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| **Date** | Friday 20 September 2019 | **Meeting No** | 23 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Hotel Grand Chancellor | **Minutes** | Alana Clarke |

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| **Members** |  |  |
| *Present*   * Chris Lovell [Chair] * Rob Moore, City of Melbourne * Emily Kropf, St Paul’s Cathedral * Eugénie Austin, UniLodge * Paul Kanally, Federation Square * Don Shipway, ALE Group * Peter Brown, Manchester House * Janet Smith, RMIT * Denise Nakis, Dangerfield Building * Maria Groner, Travellers Aid * Alex Romanic, Franklin Lofts * Faruk Delalic, Verve and Milano Residential Buildings   *Apologies*   * Melanie Ashe, Flinders Quarter * Graeme Blackman, Westin Owners Corporation | *Apologies*   * Jessica Cerejo, UniLodge * Sharon Pollard, Federation Square * Artur Hadja, Residents 3000 * David Gundy, St Paul’s Cathedral * Toni Magor, Currie and Richards Building * Franca Katsaris * Michael Katsaris * Elizabeth Beal, ACMI * Doug Thomson, RMIT * Robert Moore, Brady Hotel * Kim Hutchinson, City West Water * Nazzareno Marchionda, Ross House Association * Rob Richards, Dangerfield Building * Marg Dennis, Flinders Quarter * Simon Pockley, Bible House | *Apologies*   * Paul Jeffries, The Westin Melbourne * Anna Manarczyk, Melcorp Strata * Andrew Milward-Bason, Nicholas Building Association * Jenna Weber, Scape * Chee Wei, UEM Sunrise * Graham Jephcott, ACMI * Debra Watts, The Westin Melbourne * Megan Herring, Young and Jackson Hotel * Pin Ng, UniLodge * Michael Griffiths, Ross House Association * Bodo Zeschke, Franklin Lofts * Murray Walls, RMIT * Brendan Ryan, MBCM City |
| **In attendance** |  |  |
| *Present*   * Libby Rule, RPV * Sam Cremean, RPV * Shane Brown, RPV * Emmett Ahern, RPV * Raphael Symons, RPV * Mayrum Gao, RPV | * Barry McGuren, RPV * Melinda Kelly, CYP * Mark Wells, CYP * Christine Hogan, CYP * Joan Bulpit, CYP * Blythe Chidgey, CYP | * Claudia Korepta, CYP * Mary Parker, CYP * Kate Kearns, CYP * Yusuf Badir, CYP * Alana Clarke [**Secretariat**] |

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| 1. | Introductions and Welcome |
|  | Welcome and introductions from Chris Lovell (Chair).  Matters arising:   * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register. |
| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Mark Wells (CYP) on rock anchor installation.  Presentation by Melinda Kelly (CYP) on State Library Station current and upcoming works.  Presentation by Mary Parker (CYP) on creative program.  Presentation by Blythe Chidgey (CYP) on Town Hall Station current and upcoming works.  Matters arising:   * Alex Romanic raised out of hours works conducted by utility providers in the precinct. The Chair explained that as this complaint is not related to Metro Tunnel works, it cannot be handled within the CRG. City of Melbourne agreed to discuss the complaint with Alex outside of the CRG. * The CRG discussed temporary backfill of the La Trobe Street access shaft. CYP explained the shaft will be filled with a loosely packed mixture designed to enable removal of the temporary fill at a later stage in the program. The area at the shaft will eventually form part of a seven-storey basement at La Trobe Street. * Faruk Delalic raised feedback from Franklin Street residents about creative treatment on the western side of the street, commenting that residents feel the current treatment does not reflect the area. CYP confirmed it will update the creative treatment once the hoarding arrangement in Franklin Street west is more settled. CYP is open to consulting with residents on the creative treatment. * Don Shipway asked whether creative treatment will be applied to the sides of the site sheds. CYP explained that it is prioritising creative treatment of hoardings, as these are ground level and human scale. CYP is open to exploring options for site shed treatment in the future. * Don Shipway raised graffiti on site structures and queried whether these were monitored by CCTV. CYP confirmed it does not monitor all areas of site via CCTV but clarified that these areas are regularly inspected for graffiti. CYP has found creative treatment effectively deters tagging. * The CRG discussed the acoustic shed over City Square. CYP confirmed the current art commission is for the roof of the shed, not for the sides. CYP is looking to begin an expression of interest process for the sides of the shed in 2020. CYP confirmed the hoarding at the site border will remain once the shed is complete, as the hoarding is human-scale and forms and important part of the public realm experience. * The CRG discussed the program for digitised hoardings at Federation Square. CYP confirmed it will program lighting to complement events at Federation Square and confirmed it will ascertain relevant programming information for businesses at the Square through consultation with Federation Square. * The CRG discussed the program of works to construct the Flinders Link. CYP confirmed piling must be completed before excavation at the site can begin. |
| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising:  Next meeting 7.30am-9:30am, Friday 25 October at Hotel Grand Chancellor. |