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| **Date** | Wednesday 15 April 2020 | **Meeting No** | 10 |
| **Chair** | Vince Haining | **Time** | 8.00am – 9.30am |
| **Location** | Zoom | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present** Vince Haining [**Chair**]
* Karen Snyders, City of Melbourne
* Therese Fitzgerald, Kensington Association
* Bruce Dickinson, Friends of Newell’s Paddock
* Clive Gartner, Friends of Newell’s Paddock
 | *Apologies** Matt Hammond, Kensington Association
* Helaine Stanley, The Venny
* Richard Reilly, Kensington & Flemington Junior Sports Clubs
* Karen Hammarberg, community representative
* Deb Wilson, Unison Housing
* Guilliano Andy, City West Water
* Sam Hurst, Lloyd Street Business Estate
 |
| **In attendance** |  |  |
| *Present** Kim Norton, Cross Yarra Partnership (CYP)
* James Hamilton, CYP
* Adam Gorny, CYP
* Niall Forbes, Rail Infrastructure Alliance, RIA
* Jarrod Scurry, RIA
* Michael Prebeg, RIA
* Sarah Haines, Rail Projects Victoria (RPV)
 | * Eli Firestone, RPV
* Brenton Shaughnessy, RPV
* Tim Fullerton, RPV
* Trent Bridgement, RPV
* Mathew Collum, RPV
* Alana Clarke, RPV
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| 1. | Introduction and Welcome |
|  | Matters arising: * Vince Haining welcomed members to the first virtual meeting of the Community Reference Group (CRG) and discussed the new format of the meeting.
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| 2.  | **Outstanding Actions and Issues Register** |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
* In relation to K7-1, CYP confirmed it is likely to be able to present on the timeline of the egress building design at a CRG mid-year. CYP confirmed design development is ongoing in consultation with RPV, RIA, the Office of the Victorian Government Architect and the City of Melbourne.
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| 3. | Metro Tunnel Project Health and Safety |
|  | Presentation by Adam Gorny (CYP) on COVID-19 and the Metro Tunnel Project.Matters arising: Nil. |
| 4. | Community Update and Discussion Items |
|  | Presentation by Kim Norton (CYP) and Jarrod Scurry (RIA) on communications and engagement.Matters arising: * The CRG discussed flooding incidents in the precinct. Therese Fitzgerald confirmed there is flooding on Dynon Road and the Kensington Road bridge whenever there is heavy rain. RIA thanked Therese for the feedback.
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| 5. | Presentation from Project Contractors |
|  | Presentation by Adam Gorny (CYP) Niall Forbes (RIA) on current and upcoming works.Presentation by James Hamilton (CYP) on environment management.Presentation by Adam Gorny (CYP), Kim Norton (CYP) and James Hamilton (CYP) on tunnelling.Presentation by Michael Prebeg (RIA) on floodwall design treatment and the proposed Western Portal development plan amendment.Presentation by Kim Norton (CYP) on the North Melbourne Intake Substation. Matters arising:* Therese Fitzgerald raised the upcoming works program and queried which activities would be the noisiest and which may require 24 hour works. RIA confirmed it is aiming to keep works during daytime hours and confirmed it does not have any planned extended night works scheduled in the presented upcoming program. RIA confirmed piling for sump piling construction is likely to be the noisiest activity, which is scheduled from mid-May to late-June.
* Therese Fitzgerald raised the cumulative impact of having two contractors work in the same area on the project and commented that closer alignment of contractor measures and targets would be beneficial in future projects. The Chair thanked Therese for the feedback and commented that there is genuine effort by the Metro Tunnel Project contractors to coordinate and sequence works. RPV confirmed it works closely with the two contractors to integrate and align environmental measures and targets. RPV agreed improvements can always be made and noted Therese’s feedback.
* Bruce Dickinson queried the best way for the Friends of Newell’s Paddock to have early input on the floodwater storage design. RIA confirmed it will engage with the Friends group when it has more detail available but confirmed the Friends group can also engage with the City of Maribyrnong at this stage as well.
* Therese Fitzgerald raised the cumulative impact of works from the West Gate Tunnel Project and the Metro Tunnel Project on the Moonee Ponds Creek. CYP confirmed it is setting up a meeting with the Friends of Moonee Ponds Creek group to discuss the ways the project can minimise its impact on the creek corridor.
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| 6. | General feedback and items for future discussion |
|  | Matters arising: Nil.  |
| 7. | Meeting close |
|  | Matters arising:* Next meeting 8.00am-9.30am, Tuesday 7 May 2020.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No new actions arising.*