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| **Date** | Tuesday 30 July 2019 | **Meeting No** | 5 |
| **Chair** | James Tonkin (Acting) | **Time** | 8.00am – 9.30am |
| **Location** | Bill Vanina Pavilion | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present** James Tonkin [**Acting Chair**]
* Karen Snyders, City of Melbourne
* Karen Hammarberg, community representative
* Therese Fitzgerald, Kensington Association
* Matt Hammond, Kensington Association
* Deb Wilson, Unison Housing Bruce Dickinson, Friends of Newell’s Paddock
 | *Apologies** Vince Haining, CRG Chair
* Clive Gartner, Friends of Newell’s Paddock
* Guilliano Andy, City West Water
* Helaine Stanley, The Venny
* Melanie Del Monaco, City of Melbourne
* Richard Reilly, Kensington & Flemington Junior Sports Clubs
* Sally Cunnington, community representative
* Sam Hurst, Lloyd Street Business Estate
 |
| **In attendance** |  |  |
| *Present** Kim Norton, Cross Yarra Partnership (CYP)
* James Hamilton, CYP
* Adam Gorney, CYP
* Jarrod Scurry, Rail Infrastructure Alliance (RIA)
* Kaity Munro, RIA
* Michael Prebeg, RIA
* Scott Brown, RIA
 | * Adrian White, RIA
* Shane Brown, Rail Projects Victoria (RPV)
* Danielle Koroneos, RPV
* Astrid Hildebrand, RPV
* Blake Henderson, RPV
* Eli Firestone, RPV
* Alana Clarke, RPV
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| 1. | Introduction and Welcome |
|  | Matters arising: * Welcome by James Tonkin (Acting Chair) and introduction of Community Reference Group (CRG) members.
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| 2.  | **Outstanding Actions and Issues Register** |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
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| 3. | Discussion items |
|  | Matters arising:* The CRG discussed traffic issues at the end of Ormond Street. Improper parking and constrained space have made it difficult for vehicles to complete the three-point turn necessary to turn around at the end of Ormond Street, leading to some vehicles unsafely reversing up and out of the street. Community members have specifically observed Protective Service Officers (PSOs) parking in the no-stopping zone. The City of Melbourne confirmed community members can report improper parking to the City via its online reporting system. The City of Melbourne agreed to investigate whether PSOs can park in that area.
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| **K5-1** | Investigate parking restrictions for Protective Service Officers. |
| 4. | Kensington precinct update presentation from the project team |
|  | Presentation by Kim Norton (CYP) and Jarrod Scurry (RIA) on community engagement. Presentation by Scott Brown (RIA) and Kim Norton (CYP) on current and upcoming works. Presentation by James Hamilton (CYP) and Adrian White (RIA) on environment management. Presentation by Adam Gorney (CYP) on tunnelling. Presentation by Michael Prebeg (RIA) on the RIA design development.Matters arising:* The CRG discussed an increase in users, including cyclists, in JJ Holland Park leading to degraded conditions on the pathways and improvised paths across the lawn. City of Melbourne confirmed it has identified a requirement for more maintenance in the park and confirmed it has provided information on this to RPV.
* Matt Hammond raised upcoming extended hours works and queried whether these works are considered to be ‘unavoidable works’ under the Environment Performance Requirements (EPRs). The project contractor confirmed that the works are not considered ‘unavoidable works’. Matt Hammond queried what noise limitations these works are subject to. The project contractor stated it is working to a 10dBa limit for background noise, which accounts for 15dBa lost across household façades. Noise modelling for extended hours works will be provided to affected residents via email, including a breakdown of specific construction activities.
* Matt Hammond asked for a follow up on the action assigned to RPV from the previous CRG meeting in reference to the project Environmental Performance Requirement NV6, which defines guideline noise levels for evening works. RPV advised that a response would be provided very shortly.
* Matt Hammond raised feedback on relocation and respite options provided to residents. Some residents were not satisfied with previously offered relocation options and are reluctant to be relocated during upcoming 24 hour works. The project contractor acknowledged the feedback, and asked Matt to remind residents of the contractor’s offer to meet with residents one-on-one to discuss options for the upcoming works and ensure individual needs are met. Matt said he would not do this because the issue required a ‘collective response’.
* Matt Hammond raised at-source noise mitigation during 24 hour works. The project contractor confirmed it is engaging in its usual noise mitigation measures, including sequencing works to ensure noisier works are completed earlier in the evening. The project contractor confirmed relocation is being offered to affected residents during 24 hour works.
* Matt Hammond requested that noise blankets on generators be reinstated. The project contractor agreed to follow up.
* Therese Fitzgerald raised noise levels at Hobsons Road, citing the fact that council mowing of the JJ Holland Oval generated noticeable noise at her residence. The project contractor agreed to conduct attended monitoring to better understand noise levels in the area.
* Karen Hammarberg raised a question from parents at the Holy Rosary Primary School regarding safety on Derby Street around school drop off / pick up periods in relation to the project’s proposal to detour vehicles on local streets for 12 months. The project contractor confirmed it has been in contact with Holy Rosary to discuss access to Derby Street and to better understand its needs and communication channels.
* Therese Fitzgerald raised traffic management on the Derby / Tennyson Street detour and commented that she has seen confused drivers improperly enter Ormond Street. The project contractor confirmed it is aware that traffic management for other non-project-related works in the precinct is not as clear as management for Metro Tunnel works, causing confusion for residents and other traffic. The project contractor confirmed it is a problem across the whole project. City of Melbourne confirmed it assists in managing the interface with other works in the precinct.
* The CRG discussed tunnelling. The project team confirmed the TBM is expected to bore an average of 10-15 metres per 24 hours.
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| 5. | General feedback and items for future discussion |
|  | Matters arising:* Therese Fitzgerald raised a community member’s call to the project helpline that did not receive a response. The project contractor agreed to follow up.
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| 6. | Meeting close |
|  | Matters arising:* Next meeting 8.00am-9.30am, Tuesday 10 September 2019 at Bill Vanina Pavilion.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| K5-1 | Investigate parking restrictions for Protective Service Officers. | City of Melbourne | Open |