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| **Date** | Friday 9 November 2018 | **Meeting No** | 8 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.00am |
| **Location** | 121 Exhibition St, Melbourne | **Minutes** | Alana Clarke |

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| **In attendance** |  |
| *Present** Chris Lovell [**Chair**]
* Rachael Palmer, North Melbourne Residents/North & West Melbourne Association
* Robert Moore, Parkville Association
* Karen Snyders, City of Melbourne
* Peter Hunt, CYP
* James Hamilton, CYP
* David O’Connor, CYP
 | * Alex Keppell, CYP
* Bronte Clark, CYP
* Matt van der Peet, RPV
* Barry McGuren, RPV
* Jessica Foulds, RPV
* Erin McPherson, RPV
* Alana Clarke, RPV [**Secretariat**]
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| 1. | Introductions and Welcome |
|  | Welcome from Chris Lovell (Chair).* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* Robert Moore confirmed he had received data relating to traffic on Degraves Street (P6-1) from City of Melbourne. He noted the data shows traffic has increased and he is concerned about safety due to the speed of traffic. Karen Snyders confirmed the City of Melbourne is investigating options to address this issue.
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| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Peter Hunt (CYP) on current and upcoming works. Presentation by David O’Connor (CYP) on traffic and pedestrian management. Presentation by James Hamilton (CYP) on environment management. Matters arising: * Robert Moore raised workforce numbers during excavation. CYP confirmed that it expects worker numbers will be slightly lower than current piling works during excavation works in 2019 and are likely to increase for station construction works in 2020. CYP confirmed that excavation works are expected to be conducted during standard operating hours, however the option of night works is still being investigated.
* The CRG discussed truck routes during excavation works. CYP confirmed that most trucks will enter the site via Berkeley Street and exit the site via Barry Street. A weighbridge has been installed on Barry Street to manage truck compliance with load regulations. Royal Parade and the east of the Grattan Street work site have been identified as access points for alternative truck routes for excavation works. CYP confirmed that alternative routes will only be used for short periods when required. A traffic management plan for alternative truck routes is in development.
* The CRG discussed heavy vehicle numbers during excavation works. CYP confirmed that truck numbers during excavation works will be similar to current numbers during piling, approximately 60-70 heavy vehicle movements per day.
* The CRG discussed the truck waiting bay to be in place at the former City Ford site. CYP confirmed that the City Ford site will be used as a waiting bay for trucks from both Parkville Station and State Library Station.
* The CRG discussed proposed truck routes from City Ford. CYP confirmed that trucks will exit City Ford via the Haymarket roundabout to Flemington Road and on to CityLink. CYP confirmed it is working with VicRoads on an appropriate traffic strategy to manage the truck movements out of City Ford to Haymarket roundabout.
* The CRG discussed predicted truck numbers for both Parkville and State Library stations from the City Ford site. CYP advised State Library station traffic plans and truck numbers have not been confirmed yet but noted the City Ford site will be used for State Library Station construction 24 hours.
* The CRG discussed the proposed excavation truck routes and whether these could increase congestion in the area. CYP confirmed trucks accessing the City Ford site represent a very small increase in existing traffic volumes and are not expected to significantly affect traffic conditions. The proposed route is expected to take traffic pressure off Queensberry Street. CYP acknowledged the complexity of the Haymarket roundabout and confirmed that it is working with VicRoads to ensure the change is managed appropriately.
* Robert Moore noted that his association has been surprised at how well traffic overall across the area has been operating since construction commenced, with the exception of Gatehouse Street.
* Robert Moore raised the station construction program on the west side of Grattan Street. CYP confirmed that some service relocation works must be carried out ahead construction of the station entrances on Grattan Street west. CYP confirmed that it aims to consolidate the delivery of these service relocation works in late 2019, with station entrance construction expected to commence in mid-2020 to minimise the impact to traffic, pedestrians and stakeholders.
* The CRG discussed TBM and tunnelling impact assessments. CYP advised they expect to have preliminary data for both construction and operation available early next year and this will be used to determine property condition surveys undertaken.
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| **P8-1** | CYP to provide further information on truck volume estimates from City Ford for State Library Station construction once confirmed. |
| 3.  | **Other business** |
|  | Matters arising:* The CRG noted that this will be the last meeting for 2018 and discussed changes to the meeting format for 2019.
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| 4. | General feedback and items for future discussion |
|  | Matters arising* Robert Moore asked if the link to the 3D animation video of upcoming excavation works at Parkville could be shared. RPV advised the link is available online and can be circulated after the meeting.
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| **P8-2** | Circulate link to 3D animation. |
| 5. | Meeting Close  |
|  | Matters arising: Nil. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| P8-1 | CYP to provide further information on truck volume estimates from City Ford for State Library Station construction once confirmed. | CYP | Open |
| P8-2 | Circulate link to 3D animation. | RPV | Closed  |