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| **Date** | Monday 23 October 2023 | **Meeting No** | 56 |
| **Chair** | Chris Lovell | **Time** | 5:30pm – 6.30pm |
| **Location** | Westin Hotel / Conference Call | **Minutes** | Mathew Collum  |

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| **In attendance** |  |  |
| *Present** Chris Lovell [Chair]
* Neil Hutchinson, City of Melbourne
* Karen Snyders, City of Melbourne
* Maria Groner, Travellers Aid
* Brendan Ryan, MBCM
* Simon Pockley, Bible House
* Melanie Davey, Root Partnerships (St Paul’s Cathedral)
* Robert Seear, Greater Western Water
* Melanie Ashe, Flinders Quarter
* Mustafa Wais, Yarra Trams
* Matthew Kwong, Yarra Trams
* Denise Nakis, Dangerfield Building
* Peter Brown, Manchester House
* Kate Walshe, CYP
* Blythe Chidgey, CYP
* Terese Scalise, CYP
* Brett Purcell, CYP
* Melinda Kelly, CYP
* Emmett Ahern, RPV
* Petro Tsalikis, RPV
* Barry McGuren, RPV
* Danielle Koroneos, RPV
* Shane Brown, RPV
* Mathew Collum, RPV [Secretariat]
 | *Apologies** Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Graeme Blackman, Westin Owners Corporation
* Nazzareno Marchionda, Ross House Association
* Marg Dennis, Flinders Quarter
* Andrew Milward-Bason, Nicholas Building Association
* Michael Clarke, ALE Group
* Megan Herring, Young and Jackson Hotel
* Paul Jeffries, The Westin Melbourne
* Karl Vaitiekunas, Nicholas Building
* Michael Griffiths, Ross House Association
* Kate Blackwood, Yarra Trams
* Maree Klein, City of Melbourne
* Mark Crick, ALE Group
* Graham Jephcott, ACMI
* Caitlyn Marshall, ACMI
* Damien De Groot, Director, Fed Square Commercial & Operations, Melbourne Arts Precinct Corporation
* Steven Weir, Lendlease
* Robert Sopenlehto, Bible House
* Pin Ng, Clements House
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| 1. | Introductions and welcome  |
|  | Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
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| 2. | Outstanding Actions and Issues Register  |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to C6-4, CYP provided an update on the precinct waste management and logistics strategy, and the Royston Place design treatment. The Specialist Traffic Engineer subcontractor is continuing to develop and design the infrastructure for the traffic management system for the area surrounding the loading dock, in preparation for MTP Day 1 operations. CYP is planning to arrange a dedicated session to provide an update to stakeholders prior to the end of 2023.
	+ In relation to CS55-1, the CRG discussed the issue of traffic incorrectly turning into Degraves Street. CYP confirmed it has installed a large sign to inform drivers that Degraves Street is not a through road. CYP will monitor the effectiveness of the sign over the coming weeks and provide an update at the next meeting.
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| 3. | Presentation from Cross Yarra Partnership  |
|  | Presentation by Kate Walshe (CYP) on the project wide update.Presentation by Brett Purcell (CYP) on train testing. Presentation by Blythe Chidgey (CYP) on the Town Hall Station update. Presentation by Terese Scalise (CYP) on the Creative Program update. Matters arising: * CYP confirmed that trains are now traveling at maximum speed during testing.
* Simon Pockley asked how long the gantries in Scott Alley and Royston Place would remain on site. CYP advised that the gantries would remain in place for the duration of the CYP works until mid-2024, and then Lendlease may also require them for their works.
* Melanie Ashe asked about the expected noise levels from the new crane. CYP advised that the new crane will be fitted with noise attenuation and acoustic shielding. The crane will also be located further away from residential buildings so noise levels will likely be the same or lower than current levels. CYP confirmed it will be undertaking noise monitoring.
* Melanie Ashe asked about the Degraves Subway occupation. CYP advised that planning is ongoing regarding the timing for reopening the subway and a specific date will likely be shared with the CRG in early 2024.
* Melanie Ashe asked about the plans for the awnings on Flinders Street. CYP advised that planning is ongoing to reinstate the awnings on 244 Flinders Street, 238 Flinders Steet and the Dangerfield building. CYP is targeting to finish these works by the end of 2024.
* Melanie Ashe asked when Scott Alley and Cocker Ally will be reopening for access from Flinders Street to Flinders Lane. CYP agreed to follow up and provide an estimate for the reopening of the laneways.
* Chris Lovell asked about the plans for the sculpture which was located at the front of Port Phillip Arcade. CYP confirmed the sculpture will be integrated into the final design of the station.
* CYP advised that the reopening of Flinders Street eastbound, which was scheduled to occur at the end of October 2023, was likely to be delayed. CYP will provide an update at the next meeting.
* Neil Hutchinson requested an update on the legacy artwork for the stations. CYP advised it is currently working through the designs with the artists for each of the stations. CYP will provide an update by early 2024.
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| 4. | General feedback and items for future discussion |
|  | Matters arising: * CYP advised that CBD South CRG members will be offered a site tour of Town Hall Station, scheduled to take place on Monday 4 December. CYP to send out information on how members can register in the coming weeks.
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| **5.** | **Meeting close** |
|  | * Next meeting: Monday 11 December 2023
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **CS56-1** | CYP to provide an estimate for when Scott Alley and Cocker Ally will be reopening for access from Flinders Street to Flinders Lane.  | CYP |
| **CS56-2** | CYP to provide an update on the reopening of Flinders Street eastbound which was schedule to reopen at the end of October 2023. | CYP |
| **CS56-3** | CYP to provide an update on legacy artwork.  | CYP |