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| **Date** | Wednesday, 24 January 2018 | **Meeting No** | 2 |
| **Chair** | James Tonkin (Acting) | **Time** | 8.00am – 9.00am |
| **Location** | Garden Room, Seasons Botanica | **Minutes** | Will McNamara |

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| **Members** |  |  |
| *Present** James Tonkin, MMRA [**Acting Chair**]
* Kathy Dalton, Local resident
* Malcolm Ninnis, Local resident
* Jonathan Forbes, Local resident
* Tennessee Leeuwenburg, Local resident
* Hannah Martin, MMRA
* Daniel McKenna, MMRA
* Barry McGuren, MMRA
* Jenny Luk, MMRA
* Steve Danton, CYP
* Rob Mair, CYP
* Stefan Hanke, CYP
* Kate Walshe, CYP
* Sally Peters, CYP
* Stephen Millar, John Holland
* Matt Comport, City of Stonnington
 |  *Apologies** Georgie Birch, City of Stonnington
* Anthony van der Craats, South Yarra Community Network
* Michael Butcher, Melbourne South Yarra Residents Group
* Tom Howgate, Local resident
* James Robinson, Local resident
* Amanda Walsh, Local resident
* Paul Bellette, Café Republic
 | * Ruth Speedy, Toorak Road South Yarra Business Association
* Graham Hoy, South Yarra Residents Association
* Christopher Blain, South Yarra Village Residents Group
* John Lotton, Chapel Street Precinct Association
 |
| **In attendance** |  |  |
| *Present** Will McNamara [**Secretariat**]
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| 1. | Introductions and Welcome |
|  | Welcome from James Tonkin (Chair) and introductions by attendees. |
| 2. | Presentation from John Holland (Early Works) |
|  | Presentation by Stephen Miller (John Holland) on Matters arising:* Nic Thomas raised stationary vehicles on Osborne Street with engines and lights running. John Holland will investigate the incident and traffic management requirements.
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| 3.  | **Presentation from Cross Yarra Partnership** |
|  | Presentation by Steve Denton (Cross Yarra Partnership) on upcoming works, development plans and road network changes on Grattan Street and St Kilda Road.Matters arising:* Nic Thomas raised community consultation prior to the public display of development plans. Displayed plans are not finalised and the purpose of the public display is for consultation and feedback.
* Tennessee Leeuwenburg raised the scope and timing of main works commencing in 2018. Additional information will be provided at subsequent meetings of the Community Reference Group.
* Jonathan Forbes raised traffic management on Osborne Street during main works. Traffic management on Osborne Street hasn't yet been finalised. The intention is to remove parking and traffic lane on the eastern side of the street. Pedestrians will be diverted onto the western footpath.
* Nic Thomas raised current works on Toorak Road West. A pedestrian crossing is being installed by Yarra Trams and works are now complete.
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| 4. | Presentation from MMRA |
|  | Presentation by James Tonkin (Chair) on the Metro Tunnel public communications campaign to raise awareness of traffic changes.Matters arising: Nil |
| 5. | Presentation from Cross Yarra Partnership |
|  | Presentation by Daniel McKenna (MMRA) and Jenny Luk (MMRA) on key RIA milestones and the planning process. Matters arising: Nil |
| 6. | Questions |
| **A2-1****A2-2** | Matters arising:* The CRG discussed traffic management and parking on Osborne Street during main works. RIA and City of Stonnington are working together to investigate possible options.
* Nic Thomas raised the proposed Toorak Road Plaza development. MMRA is a referral authority as the proposed development is within the project area for the Metro Tunnel. Any interface between the Metro Tunnel and proposed development needs to be taken into consideration and detailed design drawings for the development must be submitted to the satisfaction of MMRA.
* Nic Thomas raised the pedestrian bridge connecting Osborne Street and the South Yarra sidings. The bridge is no longer required during construction but will be delivered as a legacy item at the end of the project.

 Provide additional information on Osborne Street traffic management and parking.Provide an indicative timeline and scope of Eastern Portal works for the next 12 months. |
| 7. | Next meeting  |
|  | Matters arising: * Next meeting scheduled for 27 March 2018.

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**ACTION ITEMS**

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| # | ACTION | OWNER |
| A2-1 | Provide additional information on Osborne Street traffic management and parking. | CYP |
| A2-2 | Provide an indicative timeline and scope of works for the next 12 months. | CYP |