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| **Date** | Tuesday 6 December 2022 | **Meeting No** | 38 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 8.30am  |
| **Location** | Zoom | **Minutes** | Grace Rayner |

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| **Members** |  |
| *Present** Jeni Coutts [Chair]
* Nic Thomas, local resident
* Malcolm Ninnis, local resident
* Jonathan Forbes, local resident
 | *Apologies** Tom Howgate, local resident
* Ruth Speedy, Toorak Road South Yarra Business Association
* James Robinson, local resident
* Paul Bellette, Café Republic
* Christopher Blain, South Yarra Village Residents Group
* Gillian Fraser, local resident
* Chimuka Mweemba, City of Stonnington
* James Bryan, City of Stonnington
* Nadia Ford, City of Stonnington
* Graham Hoy, South Yarra Residents Association
* Tennessee Leeuwenburg, local resident
* Kathy Dalton, local resident
 |
| **In attendance** |  |
| *Present** Rob Mair, Cross Yarra Partnership (CYP)
* Christian Green, CYP
* Jarrod Wadsworth, CYP
* Zaid Diego, Rail Network Alliance (RNA)
* Michael Prebeg, RNA
 | * Matt Brajkovic, RNA
* Paula Williams, Rail Projects Victoria (RPV)
* Meagan Lechucki, RPV
 | * Kai Yeap, RPV
* Sebastian Immaraj, RPV
* Isobelle Sourivong, RPV
* Grace Rayner, RPV [Secretariat]
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| 1. | Welcome and introduction |
|  | Welcome and introductions from Jeni Coutts (Chair). Matters arising: * Jeni Coutts welcomed members to the Community Reference Group (CRG).
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| 2. | Outstanding actions and issues register |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
	+ No outstanding actions.
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| 3. | Presentation from Project Contractors |
|  | Presentation by Matt Brajkovic (RNA) and Michael Prebeg (RNA) on the RNA construction update. Presentation by Rob Mair (CYP) and Jarrod Wadsworth (CYP) on the CYP construction update.Presentation by Michael Prebeg (RNA) on the Community and Communications update.Presentation by Rob Mair (CYP) presenting on the project wide update.Matters arising:* Jeni Coutts asked if the rail tunnel fit out works are ahead of schedule. CYP advised that the works are on track.
* Jeni asked how long residents’ driveways will be impacted by the watermain upgrade works. CYP advised that each property owner would be advised of a specific day when their driveway would be inaccessible.
* Malcolm Ninnis asked how long Osborne Street will be closed for. CYP advised that the works will be managed in a staged approach to maintain as much access as possible.
* Nic Thomas asked if the eastern side of Osborne Street and the parking spots along it will be required for equipment laydown during the utility works. CYP advised that parking spots on the eastern side of Osborne Street will be used to maintain traffic flow.
* Jeni Coutts asked when the program for utility works will be finalised. CYP confirmed a notification to residents and businesses will be circulated ahead of the works.
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| 4.  | General feedback and items for future discussion  |
|  | Matters arising:* The South Yarra CRG meetings will be moved to quarterly in 2023.
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| **5.** | **Meeting close** |
|  | The next meeting is on Tuesday 21 February 2023, 7.30-9:00am. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No actions recorded.*