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| **Date** | Wednesday 11 May 2022 | **Meeting No** | 38 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members and attendees** |  |  |
| *Present** Jeni Coutts [**Chair**]
* Tom Mason, City of Port Phillip
* Neil Hutchinson, City of Melbourne
* Greg Gilmour, Shrine of Remembrance
* Karen Baynes, Domain Hill
* Petra Glare, Albert Road Clinic
* Fraser Read-Smith, G12+
* Michael Butcher, Melbourne South Yarra Residents Group
* Andrea Coote, The Domain
* Colin Stuckey, Melbourne Grammar School
* Trevor Sutherland, Hallmark Apartments
* Gary Buck, The Botanica Apartments
* Jan Swinburne, The Botanica Apartments
 | *Present** Rob Mair, CYP
* Jordan Turner, CYP
* James Hamilton, CYP
* Sarah Robins, CYP
* John Goding, CYP
* Milo Logreira, CYP
* Paula Williams, RPV
* Meagan Lechucki, RPV
* Tim Fullerton, RPV
* Xenia Sanut, RPV
* Sebastian Immaraj, RPV
* Tyson Garlick, RPV
* Mathew Collum, RPV [Secretariat]
 | *Apologies** Christian Lawless, Melbourne Girls Grammar School
* Toni Meath, Mac Robertson Girls High School
* Sarah Potter, Entrecote
* Jamie McBride, Domain Road Traders
* Clare Hart, Royal Botanic Gardens
* Dean Nightingale, G12+
* Andrew Bennett, South Yarra Residents Association
* Clifford Samson, local resident
* Marilyn Wane, G12+
* Phil Lukies, Melbourne South Yarra Residents Group
* Gary Brennan, Bike Network Victoria
* David MacGowan, Royal Domain Tower
* Kate Blackwood, Yarra Trams
* Maree Klein, City of Melbourne
* David Littlewood, City of Port Phillip
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| 1. | Introduction and Welcome  |
|  | Matters arising:* Jeni Coutts welcomed members to the meeting of the Domain Community Reference Group (CRG).
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| 2. | Outstanding actions and issues register |
|  | Matters arising: * Jeni Coutts confirmed that there are currently no outstanding items on the actions and issues register.
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| 3. | Presentation from project contractors |
|  | Presentation by Rob Mair (CYP) on the construction look ahead.Presentation by John Goding (CYP) and Jordan Turner (CYP) on the construction update.Presentation by Jordan Turner (CYP) on the project wide updates. Presentation by James Hamilton (CYP) on environment. Presentation by Sarah Robins (CYP) on the Creative Program. Matters arising: * Fraser Read-Smith (G12+) asked about the expected noise levels associated with the welding works as part of the construction of the tram interchange canopy. CYP advised that if these after-hours works are required, it would not expect it to be noisy and a notice would be issued to residents prior to undertaking the works.
* Fraser Read-Smith asked about the closing of the voids (openings) in the southern end of the station roof. CYP advised that the voids are progressively being closed and the final void is expected to be closed by 20 May 2022. Fraser asked about the purpose of the metal hoops positioned south of the three voids in front on the The Domain Residential building. CYP advised that the metal bars are likely part of one of the ventilation shafts. The two square areas will not be visible once complete as they will be buried under the road. CYP advised that once the works are complete, only the three ventilation shafts in the south, the chiller boxes and the kiosk will sit above ground.
* Colin Stuckey (Melbourne Grammar School) asked whether the new alignment of the south bound lane on St Kilda Road (due to open in quarter three 2022) is existing or would need to be constructed, noting this section of road will be very close to The Lodge at Melbourne Grammar School. CYP advised that this section was part of the original St Kilda Road but there would be some permanent road works required starting in late June 2022, before the traffic is moved across to the new alignment in July/August 2022. CYP confirmed it will notify the occupants of The Lodge about the upcoming works and expected impacts.
* Michael Butcher (Melbourne South Yarra Residents Group) asked when the first train is expected to run in the tunnel. RPV advised that the project is targeting 2025 to commence public train services. Trains will be running through the tunnel for testing and commissioning for a period of up to 12 months before opening to the public.
* Karen Baynes (Domain Hill) raised residents of the Domain Hill and Hallmark buildings have experienced high levels of vibration during recent works. CYP advised that it is likely that the vibration was caused by the vibratory rollers rather than the D-wall demolition works. CYP requested Karen to provide the dates for the reported vibration so that CYP can investigate the cause.
* The CRG discussed the noise monitoring and modelling data:
	+ Gary Buck (The Botanica Apartments) as well as other CRG members raised the impacts on residents from jackhammering works starting at 7am, particularly on Saturday mornings. CYP acknowledged the feedback and confirmed it will request the work crew to look at opportunities to do other less impactful works early on Saturday mornings. CYP noted that because of the location being close to Melbourne Grammar School, it is restricted by the Environmental Performance Requirements (EPRs) as to when it can undertake these works and noted that times like 7am weekdays are outside school hours and are required to be utilised for full productivity. Fraser Read-Smith raised the opportunity to include more breaks between jackhammering works. Andrea Coote requested reprieve from jackhammering on Saturdays through the school holidays. CYP acknowledged the suggestions and confirmed it would take them under consideration.
	+ Colin Stuckey raised the significant impact which construction works close to Melbourne Grammar School has had, particularly from high level of noise and vibration. The school has made changes to timetables and moved classes to temporary classrooms away from the noise. CYP acknowledged the significant efforts which Melbourne Grammar School has made help the project make progress. These efforts have helped spread the impact throughout the day and meant that CYP has not had to concentrate their high impact works outside school hours.
	+ Fraser Read-Smith requested CYP to consider what can be done to manage and reduce the impacts on residents from the noisy works. Fraser raised loud banging noises from underground regularly continue until 11pm. Andrea Coote requested CYP to develop a plan which outlines what actions are being taken to mitigate the impacts on residents. CYP acknowledged the feedback and confirmed it will follow up with the site team to ensure the site is packing up at 10pm. CYP agreed to provide a list of actions on what it is doing to mitigate the impacts of noise works at the next CRG meeting.
	+ Fraser Read-Smith raised the consistent loud tram track squeal noise which began in March 2022 near Bowen Lane and on Park Street. Fraser advised that residents have contacted Yarra Trams but have not received a response. RPV advised it has raised this with Yarra Trams and will follow up on the issue and provide the CRG with an update.
	+ Colin Stuckey asked about the level of noise reduction achieved by the use of an acoustic shroud around the hammer head. CYP advised it undertook modelling with and without the acoustic shroud and there was a reduction of 2-4 decibels (at the high frequency level) while it was installed. CYP is looking to install noise curtains around other noise producing plant equipment.
* Gary Buck raised the responses to the Development Plan Amendment. RPV advised that responses will be issued to those who made a submission on the Development Plan Amendment. CYP advised that it informed the CRG that the Development Plan Amendment was approved shortly after it was signed off by the Minister for Planning on 15 February 2022.
* Karen Baynes congratulated the Digital Team at RPV for its social media posts and videos about the progress of the Metro Tunnel Project.
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| 4. | General feedback and items for future discussion |
|  | Matters arising: * Jeni Coutts announced that Jordan Turner (CYP) is leaving the project. Jeni, the CRG members, CYP and RPV thanked Jordan for their valuable contribution to the CRG.
* Karen Baynes thanked the MTP Creative Program Team for the repurposed bags and for their work around the Shrine of Remembrance. Andrea Coote acknowledged the team for bringing a sense of community to the area with the recent initiative, include the dog grooming and the morning tea.
* Karen Baynes asked about the Development Plan Amendment in relation to parking in Albert Road, noting the issues with loading and access for residents of the Domain Hill. CYP advised that it is looking at amending the plans for the rail replacement bus zone in Albert Road. CYP will present an update on the rail replacement bus service location once more information is available.
* Karen Baynes acknowledged CYP for quickly responding to and removing graffiti from Albert Road and the reserve.
* Fraser Read-Smith acknowledged CYP for arranging the CRG site visit at the Domain site in March 2022.
* Trevor Sutherland (Hallmark Apartments) advised that there will be a new CRG representative from Hallmark Apartments from the next meeting.
* CYP introduced Tom Mason as the new CRG representative from City of Port Phillip.
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| 5. | Meeting Close  |
|  | Matters arising: * Next meeting: 15 June 2022 at 7.30am - 9am.
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**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **D38-1** | CYP to provide a list of actions on what is being done to mitigate the impacts of daytime construction noise on residents in the Domain Precinct.  | CYP |
| **D38-2** | RPV to provide an update on the Tram track squeal noise.  | RPV |
| **D38-3** | CYP to present an update on the Development Plan Amendment in relation to the location of the rail replacement bus service, and its impact on loading and access for residents of the Domain Hill. | CYP |