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| **Date** | Friday 11 March 2022  | **Meeting No** | 43 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.00am |
| **Location** | Zoom | **Minutes** | Grace Rayner  |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Simon Pockley, Bible House
* Maria Groner, Travellers Aid
* Peter Brown, Manchester House
* Pin Ng, UniLodge
* Robert Seear, CityWest Water
* Brendan Ryan, MBCM City
* Denise Nakis, Dangerfield Building
* Eugénie Austin, UniLodge
* Kate Blackwood, Yarra Trams
 | *Apologies** Sara Parmar, Yarra Trams
* Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Emily Kropf, St Paul’s Cathedral
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Andrew Wilkinson, Young and Jackson Hote
* Paul Jeffries, The Westin Melbourne
* Karen Snyders, City of Melbourne
* Neil Hutchinson, City of Melbourne
* Marree Klein, City of Melbourne
* Calum Smyth, City of Melbourne
* Michael Griffiths, Ross House Association
* Caitlyn Marshall, ACMI
* Karl Vaitiekunas, Nicholas Building
* Mustafa Wais, Yarra Trams
* Graeme Blackman, Westin Owners Corporation
* Mark Crick, ALE Group
* Robert Sopenlehto, Bible House
 |
| **In attendance** |  |  |
| * Tom Kleinitz, Lendlease
* Steven Weir, Lendlease
* Blythe Chidgey, CYP
* Mary Parker, CYP
* Dan Young, CYP
 | * Kate Walshe, CYP
* Matt Reid, CYP
* Jamie Baker, MTM
* Abbey Casey, MTM
* Raphael Symons, RPV
 | * Barry McGuren, RPV
* Tyson Garlick, RPV
* Tim Fullerton, RPV
* Mathew Collum, RPV [Secretariat]
* Grace Rayner, RPV [Secretariat]
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| 1. | Introductions and Welcome  |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
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| 2. | Outstanding Actions and Issues Register  |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to CS33-1, CYP confirmed that Tom Kleinitz (LendLease) will present an update on the Oversight Development (OSD) design, including information about the plans for the Flinders Street hoarding and timelines for future street closures.
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| 3. | Presentation from Cross Yarra Partnership  |
|  | Presentation from Kate Walshe (CYP) on Metro Tunnel Project overview. Presentation from Mary Parker (CYP) on the Creative Program. Presentation from Blythe Chidgey (CYP) on Town Hall Station update. Presentation from Blythe Chidgey (CYP) on City Square traffic changes. Presentation from Blythe Chidgey (CYP) on Flinders Link, Flinders Street Staging. Presentation from Tom Kleinitz (Lendlease) and Steven Weir (Lendlease) on the OSD design at the Flinders Street hoarding.Matters arising:* CYP advised that all CRG members are invited to attend an Arden Station tour on 27 March 2022. CYP is also exploring opportunities to organise a tour of Town Hall Station over the coming months.
* Melanie Ashe asked when Flinders Street will be completely opened with the hoarding removed. CYP advised that a date has not yet been confirmed, however one lane will be reopened at the end of the 2022. Melanie asked if the OSD will include partial street closing on Flinders Street with hoarding. CYP advised that the OSD works do not necessarily inherit the same traffic control process for access to the site has yet to be defined. Tom Kleinitz (Lendlease) confirmed that the OSD construction staging has not been finalised. Melanie Ashe raised the importance of local businesses understanding the plans for future hoarding associated with the OSD.
* Melanie Ashe raised the issue of an increase in undesirable behaviour and crime in the area surrounding Flinders Link and Flinders Street. CYP advised that it is aware of the issues and has placed additional site security in response. Victoria Police have been notified. Discussions will continue offline between CYP and local traders and residents in relation to this issue.
* Eugénie Austin raised that the wayfinding in the direction heading downwards on Flinders Street from Young and Jackson has no visible signage as the overhead signs are not double-sided. CYP advised that the lightboxes will be taken down and reinstated when the new hoarding is installed and in the interim, new double-sided signs will be installed.
* Eugénie Austin raised that the ground-level noise from the acoustic shed in Federation Square has increased and that the acoustic shed doors are not being closed during works. CYP advised that a reminder will be sent to the site so that the acoustic shed door will be closed when possible. The ventilation system, which contributes to the noise in the area is scheduled to be demobilised in April 2022. CYP is looking to install a piece of machinery to dampen the noise at the OSD ventilation system.
* Simon Pockley asked during the Lendlease OSD presentation if the OSD and station construction would be completed concurrently or will have separate completion dates. Lendlease advised some OSD and station works would be undertaken concurrently, however due to delays in the handover process resulting from COVID-19, parts of the OSD construction would be completed after the station opening.
* Simon Pockley asked if the question ‘how will this design benefit Melbourne?’ could be answered in a future CRG meeting. Lendlease advised that future presentations will highlight the benefits of the design and it is also planning to conduct discussions with CRG members and local traders to consider their feedback in the design.
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| 4. | General feedback, items for future discussion and meeting close. |
|  | Matters arising:* Simon Pockley asked Rob Moore (CoM) if there has there been any progress with the submissions in relation to the congestion in Flinders Lane and for the proposed trial of a pickup hub. CoM advised that it is awaiting a response to the submission from Department of Transport (DoT).
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| **5.** | **Meeting close** |
|  | Next meeting 22 April 2022 8.00am-9.30am, online via Zoom. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No actions recorded*