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| **Date** | Friday 1 June 2018 | **Meeting No** | 6 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | 121 Exhibition St, Melbourne | **Minutes** | Will McNamara |

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| **Members** |  |
| *Present** Chris Lovell [**Chair**]
* Robert Moore, Parkville Association
* Rachael Palmer, North & West Melbourne Association
* Karen Snyders, City of Melbourne
* Peter Hunt, CYP
* Alex Keppell, CYP
* James Williams, CYP
* James Hamilton, CYP
 | * Irfan Hanif, CYP
* Matt van der Peet, RPV
* Ai-Lin Chang, RPV
* James Tonkin, RPV
* Jess Foulds, RPV
* Will McNamara [**Secretariat**]

Apologies* Sam Cremean, City of Melbourne
* Mirko Angele, Baretto Espresso Bar
* Kate Walshe, CYP
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| 1. | Introductions and Welcome |
|  | Welcome from Chris Lovell (Chair). Matters arising: * The Community Reference Group (CRG) noted the Open Actions and Issues Register.
* James Tonkin advised Melbourne Metro Rail Authority is now known as Rail Projects Victoria to reflect the broadened scope of projects that will be delivered across Victoria.
* The CRG noted the release of updated station designs.
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| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Peter Hunt (CYP) on current and upcoming works, excavation methodology and open actions, update on legacy configuration of Royal Parade and Grattan Street. Presentation by James Hamilton (CYP) on environmental management (noise and vibration) and the Melbourne Liveability Model. Presentation by James Williams (CYP) on traffic management. Matters arising:* Robert Moore commented that there had been significant interest from pedestrians around the university who were stopping to observe precinct works.
* Robert Moore raised truck routes. CYP confirmed that some details regarding truck routes are still being finalised. It is expected that most trucks will use Berkeley Street. The use of Royal Parade is being considered in some instances. This will be resolved over the next few months.
* The CRG discussed station excavation and construction methodology. James Tonkin commented that dust will be mitigated.
* The CRG discussed traffic monitoring and performance. CYP confirmed that monitoring indicates an average speed of 40 kilometres per hour on Degraves Street. Robert Moore commented that the data didn't reflect an observable increase in the number of commercial vehicles using Degraves Street. CYP confirmed that issues reported to the 1800 105 105 project hotline can be referred by CYP to Victoria Police and VicRoads enforcement division.
* Robert Moore commented he believes a proposal to close the College Crescent slip lane to Royal Parade is currently being considered by the City of Melbourne. Karen Snyders agreed to follow up and provide any available information to the CRG.
* Robert Moore queried the details and timing for the removal of tram stop 11 (Royal Parade). CYP confirmed stop 11 is expected to be removed by 2022 and that while some stakeholders have expressed a preference for the stop to be removed earlier, coordination of Metro Tunnel works with tram works would make traffic management for the precinct difficult.
* Robert Moore raised emergency vehicle access to the hospital emergency department. RPV confirmed that Ambulance Victoria have been consulted and that their requirements have been incorporated. The design indicates emergency vehicle access into the driveway turning right via the tram corridor on the northern side of the intersection.
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| **P6-1** | Further investigation of traffic on Degraves Street, including use by commercial vehicles and measures to address 'rat running'.  |
| **P6-2** | Follow up with Victoria Police what can be done to enforce and monitor truck ban in Gatehouse Street. |
| **P6-3** | Provide further information regarding the potential closure of College Crescent.  |
| 3.  | **Other Business** |
|  | Matters arising:* The CRG discussed the 401 & 402 bus routes. The 401 bus service now operates as a circuit rather than a shuttle and some delays have been experienced in the afternoon peak. RPV advised that Transport for Victoria and the City of Melbourne are working together to investigate a number of options, including routes, signals and stopping locations. The 402 bus service is running faster than scheduled in one direction and slower than scheduled in the other. A number of options are being considered, including the timetable, signals and stopping locations.
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| 4. | General feedback and items for future discussion |
|  | Matters arising: Nil |
| 5. | Meeting Close  |
|  | Matters arising: * The CRG agreed that the next CRG meeting on 17 August 2018. The CRG discussed timing of the CRG meetings to encourage more representatives to attend, it was agreed that the next meeting will remain at 7.30am.
* The CRG noted that RPV and CYP are proposing an information session with North Melbourne residents in coming weeks.
* CYP confirmed it would continue to provide traffic management updates to members between CRG meetings, as appropriate.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| P6-1 | Further investigation of traffic on Degraves Street, including use by commercial vehicles and measures to address 'rat running'. | CYP | Open |
| P6-2 | Follow up enforcement of truck ban in Gatehouse Street. | CYP / City of Melbourne | Open |
| P6-3 | Provide further information regarding the potential closure of College Crescent. | City of Melbourne | Open |