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| **Date** | Thursday 28 March 2019 | **Meeting No** | 2 |
| **Chair** | Vince Haining | **Time** | 8.00am – 9.30am |
| **Location** | Bill Vanina Pavilion | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present** Vince Haining [**Chair**]
* Karen Snyders, City of Melbourne
* Irene Vlahos, City of Melbourne
* Melanie Del Monaco, City of Melbourne
* Guilliano Andy, City West Water
* Matt Hammond, Kensington Association
* Adam Murchie, Kensington Association
* Karen Hammarberg, community representative
* Sally Cunnington, community representative
* Deb Wilson, Unison
* Sam Hurst, Lloyd Street Business Estate
* Clive Gartner, Friends of Newell’s Paddock
* Edmund Kron, Bicycle Network
* Garry Brennan, Bicycle Network
 | *Apologies** Rebecca Marcs, City West Water
* Helaine Stanley, The Venny
* Richard Reilly, Kensington & Flemington Junior Sports Clubs
* Therese Fitzgerald, Kensington Association
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| **In attendance** |  |  |
| *Present** Kim Norton, Cross Yarra Partnership (CYP)
* Denis Joyce, CYP
* James Hamilton, CYP
* David O’Connor, CYP
* Jarrod Scurry, Rail Infrastructure Alliance (RIA)
* Scott Brown, RIA
* Katie Munro, RIA
 | * Shane Brown, Rail Projects Victoria (RPV)
* Danielle Koroneos, RPV
* Eli Firestone, RPV
* Dusk Johnston, RPV
* Isabella Harre, RPV
* Alana Clarke, RPV
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| 1. | Introduction and Welcome |
|  | Matters arising: * Welcome by Vince Haining (Chair) and introduction of Community Reference Group (CRG) members.
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| 2.  | **Outstanding Actions and Issues Register** |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
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| 3. | Discussion items |
|  | Matters arising:* Bicycle Network provided an update on community education on changes to cycling conditions in the Kensington precinct, requesting feedback from the CRG. The CRG suggested removing the painted bike path directing cyclists into the business estate and briefing traffic controllers to assist cyclists specifically. Sam Hurst raised property damage caused by cyclists attempting to pass through the gates at the Lloyd Street Business Estate. The Chair confirmed that an external meeting is scheduled to take place to discuss the issue further and requested that the outcomes from this meeting be communicated to CRG members when available.
* The CRG discussed contaminated materials in the Childers Street worksite.
	+ Matt Hammond raised the presence of asbestos tape at the worksite near the Bill Vanina Pavilion. The project confirmed that a small amount of asbestos was found during drilling works on site, leading to immediate activation of asbestos protocol. The contaminated material was safely removed from site and no further asbestos materials have been found to date. Matt Hammond requested the project team communicate incidents like this to the local sporting clubs that use JJ Holland Park when they occur.
	+ Matt Hammond raised general soil contamination on site and requested the project advise the specific contaminants (in addition to asbestos) that have been found in the soil. The project advised that a combination of materials, classified as Category B and C, had been found within the worksite. The project explained that the toxin levels found in the soil poses minimal risk to the community and the workers handling the materials and would be less than the level of toxicity humans are exposed to while using a petrol pump.
* The CRG discussed site hoarding treatments to mitigate impacts from noise and dust.
	+ Matt Hammond and Adam Murchie raised their view that current site hoarding treatments around the worksite near South Kensington station are inadequate. The project team confirmed its position that the current treatments are adequate in line with the project-wide Environment Performance Requirements**.** Both Matt and Adam confirmed their view that notwithstanding the technical compliance they are dissatisfied with the project’s management of impacts. Matt Hammond raised his previous requests for additional noise mitigation infrastructure in the precinct, such as extending the hoarding vertically. Matt Hammond noted he was dissatisfied with previous responses to this request including the requirement for the hoarding around the turning area to be moved during the tunnel boring machine removal, and the lack of width available on the batter to extend the hoarding fencing above the pedestrian footpath, adjacent to the turning bay. The project team confirmed its previous advice that these requests will not be implemented as the current hoarding is considered satisfactory.
	+ Matt Hammond raised acoustic shed treatments in other precincts and commented it was disappointing this type of treatment wasn’t implemented in Kensington. The project team confirmed that this treatment has been applied at the station precincts to enable different engineering approaches and long-term 24/7 works hour which aren’t required at Kensington. The project noted that acoustic sheds were not used at any other precinct during piling works, rather to contain out of hours activities within.
	+ Adam Murchie raised dust settlement in the precinct. RPV advised it has reviewed dust monitoring results from the project contractors and has confirmed that dust levels are below the human health criteria set by the EPA and that nuisance dust levels did not appear to be elevated when compared to the EPA comparison data. It was noted that on hot, dry and dusty days that the wind directions towards residences were not from the direction of the project work sites. RPV confirmed the importance of community members reporting exceptional incidents of noise and dust to the project, at the time of occurrence, to ensure that mitigating action can be taken as soon as possible if people are adversely impacted.
* The CRG discussed tunnelling impacts, including noise and vibration modelling. The project confirmed that modelling is currently being completed to guide widespread community consultation on tunnelling from the second quarter of 2019 onwards.
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| **K2-1** | Circulate outcomes of project meeting regarding cycling management to CRG members.  |
| 4. | Kensington precinct update presentation from the project team |
|  | Presentation by Scott Brown and Denis Joyce on program and tunnelling.Presentation by Kim Norton on tunnelling engagement. Presentation by James Hamilton on environment management.Presentation by David O’Connor on traffic and transport. Presentation by Katie Monroe on design development. Matters arising:* Matt Hammond raised that he is no longer receiving notifications for works conducted on Saturdays. The project confirmed this information is available in the monthly works notifications and clarified that works will occur on most, if not all, Saturdays from 7am to 1pm. Works occurring on Saturdays from 7am to 1pm fall within standard daytime construction hours.
* Matt Hammond raised retrieval of the Tunnel Boring Machines (TBMs). The project confirmed retrieval is expected to begin in late 2019 and agreed to provide an update on the expected duration and program of this activity.
* Matt Hammond queried when property condition surveys in Kensington will be conducted ahead of tunnelling works. The project confirmed that outstanding property condition surveys will be offered on the basis of vibration modelling along the tunnelling alignment.
* Clive Gartner raised cyclist movement through JJ Holland Park from the bicycle lane on Altona Street and suggested that signs be implemented to discourage bicycle entry to the park from this point. The project acknowledged the feedback and confirmed that maintaining pedestrian access to the park while discouraging cyclists is a key challenge. The City of Melbourne confirmed that detailed feedback is instrumental in developing a management strategy for cyclists in the precinct.
* Clive Gartner raised potential flood water storage in Newell’s Paddocks. The project confirmed that planning for this work is ongoing in collaboration with the City of Maribyrnong. Further engagement on the matter is forthcoming.
* The CRG discussed the Development Plan update.
* Matt Hammond thanked the project for incorporating community feedback on the RIA Development Plan and commented on the importance of integrating this work into the City of Melbourne’s strategy for the broader precinct. City of Melbourne confirmed that updates on this strategy will be provided to the CRG when available. The project team noted that it was liaising with City of Melbourne to find balance between conflicting comments received from the public submission process regarding landscaping and car park preferences, and would welcome any feedback from CRG members. No further comments/feedback received.
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| **K2-2** | Provide an update on the expected duration and program of TBM retrieval works. |
| 5. | General feedback and items for future discussion |
|  | Matters arising:* Sam Hurst thanked the project for its continued engagement with the Lloyd Street Business Estate.
* Karen Hammarberg raised an incident of a slow reply time to an important enquiry. The project to follow up with call centre team which manage community enquiries.
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| 6. | Meeting close |
|  | Matters arising:* Next meeting 8.00am-9.30am, Thursday 2 May 2019 at Bill Vanina Pavilion.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| K1-1 | Circulate outcomes of project meeting regarding cycling management to the CRG. | RPV | Complete |
| K2-2 | Provide an update on the expected duration and program of TBM retrieval works. | Project contractor  | Open |