in a condition fit for sporting use.
* Michael Butcher raised the truck tracking system and incidents of violations not shown on the report. CYP confirmed that while the truck tracker covers the vast majority of trucks that enter the site, there are a small number of trucks who cannot be covered by the system. CYP encouraged members of the community to continue reporting any improper truck movements to the project team.
* Andrew Bennett raised the location of dust monitors. CYP confirmed that placement of dust monitors is limited by a number of factors, including security and power access. CYP confirmed that the current locations of the dust monitors were independently verified by the Environment Protection Authority. CYP explained that monitoring is an important part of a broader dust management strategy that includes myriad mitigation measures. CYP acknowledged it has a responsibility to identify and mitigate issues such as dust settlement in tram tracks but clarified that these are best addressed on a case-by-case basis. CYP encouraged residents to report specific concerns about dust to the Metro Tunnel helpline.
* The CRG discussed community consultation on the legacy design of the precinct. CYP confirmed that the community will have the opportunity to give feedback on many functional legacy design elements but clarified that not all elements of the design will be subject to further consultation. CYP confirmed that the Minister for Planning will have oversight of the final design. City of Melbourne and City of Port Phillip agreed to clarify who community members can contact within the respective councils regarding legacy design.
* Gary Buck raised noise reports and requested additional resources to aid clarity and interpretation.
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| **D13-1** | Present further information on tunnelling methodology, and noise and vibration impacts. |
| **D13-2** | Clarify who community members can contact within City of Melbourne and City of Port Phillip regarding legacy design. |
| 3. | Albert Road Reserve pop-up park |
|  | Presentation by Mary Parker (CYP) and on the Albert Road Reserve pop-up park.Matters arising:* The CRG discussed park maintenance and policing. CYP confirmed it has retained the services of Place Agency to maintain the park. CYP confirmed that Victoria Police will be primarily responsible for policing in the park.
* The CRG discussed community responses to the park. CYP confirmed that surveys of the community have indicated positive reception for the park.
* The CRG discussed park amenity and visibility. CYP confirmed that it can provide posters to raise awareness of the park to nearby businesses. CYP also confirmed that heaters are not planned for the park this winter but clarified they could be considered for next year.
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| 4. | General feedback and items for future discussion |
|  | Matters arising:* Andrea Coote thanked the project for its commitment to the CRG meetings.
* City of Port Phillip raised community consultation on the Domain Master Plan and agreed to present this at a future CRG.
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| **D13-3** | Present on the Domain Master Plan with specific reference to traffic surveying. |
| 5. | Meeting Close  |
|  | Matters arising: * The next meeting of the CRG is scheduled for 7.30am-9.30am, Wednesday 20 March 2019, in the Garden Room at the Seasons Botanic Gardens.
* The Chair requested that the meeting scheduled for Wednesday 12 June be postponed until Wednesday 26 June. The CRG agreed to the postponement.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| D13-1 | Present further information on tunnelling methodology, and noise and vibration impacts. | CYP | Open |
| D13-2 | Clarify who community members can contact within City of Melbourne and City of Port Phillip regarding legacy design. | CYP  | Open |
| D13-3 | Present on the Domain Master Plan with specific reference to traffic surveying. | City of Port Phillip | Open |