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| **Date** | Wednesday 1 December 2021 | **Meeting No** | 35 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 8.45am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members and attendees** |  |  |
| *Present*   * Jeni Coutts [**Chair**] * Tom Mason, City of Port Phillip * Neil Hutchinson, City of Melbourne * Karen Baynes, Domain Hill * Petra Glare, Albert Road Clinic * Fraser Read-Smith, G12+ * Andrea Coote, The Domain * Colin Stuckey, Melbourne Grammar School * Trevor Sutherland, Hallmark Apartments * Greg Gilmour, Shrine of Remembrance * Gary Buck, The Botanica Apartments * Jan Swinburne, The Botanica Apartments | *Present*   * Rob Mair, CYP * Jordan Turner, CYP * James Hamilton, CYP * Sarah Robins, CYP * Andreas Mindt, CYP * John Goding, CYP * Paula Williams, RPV * Dowar Haidary, RPV * Sebastian Immaraj, RPV * Rethi Scaife, RPV * Tyson Garlick, RPV * Stephanie Rayner, RPV * Tim Fullerton, RPV * Mathew Collum, RPV [Secretariat] | *Apologies*   * Christian Lawless, Melbourne Girls Grammar School * Toni Meath, Mac Robertson Girls High School * Sarah Potter, Entrecote * Jamie McBride, Domain Road Traders * Clare Hart, Royal Botanic Gardens * Dean Nightingale, G12+ * Andrew Bennett, South Yarra Residents Association * Clifford Samson, local resident * Marilyn Wane, G12+ * Phil Lukies, Melbourne South Yarra Residents Group * Gary Brennan, Bike Network Victoria * David MacGowan, Royal Domain Tower * Michael Butcher, Melbourne South Yarra Residents Group * Kate Blackwood, Yarra Trams |

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| 1. | Introduction and Welcome |
|  | Matters arising:   * Jeni Coutts welcomed members to the meeting of the Domain Community Reference Group (CRG). |
| 2. | Outstanding actions and issues register |
|  | Matters arising:   * Jeni Coutts confirmed that there are currently no outstanding items on the actions and issues register. * Jeni Coutts advised that noise issues raised by Fraser Read-Smith and Andrea Coote prior to the meeting will be addressed during today’s presentation from CYP. |
| 3. | Presentation from project contractors |
|  | Presentation by Andreas Mindt (CYP) on tunnelling and construction update.  Presentation by Rob Mair (CYP) on the Development Plan Amendment process.  Presentation by John Goding (CYP) on the construction look ahead.  Presentation by John Goding (CYP) on Anzac Station works update.  Presentation by Sarah Robins (CYP) on the Creative Program.  Presentation by Jordan Turner (CYP) on the project wide update.  Presentation by Paula Williams (RPV) on the Park Street and Wells Street signalisation.  Matters arising:   * The CRG discussed the Development Plan Amendment process:   + Karen Baynes asked about the Development Plan Amendment submissions. CYP advised that it received a total of 105 submissions, including submissions for the City of Port Phillip, City of Melbourne, Owners Corporations and individual buildings.   + Fraser Read-Smith asked about to process of responding to the Development Plan Amendment submissions. CYP advised that everybody who made a submission will be issued a response letter that will acknowledge the submission and outline the key themes identified during the process. * Fraser Read-Smith asked when will the crane be used to lower the precast track form and over track exhaust (OTE) materials into the tunnel. CYP advised that the majority of this work will be done during the day, however there is a chance that some materials will need to be craned down up to 10pm but this will depend on logistics, access and interfaces with the underground works. Fraser raised the significant noise impacts that the crane has on residents when it is in operation. * The CRG discussed recent construction noise in the Domain precinct:   + Fraser Read-Smith raised the significant noise impacts that the D-wall demolition works has had on residents over the past three weeks. Fraser noted that the long periods of jackhammering, regular 7am starts, evening works between 6pm and 10pm, and the use of two large cranes at the same time have been particularly impactful. Fraser recommended that the configuration of the equipment used during demolition works is modified to reduce noise impacts for surrounding residential buildings. CYP acknowledged the noise impacts on residents during this current phase of works. CYP confirmed it will take on board the feedback in relation to the timing for starting noisy works in the morning, as well as the use of two cranes. In relation to the evening works, CYP advised that approval is sought though a detailed permit system prior to works commencing.   + Jeni Coutts asked if it is possible to use shielding or noise reducing materials for the motor on the crane. CYP advised that the crane motor requires air flow to operate and therefore it would not be able to cover the engine with shielding.   + Andrea Coote raised the ongoing nature of the construction noise has been particularly impactful for residents, as well as the large rollers which vibrate nearby residential buildings. Andrea requested that CYP review the timetable for rostered days off and avoid scheduling works on weekends. Andrea also recommended CYP include a dedicated noise table within weekly information provided to the CRG. CYP acknowledged the feedback and confirmed it will follow up with the site team to try to mitigate some of the issues raised by the CRG. CYP advised that the above ground demolition works have finished until next year and the works causing the vibration are close to being completed. CYP advised that it is not able to revise the rostered days off.   + Andrea Coote raised the opportunity for CYP to consider providing residents with respite during noisy works, including options for movie tickets and alternative accommodation. CYP advised that providing residents with respite opportunities such as movie tickets was not possible during COVID-19 restrictions. Now that COVID-19 restrictions have been eased CYP will look to offer more respite opportunities to residents, including alternative places to work during the day. Gary Buck advised that during the disruptive works directly in front of Botanica, CYP was able to work with residents to try to mitigate the impacts of construction, including alternative working spaces,   + Petra Glare raised the impacts which the construction noise has had on providing patient services at the Albert Road Clinic. CYP acknowledged the feedback.   + Andrea Coote asked about the expected noise levels during the realignment of the tram tracks on St Kilda Road. CYP advised the occupation for the realignment is scheduled for November 2022 and there is still planning work to be undertaken with Yarra Trams. CYP confirmed it will provide an update on the works and expected noise levels once there is more certainty around the program. * Colin Stuckey asked about the timing for the future works on Edmund Herring Oval. CYP advised that it is currently setting up additional cribbing facilities on Edmund Herring Oval for the workforce and the sheds on St Kilda Road will be decommissioned during the first half of 2022. The Oval will also be used as a lay down and storage area. Gary Buck requested that CYP remind workers not to park along Bowen Crescent. Karen Baynes raised the issue of large construction vehicles stopping on pedestrian crossings. CYP confirmed it will include information about parking during the restart for the new year. * In relation to the Park and Wells Street signalisation, Karen Baynes raised there is confusion between the traffic lights at the intersection and lights for pedestrians to cross the road. RPV advised that the Department of Transport (DoT) completed the installation, and they are aware of the issue. RPV confirmed it will pass on the feedback to DoT. |
| 4. | General feedback and items for future discussion |
|  | Matters arising:   * Karen Baynes raised that there is a significant amount of dust being produced at the tram interchange, particularly when trucks are being filled or emptied. CYP confirmed it will follow up on this matter with the site team. * Fraser Read-Smith thanked CYP and the Creative Program team for organising the dog grooming service at the Albert Road Pop-Up Park. * Neil Hutchinson (CoM) noted that the CoM is looking to roll out north bound accelerated bike lanes on St Kilda Road in 2022. * Tom Mason (City of Port Phillip) noted that the Park Street Streetscape Improvement Project is currently out for public consultation. |
| 5. | Meeting Close |
|  | Matters arising:   * Next meeting: 16 February 2022 7.30am - 9am. |

**NEW ACTIONS AND ISSUES**

*Nil.*