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| **Date** | Friday 25 October 2019 | **Meeting No** | 24 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Hotel Grand Chancellor | **Minutes** | Alana Clarke |

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| **Members** |  |  |
| *Present*   * Chris Lovell [**Chair**] * Rob Moore, City of Melbourne * Simon Pockley, Bible House * Melanie Ashe, Flinders Quarter * Pin Ng, UniLodge * Artur Hadja, Residents 3000 * Don Shipway, ALE Group * Alex Romanic, Franklin Lofts * Faruk Delalic, Verve and Milano Residential Buildings * Janet Smith, RMIT * Murray Walls, RMIT * Eugénie Austin, UniLodge * Robert Moore, Brady Hotel * Graeme Blackman, Westin Owners Corporation * Maria Groner, Travellers Aid * Elizabeth Beal, ACMI | *Apologies*   * Jessica Cerejo, UniLodge * Sharon Pollard, Federation Square * David Gundy, St Paul’s Cathedral * Toni Magor, Currie and Richards Building * Franca Katsaris * Michael Katsaris * Doug Thomson, RMIT * Kim Hutchinson, City West Water * Nazzareno Marchionda, Ross House Association * Rob Richards, Dangerfield Building * Denise Nakis, Dangerfield Building * Marg Dennis, Flinders Quarter * Paul Kanally, Federation Square * Peter Brown, Manchester House | *Apologies*   * Paul Jeffries, The Westin Melbourne * Anna Manarczyk, Melcorp Strata * Andrew Milward-Bason, Nicholas Building Association * Jenna Weber, Scape * Chee Wei, UEM Sunrise * Graham Jephcott, ACMI * Debra Watts, The Westin Melbourne * Megan Herring, Young and Jackson Hotel * Michael Griffiths, Ross House Association * Bodo Zeschke, Franklin Lofts * Brendan Ryan, MBCM City * Emily Kropf, St Paul’s Cathedral |
| **In attendance** |  |  |
| *Present*   * Libby Rule, RPV * Tim Fullerton, RPV * Raphael Symons, RPV * Mayrum Gao, RPV * Barry McGuren, RPV * Michael Lavender, CYP | * Melinda Kelly, CYP * Mark Wells, CYP * Christine Hogan, CYP * Joan Bulpit, CYP * Blythe Chidgey, CYP * Matt Reid, CYP | * Claudia Korepta, CYP * Mary Parker, CYP * Alana Clarke [**Secretariat**] |

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| 1. | Introductions and Welcome |
|  | Welcome and introductions from Chris Lovell (Chair).  Matters arising:   * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register. |
| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Melinda Kelly (CYP) on current and upcoming works in the State Library Station precinct.  Presentation by Blythe Chidgey (CYP) on Town Hall station construction  Presentation by Michael Lavender (CYP) on traffic and transport.  Presentation by Mary Parker (CYP) on creative program.  Matters arising:   * Robert Moore (Brady Hotel) raised creative treatment and activation on the La Trobe Street site and asked whether the project intended to replace the current branding treatment. CYP confirmed new creative treatment is forthcoming now that it has finished installing hard hoarding around the site. * The CRG discussed project shutdown over the Christmas and New Year period. CYP confirmed it intends to stop works from Friday 20 December 2019. In-office work is scheduled to recommence on Monday 6 January 2020, with full works expected to return to site on 13 January 2020. * Melanie Ashe asked whether the temporary acoustic shed over Shaft A in CBD South will move with the works. CYP confirmed the shed is just for Shaft A. Melanie asked whether installation of the shed will lead to a reduction in dust in the area. CYP confirmed there will be a reduction in dust in the area, partly due to the shed, but also due to installation of the deck in the Flinders Quarter site. This deck will function similarly to the deck at Parkville Station. * The CRG discussed construction of the CBD South Oversite Development. CYP confirmed construction of the Oversite Development is scheduled to commence in 2022, once the concrete slab and basement works at the Flinders Quarter site have been completed. * Eugenie Austin asked whether the piling rig working outside the UniLodge building at the Flinders Link site would return. CYP confirmed a different rig will return to finish piling in that area in early 2020. * Melanie Ashe raised impacts to Degraves Street trading due to a concrete truck parked across the Street. CYP agreed to follow up this instance with Melanie directly. * Melanie Ashe raised pedestrian counters on Degraves Street and asked whether the Project was collecting pedestrian data. CYP, RPV and City of Melbourne each confirmed they are collecting Degraves Street pedestrian data in the Flinders Quarter precinct. Each agreed collation of pedestrian data would help to understand how pedestrian flows in the precinct have changed since the closure. City of Melbourne confirmed it sees Degraves Street as an important entry point to the city’s laneway corridor and confirmed it is monitoring closely to understand the way pedestrian flows are changing. City of Melbourne clarified it has only collected relevant data since the announcement of the lane closure on Flinders Street. City of Melbourne indicated it is willing to collate relevant pedestrian data from CYP and RPV with its data and be the single point of contact for related queries. * Graeme Blackman raised noise at the lower levels and car park of the Westin Hotel and asked what mitigation strategies are in place. Graeme confirmed the acoustic shed is effectively mitigating above-ground impacts and confirmed this noise is impacting at levels below ground only. CYP confirmed it is looking to implement a less impactful methodology in coming weeks, and confirmed there will be a break from excavation while steel works are conducted. Graeme commented that it would be helpful for the Westin to have a timeline of noisy works to be conducted at City Square. * The CRG discussed the mural on the roof of the City Square acoustic shed. CYP confirmed it plans to host an open house even to enable public viewing. CYP confirmed part of the artwork will be installed in the Westin Hotel driveway for public viewing. * Melanie Ashe raised the Flinders Link construction interface with Campbell Arcade. CYP confirmed it is still working on the design interface with Campbell Arcade and agreed to provide an update to the CRG once the design is finalised. * Graeme Blackman raised truck entry into site via Collins Street and described an incident where a truck entered the site at speed. CYP confirmed it is now instructing trucks entering via Collins Street to come to a full stop before entering site in response to such incidents and to improve cyclist safety. * The CRG discussed the egress point from the City Square site onto Swanston Street. CYP confirmed unpredictable pedestrian flows in this area are challenging to accommodate in traffic management strategies, and confirmed the traffic management approach in this area is constantly being evaluated and improved. * Elizabeth Beal asked whether temporary traffic infrastructure in the Federation Square area would impact the ACMI loading zone. CYP confirmed it does not expect the infrastructure to impact the ACMI loading zone and confirmed Federation Square has a detailed layout of the infrastructure. * Elizabeth Beal asked whether CYP collects pedestrian data for Federation Square. CYP confirmed it has data for the footpaths and pedestrian crossing outside the Square but does not have recent data for pedestrian flows inside the Square. |
| C24-1 | Provide an update on the Campbell Arcade design interface with the Flinders Link upon completion of design works. |
| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising:  Next meeting 7.30am-9:30am, Friday 6 December at Hotel Grand Chancellor. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| C24-1 | Provide an update on the Campbell Arcade design interface with the Flinders Link upon completion of design works. | CYP | New. |