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| **Date** | Tuesday 2 February 2021 | **Meeting No** | 24 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members** |  |
| *Present** Jeni Coutts [**Chair**]
* Nic Thomas, local resident
* Jonathan Forbes, local resident
* Nadia Ford, City of Stonnington
* Gillian Fraser, local resident
* Malcolm Ninnis, local resident
* Tennessee Leeuwnburg, local resident
* Graham Hoy, South Yarra Residents Association
 | *Apologies** Tom Howgate, local resident
* Ruth Speedy, Toorak Road South Yarra Business Association
* James Robinson, local resident
* Paul Bellette, Café Republic
* Christopher Blain, South Yarra Village Residents Group
* Kathy Dalton, local resident
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| **In attendance** |  |
| *Present** Neil Bracken, CYP
* Rob Mair, CYP
* Jordan Turner, CYP
* Andrew Roberts, CYP
* Andy Choi, RIA
* Rachael Butler, RIA
 | * Dean Valentic, RIA
* Tom Betts, RIA
* Adriana Alverez, RIA
* Andrew Roberts, RIA
* Sophie Buchanan, RIA
* Matilda Tonkin, RPV
 | * Paula Williams, RPV
* Stephanie Makin, RPV
* Sharon Campbell, RPV
* Tim Fullerton, RPV
* Sam Mills, RPV
* Mathew Collum [Secretariat]
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| 1. | Welcome and introduction |
|  | Welcome and introductions from Jeni Coutts (Chair). Matters arising: * Nic Thomas raised there was a lack of advanced notice provided to residents for the upcoming out of hours works scheduled for Sunday 31 January 2021. Nic requested that the project issue future notifications for potentially impactful works earlier to allow residents to prepare and make alternative arrangements for the duration of the works. RIA acknowledged the inconvenience caused by the late notification for the works, and advised that the reason for this was because asbestos was found which needed to be removed quickly and while no works were taking place on site, to ensure safety. RIA confirmed it will continue to endeavour to provide residents with a two weeks’ notice prior to any potentially out of hours works.
* In relation to S22-3, the Community Reference Group discussed noise modelling data and proposed acoustic treatment along Lovers Walk. RIA confirmed it has completed the collection of data to inform decisions on the acoustics. Acoustic Engineers will be producing a report over the next few weeks and RIA will provide an update at the next CRG. Gillian Fraser asked if this work would address whether acoustic fences will be placed at the properties along Lovers Walk. RIA confirmed that the Acoustic Engineers will determine whether there is a need for noise mitigation, including at-property treatment (for example double glazing, or window treatments on the outside of the building) or acoustic fences.
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| 2. | Presentation from Project Contractors |
|  | Presentation by Dean Valentic (RIA), Neil Bracken (CYP) and Sophie Buchanan (RIA) on the Metro Tunnel Project 2020 recap. Presentation by Dean Valentic (RIA), Neil Bracken (CYP) and Sophie Buchanan (RIA) on current and upcoming works at the Eastern Portal. Presentation by Sophie Buchanan (RIA) on traffic and transport changes. Presentation by Adriana Alvarez (RIA) on environmental management. Presentation from Andrew Roberts (RIA) and Sophie Buchanan (RIA) on the South Yarra Siding Reserve and Osborne Street Design.Presentation from Sophie Buchanan (RIA) on the Communications Equipment Rooms (CER) and Signalling Equipment Rooms (SER) Development Plan UpdateMatters arising:* Nic Thomas asked about the construction of the electrical substation and the size of the site in relation to the size of the final structure. RIA advised that the entire site needs to be levelled to allow for the construction of foundation piles for the substation, however once complete the structure won’t occupy the entire footprint of the site. RIA advised that following the construction of the substation, the South Yarra Sidings Reserve will be raised back up and will cover the structure.
* The CRG discussed airborne noise and vibrations:
	+ Nic Thomas raised that he experienced significant vibrations during the week of 18 January 2021. RIA noted these resulted from compaction works in the South Yarra Siding Reserve area. RIA acknowledged the impacts the vibrations have had on residents and confirmed that the compactor is now operating at a lower setting. RIA advised that the monitored data has shown a significant reduction in vibrations since the first weekend in which the compactor was used. RIA noted that even at the higher setting, the vibrations did not exceed its Environmental Performance Requirements (EPAs) and would not be causing any structural issues for nearby buildings.
	+ Jonathan Forbes queried the location of the noise and vibration monitors and noted that he had experienced significant levels of vibration on a number of occasions. RIA confirmed the monitor is located at Portland Place in the block of apartments which is closest to the Osborne Street Bridge. RIA acknowledged the discomfort caused by the vibrations and reassured the CRG that they will not cause damage to property.
	+ Nadia Ford (City of Stonnington) asked whether a noise and vibration monitor was also located at a property on Osborne Street. CYP confirmed that it does have a monitor at this location for its retrieval shaft works and it will discuss with RIA regarding whether this data is relevant to works in the Siding Reserve.
	+ Jeni Coutts asked when the compaction works will be completed. RIA confirmed that the first round of works is targeted to be completed by the end of February 2021, with possible additional work in future months. Jeni highlighted the significant impact on residents which vibration causes, even at low levels. RIA confirmed it will consider whether additional mitigation measures can be implemented.
	+ Tennessee Leeuwenburg raised there has been a recent increase in operational train noise and requested RIA undertake a review of noise data from the third quarter 2020 and compare it to more recent data from January 2021. RIA confirmed it has requested its Acoustic Engineers to conduct an analysis of operational train noise and it should be able to provide an update at the next CRG meeting. RIA also noted that it is planning to inspect track lubrication during the upcoming occupation in mid-February 2021.
	+ Gillian Fraser noted there has been an increase in the ‘grinding squeal’ noise from trains as they go around the corner. RIA confirmed it has been made aware of this operational train noise and has plans to investigate. RIA advised that it is happy to receive feedback with regard to when the noise is observed most, noting that hot and dry weather may be having an impact. RIA confirmed it will circulate an email address that residents can use to provide feedback.
* The CRG discussed the South Yarra Siding Reserve and Osborne Street Design:
	+ Nic Thomas queried the size of trees adjacent to Osborne Street. RIA advised that the taller trees are to mitigate any loss to the green canopy within the Siding Reserve. Nic queried whether there will be coordination between RIA and CYP to ensure continuity with their development plan. RIA confirmed it will work with CYP and City of Stonnington to incorporate the tree species which have been proposed within the CYP development plan.
	+ Gillian Fraser referred to the zig-zagging paths in the design and asked for more information. RIA advised that the reason for this design is both to manage cyclist speed and to manage the gradient of the path in compliance with disability access requirements.
	+ Gillian Fraser queried the reason for the loss of green space at the right-hand corner of the development plan by William Street. RIA confirmed this is to accommodate truck movements driving into the reserve from William Street which will occur every 15 years. Gillian raised the opportunity to include a temporary functional use for the space. RIA confirmed it will take the feedback into consideration.
	+ Gillian Fraser queried the status of the South Yarra Plaza development. Nadia Ford (City of Stonnington) confirmed that the development is still going ahead, although the council has not been provided with any additional information. Nadia confirmed that the City of Stonnington will provide the CRG with updates as they become available.
	+ Graham Hoy asked about seating in the park design. RIA confirmed there is seating included in the plan across the entire park and it will provide a more detailed view of this seating at the next CRG meeting.
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| S24-1 | RIA to present findings from its analysis of operational train noise with consideration to whether there has been an increase in noise.  |
| S24-2 | RIA to circulate the email address that residents can use to provide feedback regarding operational train noise. |
| S24-3 | RIA to provide a more detailed view of the South Yarra Siding Reserve design, including proposed seating arrangements at the park. |
| 3. | General feedback and items for future discussion |
|  | Matters arising: * Jenni Coutts advised that RPV will be undertaking a CRG Members survey to seek feedback on the format of meetings and the information that is provided. There will also be a review of CRG members who do not regularly attend meetings and there will be an opportunity to replace people who are no longer interested in being a part of the CRG with new members. RPV confirmed it will send an email with the CRG survey to members before the next CRG Meeting.
* Gillian Fraser requested that RIA provide an update on the construction end date, and when access to the park and street will be reinstated. RIA confirmed it will provide an update at the next meeting.
* Malcolm Ninnis asked about the lowering of the water table which was done during construction of the cut and cover structure and egress shaft, and where the water table is now. RIA confirmed the water level has recharged back to the same level as before the construction works.
* Nic Thomas raised the importance of the timing of the reinstatement of vegetation given that a significant number of residents are working from home.
* Jonathan Forbes queried sharing roles and contact details of CRG attendees who ‘listen’ in to meetings as opposed to taking an active role in the meetings.
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| S24-4 | RIA to provide an update on the construction end dates, and timeline for when access to the South Yarra Siding Reserve and Arthur Street will be reinstated. |
| 4. | Meeting close |
|  | Matters arising:* The next meeting will be held at 7:30am on 16 March 2021.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| **#** | **ACTION / ISSUE** | **OWNER**  |
| **S24-1** | RIA to present findings from its analysis of operational train noise with consideration to whether there has been an increase in noise during early 2021 compared to late 2020.  | RIA |
| **S24-2** | RIA to circulate the email address that residents can use to provide feedback regarding operational train noise. | RIA |
| **S24-3** | RIA to provide a more detailed view of the South Yarra Siding Reserve design, including proposed seating arrangements at the park. | RIA |
| **S24-4** | RIA to provide an update on the construction end dates, and timeline for when access to the South Yarra Siding Reserve and Arthur Street will be reinstated. | RIA |