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| **Date** | Friday 29 July 2022 | **Meeting No** | 25 |
| **Chair** | Chris Lovell | **Time** | 7.30 – 9:00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **In attendance** |  |
| *Present** Chris Lovell [Chair]
* Robert Seear, Greater Western Water
* Karen Snyders, City of Melbourne
* Peter Gerrand, North & West Melbourne Association
* Robert Moore, Parkville Association
* Rachael Palmer, North Melbourne Residents Association
* Rob Mair, CYP
* Kim Norton, CYP
* Cameron Fields, CYP
* Paul Dal Pra, CYP
* Christian Green, CYP
 | * Reece Wilkinson, CYP
* Mary Parker, CYP
* Claire Johnson, RPV
* Janette Sato, RPV
* Tyson Garlick, RPV
* Raj Thurman, RPV
* Eli Firestone, RPV
* Mathew Collum, RPV [Secretariat]

*Apologies** Tim Benedict, Victorian Planning Authority
* Tallia Gilarry, City of Melbourne
* Rod Johnston, George Weston Foods
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| 1. | Introductions and welcome |
|  | Matters arising:* Chris Lovell welcomed members of the Community Reference Group (CRG).
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| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
	+ In relation to action P17-1, Peter Gerrand advised that Rob Mair (CYP) presented an update on the Intake Substation (ISS) works to a number of key stakeholders including City of Melbourne on 28 July 2022. CYP will also present an update on the landscaping and fence during today’s presentation.
	+ In relation to action P23-1, Chris Lovell (Chair) advised that CYP will present future updates to the CRG in relation to operational noise and vibration. RPV advised it is liaising with Rail Network Alliance (RNA), CYP and Metro Trains Melbourne (MTM) to consider the timeline for when more information can be provided to the CRG in relation to operational safety, trial operations and testing and commissioning.
	+ In relation to P24-1, RPV confirmed it is engaging with MTM to consider whether there is scope for a future community consultative committee for MTP operations.
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| 3. | Presentation from project contractors |
|  | Presentation by Reece Wilkinson (CYP) on the rail and tunnel fit out works. Presentation by Rob Mair (CYP) on the project wide update. Presentation by Paul Dal Pra (CYP) on the Parkville construction update. Presentation by Cameron Fields (CYP) on the Arden construction update.Presentation by Rob Mair (CYP) on the Intake Substation (ISS). Presentation by Rob Mair (CYP) and Kim Norton (CYP) on precinct-based communications and engagement. Matters arising: * Peter Gerrand asked when the fit out of the tunnels is expected to be completed. CYP advised that the fit out in the western end of the tunnel should be finished in August 2022 and eastern end of the tunnel will be completed towards the end of 2022. CYP will undertake its own testing of the tunnel mounted systems before RNA take over the full system wide testing of tunnel systems.
* Peter Gerrand asked if passengers can travel between Town Hall Station and Flinders Street Station using the underground pedestrian connection without having to touch off and back on using their myki or other fare card. Rob Mair (CYP) agreed to follow up on the question and get back to Peter.
* Peter Gerrand asked about flood prevention of the underground stations. RPV advised that comprehensive flood modelling has been conducted across the entire project which factored in current levels as per Melbourne Water, as well as potential future increases resulting from climate change. This data has been considered in the station and tunnel designs and various features have been implemented across the project to achieve the required flood risk profile.
* Robert Moore asked about the planned works on Royal Parade from the hospital precinct north to Story Street, noting that there doesn’t seem to be any station infrastructure work being undertaken in that area. RPV advised that upgrade works are required on the pedestrian crossing of Royal Parade near the hospital car park entrance. RPV agreed to take an action to provide more information on works in this area at the next CRG meeting.
* Chris Lovell requested CYP present on the new rail signalling system at a future CRG meeting. CYP agreed to follow up with RNA on the request.
* Peter Gerrand raised dissatisfaction with the colour chosen for the Intake Substation (ISS) fencing. Peter advised that community stakeholders also have the preference for the ISS fence to be painted green to suit the surrounding natural environment. CYP acknowledged the feedback.
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| 4. | **General feedback and items for future discussion** |
|  | Matters arising: * Chris Lovell provided an update on CRG personnel changes.
* Peter Gerrand asked about the timing for announcing the chosen Metro Tunnel Legacy Artist’s. CYP advised that information will be sent to CRG members on the selected artist’s during the week of 1 August 2022, ahead of the public announcement. CYP will also provide a detailed presentation on the artists and their background at the next CRG meeting.
* Chris Lovell raised the opportunity for CYP to present an update on the Public Realm works at Arden at the next CRG meeting. CYP agreed to present a refresher at the next meeting.
* Peter Gerrand acknowledged CYP and RPV for quickly responding to questions and issues raised by the community.
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| 5. | Meeting close |
|  | Matters arising:* The next meeting will be online on Friday 16 September 2022 from 7.30am-9.30am.
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**NEW ACTIONS AND ISSUES**

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| ***#*** | ***ACTION / ISSUE*** | ***OWNER*** |
| **P25-1** | CYP to confirm whether passengers can travel between Town Hall Station and Flinders Street Station using the underground pedestrian connection without having to touch off and then back on using their myki or other fare card | *CYP* |
| **P25-2** | RPV to provide an update on the planned works on Royal Parade north of the hospital precinct.  | *RPV/CYP* |
| **P25-3** | RPV to arrange a presentation on the new rail signalling system at a future CRG meeting | *RPV* |
| **P25-4** | CYP to present an update on the Public Realm works at Arden at the next CRG meeting. | *CYP* |