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| **Date** | Friday 6 December 2019 | **Meeting No** | 25 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Hotel Grand Chancellor | **Minutes** | Alana Clarke |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Peter Brown, Manchester House
* Sharon Pollard, Federation Square
* Don Shipway, ALE Group
* Janet Smith, RMIT
* Eugénie Austin, UniLodge
* Maria Groner, Travellers Aid
* Brendan Ryan, MBCM City
* Kate Blackwood, Yarra Trams
* Fiona Van, RMIT

*Apologies** Melanie Ashe, Flinders Quarter
* Simon Pockley, Bible House
* Jessica Cerejo, UniLodge
* David Gundy, St Paul’s Cathedral
 | *Apologies** Toni Magor, Currie and Richards Building
* Franca Katsaris
* Michael Katsaris
* Doug Thomson, RMIT
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Denise Nakis, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Faruk Delalic, Verve and Milano Residential Buildings
* Murray Walls, RMIT
* Robert Moore, Brady Hotel
 | *Apologies** Paul Jeffries, The Westin Melbourne
* Anna Manarczyk, Melcorp Strata
* Andrew Milward-Bason, Nicholas Building Association
* Jenna Weber, Scape
* Chee Wei, UEM Sunrise
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Michael Griffiths, Ross House Association
* Alex Romanic, Franklin Lofts
* Emily Kropf, St Paul’s Cathedral
* Pin Ng, UniLodge
* Artur Hadja, Residents 3000
* Graeme Blackman, Westin Owners Corporation
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| **In attendance** |  |  |
| *Present** Libby Rule, RPV
* Sam Cremean, RPV
* Tim Fullerton, RPV
* Raphael Symons, RPV
* Mayrum Gao, RPV
* Barry McGuren, RPV
 | * Melinda Kelly, CYP
* Christine Hogan, CYP
* Joan Bulpit, CYP
* Blythe Chidgey, CYP
* Kate Kearns, CYP
 | * Claudia Korepta, CYP
* Mary Parker, CYP
* Matt Reid, CYP
* Jodie Barrington, CYP
* Alana Clarke [**Secretariat**]
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| 1. | Introductions and Welcome |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* The Chair raised the CRG configuration for 2020. In 2020, the CBD CRG will be split into separate CBD North and CBD South meetings. These meetings will be held on the same day but at different times and at different venues more local to each precinct. A calendar detailing dates and locations will be circulated in coming weeks.
* Regarding C24-1, Eugenie Austin asked if the sculpture that used to be mounted above Port Phillip Arcade will be reinstated in the legacy arrangements. CYP confirmed this sculpture is in storage and will be reinstated.
* Regarding C24-1, the CRG discussed pedestrian data in CBD South. City of Melbourne confirmed pedestrian data in this area has been collected and collated and confirmed that the results have been reassuring, with an increase in pedestrian activity in some areas. City of Melbourne invited all who are interested to attend a meeting at its offices for a full presentation and opportunity to ask questions about the data in coming weeks. City of Melbourne confirmed it will be extending an invitation to parties not present at today's CRG and confirmed a summary of the data will be presented at the first CRG in 2020.
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| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Melinda Kelly (CYP) on current and upcoming works in the State Library Station precinct.Presentation by Mary Parker (CYP) on creative program.Presentation by Blythe Chidgey (CYP) on Town Hall station construction.Presentation by Barry McGuren (RPV) and Kate Kearns (CYP) on business support. Matters arising:* The CRG discussed the roadheaders used for excavation across CBD sites. CYP confirmed the roadheaders are manned in 12-hour shifts. CYP confirmed the roadheaders are connected to power and only need to cease operation for shift changes and installation of replacement teeth on the cutter.
* Eugénie Austin asked about timelines for oversite development in CBD south. CYP confirmed works on the oversite development are due to commence in late 2022 and continue until 2024.
* On behalf of Melanie Ashe, the Chair asked when the section of footpath on Flinders Street affected by Flinders Link works is due to reopen. CYP confirmed it expects to reopen the footpath at the end of 2020 but clarified it will open sooner if the option becomes available. Works on the Campbell Arcade and Flinders Link interface will continue after the footpath on Flinders Street reopens.
* On behalf of Melanie Ashe, the Chair asked about the interface between Flinders Link construction, Campbell Arcade and Degraves Street. CYP confirmed the details of the Campbell Arcade and Flinders Link interface are still being designed but clarified the pedestrian connections will be further east than Degraves Street. CYP confirmed the tram stop and surface arrangement will be reinstated as it was before Flinders Link construction commenced. Businesses in Campbell Arcade are scheduled to be vacated in mid-2020 but pedestrian access will be maintained throughout construction.
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| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising:Next meeting 7.30am-9:30am, Friday 31 January 2020. |

*No new actions arising.*