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| **Date** | Friday 10 June 2022 | **Meeting No** | 24 |
| **Chair** | Chris Lovell | **Time** | 7.30 – 9:30am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **In attendance** |  |
| *Present*   * Chris Lovell [Chair] * Robert Seear, Greater Western Water * Karen Snyders, City of Melbourne * Peter Gerrand, North & West Melbourne Association * Robert Moore, Parkville Association * Rachael Palmer, North Melbourne Residents Association * Kate Masters, CYP * Jacob Ramaekers, CYP * Rob Mair, CYP * Stefania Calati, CYP | * Kim Norton, CYP * Avtar Lotay, CYP * Bruce Hunt, CYP * Malcolm Tinkler, CYP * Claire Johnson, RPV * Raj Thurman, RPV * Eli Firestone, RPV * Mathew Collum, RPV [Secretariat]   *Apologies*   * Tim Benedict, Victorian Planning Authority * Tallia Gilarry, City of Melbourne * Rod Johnston, George Weston Foods * Mary Parker, CYP |

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| 1. | Introductions and welcome |
|  | Matters arising:   * Chris Lovell welcomed members of the Community Reference Group (CRG). |
| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:   * The CRG discussed the Outstanding Actions and Issues Register.   + In relation to action P17-1, CYP provided an update on the Intake Substation works the architectural design of the facade and landscaping. CYP is currently working through the design of the architectural component of the fencing that runs adjacent to the path. CYP will present the design to the CRG once it’s been finalised. Peter Gerrand (North & West Melbourne Association) raised the facade of the Intake Substation should be designed to look less industrial. CYP confirmed it has issued this feedback to its Design Team and advised that the focus is on trees and fencing, meaning the majority of the building should not be visible from the path.   + In relation to action P23-1, Chris Lovell (Chair) advised that CYP will present an update on operational noise and vibration during today’s presentation. RPV advised it is aiming to arrange a presentation from Metro Trains Melbourne (MTM) on operational safety later in the year. |
| 3. | Presentation from project contractors |
|  | Presentation by Malcolm Tinkler (CYP) on the Intake Substation and Tunnel fit out works.  Presentation by Avtar Lotay (CYP) on the MTP stations design update.  Presentation by Rob Mair (CYP) on the project wide update.  Presentation by Jacob Ramaekers (CYP) on the Parkville construction update.  Presentation by Stef Calati (CYP) on the Arden construction update.  Presentation by Kate Masters (CYP) on the Creative Program update.  Presentation by Rob Mair (CYP) and Kim Norton (CYP) on precinct-based communications and engagement.  Matters arising:   * Rachael Palmer (North Melbourne Residents Association) asked for the surface level location referencing where the floating slab track switches from high attenuation to very high attenuation between Arden and Parkville. CYP agreed to follow up and provide to Rachael. * Chris Lovell (Chair) asked about the use of the floating slab track. CYP confirmed the floating slab track is used in sections of the tunnel where higher attenuation is required. The track form that sits on top of the floating slab track is used throughout the full tunnel alignment. * Rachael Palmer asked about the plans for train testing on the completed track, particularly in relation to noise and vibration. CYP advised that once construction of the tunnel and track sections are completed in mid-2023, there will be around 12 months of integrated testing. The testing will include validation of the noise and vibration modelling. Rachael raised the desire for the CRG to receive ongoing updated noise and vibration data throughout testing and validation of the modelling. CYP confirmed it will continue to provide updates throughout the dynamic testing phase and will look to share information with CRG members at future meetings. * Rachael Palmer asked about ongoing maintenance and monitoring of the track to ensure noise attenuation is maintained. CYP advised that the modelling data contemplates a low level of maintenance. CYP advised that the components used for noise attenuation are not considered a wear component and they have a long design life. CYP advised the maintenance regimes will be undertake by MTM for the life of the asset. * Peter Gerrand asked about the artwork that will be displayed on the station platforms. CYP advised the designs for the line wide artwork, as well as the individual station artwork, are currently under development with the artists. CYP is aiming to announce the station artists in late June 2022. * Robert Moore (Parkville Association) asked whether the new bike lanes along the eastern side of Royal Parade has impacted the design. CYP advised that the northbound and southbound bike lanes have been incorporated within the design. CYP is liaising with City of Melbourne (CoM) to ensure there are appropriate traffic arrangements in place to enable the legacy works to be completed. Robert raised the potential increase in traffic if the number of lanes is reduced. Karen Snyders (CoM) agreed to follow up with Robert Moore and discuss the matter separately from the CRG meeting. * Peter Gerrand asked whether each of the new stations will have back up diesel power. CYP advised that HV system has a redundancy from the main Intake Substation. In the event of failure, the secondary HV system will energise. * CYP invited members of the CRG to attend a site tour of the Parkville Station on 27 June 2022. All correspondence relating to the tour will be issued by RPV. CYP will contact Robert Moore regarding organising a future tour for members of the Parkville Association. |
| 4. | **General feedback and items for future discussion** |
|  | Matters arising:   * Peter Gerrand raised the North & West Melbourne Association are keen for the CRG forum to continue, or a new forum be created to allow questions to be raised about the operations of the MTP. RPV acknowledged the feedback and confirmed it has been raised with MTM and discussions are ongoing. * Chris Lovell requested CYP share the map with the Parkville legacy works program information, including approximate timings, with the CRG. CYP confirmed it will be included in the presentation shared with members via email and on the Metro Tunnel website. |
| 5. | Meeting close |
|  | Matters arising:   * Next meeting 7.30am-9.30am, Friday 29 July 2022. |

**NEW ACTIONS AND ISSUES**

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| ***#*** | ***ACTION / ISSUE*** | ***OWNER*** |
| **P24-1** | RPV to confirm whether there is scope for a future community consultative committee for MTP operations. | *RPV* |