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| **Date** | Friday 17 May 2023 | **Meeting No** | 35 |
| **Chair** | Chris Lovell | **Time** | 7.30 – 8:30am |
| **Location** | Zoom | **Minutes** | Jemma Erickson |

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| **In attendance** |  |
| *Present*   * Chris Lovell [Chair] * Robert Moore, Parkville Association * Rachael Palmer, North Melbourne Residents Association * Rob Oke, North & West Melbourne Association * Karen Snyders, City of Melbourne * Rob Mair, CYP * Danielle Smits, CYP * Dan Young, CYP * Claire Johnson, MTPO * Tim Fullerton, MTPO * Peter Wills, MTPO * Will Keane, MTPO * Regan Gilbert, MTPO * Jemma Erickson, MTPO [Secretariat] | *Apologies*   * Robert Seear, Greater Western Water * Tim Benedict, Victorian Planning Authority * Tallia Gilarry, City of Melbourne * Rod Johnston, George Weston Foods * Peter Gerrand, North & West Melbourne Association * Maree Klein, City of Melbourne * Richard Greig, City of Melbourne * Teresa Scalise, CYP * Rod Kerr, CYP * Kate Walshe, CYP * Matt van der Peet, MTPO * Alex Pullman, MTPO |

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| 1. | Introductions and welcome |
|  | Matters arising:   * Chris Lovell welcomed members of the Community Reference Group (CRG). * Chris Lovell noted the recent rebranding of RPV to the Metro Tunnel Project Office (MTPO). * Chris Lovell welcomed Rob Mair (CYP) back to the meeting following the departure of Christian Green. |
| 2. | Outstanding Actions and Issues Register |
|  | The CRG discussed the Outstanding Actions and Issues Register.  Matters arising:   * In relation to item 30-1, MTPO advised it will provide an update on whether a consultative committee focusing on Metro Tunnel Operations will be considered closer to project completion. * In relation to P32-1, MTPO provided an update the timing for reinstatement of Grattan Street eastbound and the new bus route configuration through the area, including:   + The reopening of the Grattan Street west eastbound lane will occur once the power supply for the mid-block crossing traffic signals has been upgraded and the necessary approvals have been granted.   + The reopening of Grattan Street east is currently planned for late June – July 2024, subject to the completion of works and the necessary approvals.   + Trial bus operations have been scheduled for Monday 20 May 2024. The buses will travel both eastbound and westbound with traffic control measures in place.   + MTPO advised existing rerouted bus services – 401, 402, 403, 505 and 546 – will return to Grattan Street once the road reopens. * In relation to P34-1, MTPO advised the tunnel utilises a separate electrical network supplied by the new North Melbourne Electrical Substation. MTPO noted several substations have been upgraded to support the project. |
| 3. | Presentation from project contractors |
|  | Presentation by Danielle Smits (CYP) on the project wide construction update.  Presentation by Rob Mair (CYP) on the North Melbourne construction update.  Presentation by Danielle Smits (CYP) on the Parkville construction update.  Matters arising:   * Rob Oke asked if the project can provide further information about future bus routes along Laurens Street for station operations. MTPO confirmed bus routes are the responsibility of the Department of Transport and Planning (DTP), however agreed to seek an update from DTP on when information about future bus routes will be available. * Rob Oke noted the bitumen plant across from Arden Street Reserve has expressed interest in displaying the temporary Arden historical hoarding artwork. CYP and MTPO advised discussions are underway with Project Co in relation to this. * Chris Lovell requested clarification on the CYP map of spaces to return to the public domain, and asked what the fenced-off area on Barry Street will be used for. CYP advised the northern portion of the space at the University Square Car Park contains a tunnel ventilation shaft and a chiller plant. The southern portion will remain closed to facilitate future City of Melbourne works before eventually returning the space to public use. The City of Melbourne (CoM) confirmed their Future Melbourne Committee has endorsed the concept plan for University Square Stage 2 works following a round of public consultation and the design is available online. * Rob Oke asked if a combined CRG will occur this year. MTPO advised planning is underway for a combined CRG in the second half of 2024. * Rachael Palmer asked if the project has received any noise and vibration complaints as a result of trains moving through the tunnel. MTPO advised the project has received one complaint from a resident, which it is currently investigating. * Rob Moore noted he has been in discussions with the Parkville Tennis Club regarding the possibility of relocating the Parkville historical hoarding artwork to their fencing, and advised he is discussing with Project Co. |
| A35-1 | MTPO to seek an update from DTP on when information about future bus routes along Laurens Street will be available. |
| 4. | **General feedback and items for future discussion** |
|  | Matters arising:   * Nil |
| 5. | Meeting close |
|  | Matters arising:   * The next meeting will be online on Friday 2 August 2024 at 7.30am. |

**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER** |
| **A35-1** | MTPO to seek an update from DTP on when information about future bus routes along Laurens Street will be available. | MTPO |