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| **Date** | Friday 29 October 2021 | **Meeting No** | 20 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 8.40am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **In attendance** |  |
| *Present** Chris Lovell [Chair]
* Robert Seear, City West Water
* Karen Snyders, City of Melbourne
* Peter Gerrand, North & West Melbourne Association
* Rachael Palmer, North Melbourne Residents Association
* Robert Moore, Parkville Association
* Danielle Smits, CYP
* Stefania Calati, CYP
* Jordan Turner, CYP
* Mary Parker, CYP
 | * Hannah English, RPV
* Karen Simons, RPV
* Claire Johnson, RPV
* Raj Thurman, RPV
* Nicole Cuiava, RPV
* Eli Firestone, RPV
* Tim Fullerton, RPV
* Grace Rayner, RPV
* Mathew Collum, RPV [Secretariat]

*Apologies** Tim Benedict, Victorian Planning Authority
* Tallia Gilarry, City of Melbourne
* Ryan Dam, George Weston Foods
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| 1. | Introductions and welcome |
|  | Matters arising:* Chris Lovell welcomed members of the Community Reference Group (CRG).
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| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
	+ In relation to action P11-1, CYP advised that due to COVID-19 restrictions in place in Melbourne, it is unable to hold a Community Day/community tunnel walk through between now and the end of the year. Working closely with RPV, CYP will determine at what stage in the future it may be safe to host a community event and what form that may take.
	+ In relation to P17-1, CYP will provide an update on the Intake Substation works, including an overview of the final architectural design of the façade and landscaping, at the next CRG meeting in December 2021.
* Rachael Palmer raised a recent drilling sound coming from the basement of their residential building and asked whether it was related to Metro Tunnel Project works. CYP advised that the drilling noise is very likely associated with the ongoing gas utilities works in the area which are not associated with the Project. CYP noted it has received a number of enquiries related to these works over the past few weeks.
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| 3. | Presentation from project contractors |
|  | Presentation by Danielle Smits (CYP) on COVID-19 prevention measures. Presentation by Jordan Turner (CYP) on the project wide update. Presentation by Stefania Calati (CYP) on the Arden construction update.Presentation by Danielle Smits (CYP) on the Parkville construction update.Presentation by Mary Parker (CYP) on the Metro Tunnel Project Creative Program update. Presentation by Danielle Smits (CYP) on the Parkville Station Precinct Development Plan Amendment. Presentation by Danielle Smits (CYP) and Jordan Turner (CYP) on precinct-based communications and engagement. Presentation by Jordan Turner (CYP) on the East and West Portals update. Matters arising:* Peter Gerrand asked about the location of the tram interchange station entrance which is close to the new Anzac Station. CYP advised that the entrance is located in the middle of the road, between the current acoustic shed and the current alignment of St Kilda Road. Trams will run on both sides of this entrance.
* Peter Gerrand asked about the type of High Voltage (HV) lines that will be installed along Laurens Street. CYP advised that the HV relocation works, which will be undertaken in early 2022, requires HV lines to be installed underground along Laurens Street almost as far as Arden Street.
* Robert Moore asked whether building design changes are required to address Amendment C384, which updates inundation overlays in the Melbourne Planning Scheme for flooding events. CYP advised that the one in one-hundred-year flooding event was integrated into the designs during the early design stage of the Project.
* Peter Gerrand asked about the purpose and function of the chiller plant at Parkville Station. CYP advised that the chiller plant provides cooling for the station and it will also be the location of a café. CYP raised the opportunity to present an update on the design of this area at the next CRG meeting.
* Robert Moore raised there have been regular questions from residents regarding the reopening of Grattan Street and mentioned the Carlton Residents Association (CRA) and traders group believed it wasn’t reopening. Robert requested that future notices to residents and businesses highlight that it is a full reopening to prevent any confusion. CYP acknowledged the feedback and raised the opportunity to present an overview of the project to the CRA and traders group. Robert confirmed he will follow up with the President of the CRA and provide the contact details to CYP.
* CYP confirmed it will circulate the link to the Melbourne Fringe Festival website once tickets become available for the forthcoming ‘We Built This City’ event in University Square.
* Robert Moore noted the positive feedback from the community with regard to the greening and vegetation outlined during the recent Parkville Station Precinct Development Plan Amendment information session.
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| 4. | **General feedback and items for future discussion** |
|  | Matters arising: * Robert Moore raised feedback which was provided to CYP at the previous CRG meeting with regards to traffic on Story Street, Parkville and the possibility of a ‘no right turn’ sign for peak hours. CYP advised it has raised this with the traffic team within City of Melbourne (CoM), but it has yet to receive a response. CYP confirmed it will continue to follow up on the matter. Robert requested CYP to provide the name of the person they are liaising with at CoM, as the Parkville Association is also in contact with them. CYP agreed to provide the information.
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| 5. | Meeting close |
|  | Matters arising:* Next meeting 7.30am-9.30am, Friday 10 December 2021.
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**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **A20-1** | CYP to present on the design of the chiller plant / café at Parkville Station during the next CRG meeting.  | CYP  |