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| **Date** | Tuesday 15 September 2020 | **Meeting No** | 14 |
| **Chair** | Vince Haining | **Time** | 8.00am – 9.50am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members** |  |
| *Present** Vince Haining [**Chair**]
* Karen Snyders, City of Melbourne
* Maree Klein, City of Melbourne
* Therese Fitzgerald, Kensington Association
* Sally Cunnington, Resident
 | *Apologies** Matt Hammond, Kensington Association
* Bruce Dickinson, Friends of Newell’s Paddock
* Clive Gartner, Friends of Newell’s Paddock
* Helaine Stanley, The Venny
* Richard Reilly, Kensington & Flemington Junior Sports Clubs
* Karen Hammarberg, community representative
* Deb Wilson, Unison Housing
* Sam Hurst, Lloyd Street Business Estate
* Guilliano Andy, City West Water
 |
| **In attendance** |  |  |
| *Present** Kim Norton, Cross Yarra Partnership (CYP)
* Kim Mas, CYP
* Lucy Mackenzie-Worters, CYP
* Niall Forbes, Rail Infrastructure Alliance, RIA
* Jarrod Scurry, RIA
* Tom Betts, RIA
* Michael Prebeg, RIA
* Zac Cvitkovic, RIA
* Steve Villella, RIA
 | * Eli Firestone, Rail Projects Victoria (RPV)
* Brenton Shaughnessy, RPV
* Trent Bridgement, RPV
* Matilda Tonkin, RPV
* Casey Nguyen, RPV
* Stephanie Makin, RPV
* Luke Diggins RPV
* Andrew Nelson, RPV
* Tim Fullerton, RPV
* Mathew Collum, RPV (**Secretariat**)
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| 1. | Introduction and Welcome |
|  | Matters arising: * Vince Haining welcomed members to the Community Reference Group (CRG).
* Therese Fitzgerald raised community consultation with regard to legacy parking along Childers Street. Vince Haining confirmed that City of Melbourne (CoM) is keen to meet with the Kensington Association and RPV to discuss legacy parking engagements. Vince advised that he is hoping to confirm a meeting time within the next few days.
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| 2.  | **Outstanding Actions and Issues Register** |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register:
	+ In relation to K7-1, CYP confirmed that it would present on the timeline of egress building design at CRG meeting 15.
	+ In relation to K11-3, the presentation on legacy drainage design for Childers Street was provided at the CRG meeting on 6 August 2020 and the action was closed. Therese Fitzgerald queried if the drainage works is influencing the Childers Street closure extension. Vince Haining requested CYP to follow up with Therese.
	+ In relation to K12-1, CYP advised that it aims to circulate an update on design solutions for the chicanes on Childers Street prior to the next meeting.
	+ In relation to K13-2, RPV advised that the Department of Transport (DoT) has received funding for several regional and metropolitan station upgrades, including South Kensington Station. The scope of works at South Kensington Station will include improvements to station platforms and passenger amenity. Work is expected to be completed by end of June 2021. RPV advised community members to direct queries to DoT. RPV confirmed it will continue to provide updates when available.
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| 3. | Community update & discussion items |
|  | Presentation by Lucy Mackenzie Worters (CYP) on COVID-19 update. Matters arising:* CYP confirmed that all community engagement and resident notifications have been changed to electronic and post-based. Residents are encouraged to subscribe for online updates via the MTP website. Therese Fitzgerald asked when the project anticipates paper-based methods of communication would return. RPV advised this is dependent on COVID-19 restrictions.
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| 4. | **Presentation from Project Contractors** |
|  | Presentation by Niall Forbes and Jarrod Scurry on the roof slab concrete pour which occurred on 9 September 2020. Presentation by Niall Forbes (RIA) on truck movements, upcoming and out of hours works, traffic updates and noise modelling/monitoring. Presentation by Kim Mas (CYP) on CYP’s construction update.Presentation by Michael Prebeg (RIA) on the Western Portal Development Plan Amendment. Presentation by Niall Forbes (RIA) on Communications Equipment Room and Signalling Equipment Room (CER/SER) construction and compensatory flood storage. Presentation by Kim Mas (CYP) on egress building construction. Presentation by Jarrod Scurry (RIA) and Lucy Mackenzie Worters (CYP) on communications and engagement.Presentation by Luke Diggins (RPV) and Zac Cvitkovic (RIA) on the Creative Program and Floodwall Design Treatment. Matters arising:* RIA provided an apology for the community impacts from overnight concrete pour works on 9 September 2020. RIA advised it and RPV will conduct a review and confirmed it has already implemented a number of controls. Therese Fitzgerald requested the findings from the internal review be provided to the community and highlighted the significance of the impacts which these types of events have on local residents. RIA confirmed it will continue to be transparent in sharing the findings from the investigation.
* The CRG discussed measures which have been implemented by RIA to prevent truck drivers from taking incorrect routes when exiting Childers Street. Vince Haining queried how many trucks have been banned and RIA agreed to provide an update on truck movements at the next CRG. Therese Fitzgerald acknowledged the actions taken by RIA to resolve the issue have had a positive impact.
* Vince Haining asked if the SMS alerts which notify the site team of a noise exceedance are received immediately. RIA confirmed there is a small lag between registering an exceedance and the notification to the site team. RIA confirmed that once the text message is received it is quickly actioned to address the noise exceedance. Vince Haining requested RIA provide more information on noise monitoring of current out of hours works.
* The CRG discussed the out of hours works. Vince Haining asked if RIA can develop a program which advises residents of the upcoming works for the next four weeks, this would allow residents to make an informed decision about respite and relocation. RIA confirmed it is reviewing the remaining works and will provide the CRG with more detailed information on the lookahead. Therese asked if the lookahead can be uploaded to the MTP website. Therese confirmed they would be happy for a separate communication to be sent to affected residents specifying the revised out of hours works program, logic and respite arrangements, as well as additional communication to Derby and Tennyson Street residents implicated in the Childers Street extension. CYP confirmed it will work with RIA to deliver the lookahead communications to impacted residents for out of hours works for the next CRG meeting. Therese advised that some of the most impacted residents are located at the corner of Kensington Road and along the northern side of JJ Holland Park.
* Vince Haining asked if there were any changes made to the approved Western Portal Development Plan amendment submission. RIA confirmed that everything was approved as it was previously outlined in the plan presented to the CRG.
* Vince Haining raised the CER/SER building design. RIA confirmed it is consistent with the principles that support integration with the corridor urban design and that it has been developed in consultation with CoM and the Office of Victorian Government Architect.
* Therese Fitzgerald asked when CoM will recommence parking enforcement. CoM advised that recommencement of parking enforcement would be dependent on COVID-19 restrictions. Therese raised concerns about displaced parking and advised that there could be significant impacts on Kensington Road. RIA advised it will monitor car parking on weekdays and review the long-term strategy and if required, prepare provisional back up parking to avoid impacting street parking. CoM encouraged residents to report any specific issues that it can follow up on with its On-Street Compliance Team.
* CoM asked if the compensatory flood storage construction works will be evening and night works. RIA confirmed it will conduct soil nail test drilling overnight during upcoming weekend rail occupations. Therese Fitzgerald asked about the anticipated noise levels for the works. RIA confirmed that the modelling undertaken classifies the works as medium impact. RIA confirmed it will provide noise modelling data in the works notification before the next CRG meeting.
* Maree Klein asked whether the project team has seen an increase in the number of people signing up for electronic notifications. RPV confirmed that there are 1,115 people signed up for eNews in Kensington in September.
* The CRG discussed the extension of the Childers Street closure. Therese Fitzgerald advised that a number of residents are dissatisfied with the level of traffic and number of trucks, particularly on Derby Street. CoM asked about the process for joining online information sessions. RIA confirmed that information is available on the MTP website and in letters sent to residents and businesses on 7 September 2020. CoM asked about the meeting format. RIA confirmed it will allow sufficient time for questions following a short presentation.
* Vince Haining asked whether there is data for the volume of trucks entering through the boom gate as well as the numbers using Derby Street. RIA confirmed it will explore opportunities to make this information available at the upcoming information sessions.
* Vince Haining raised the opportunity for the final artist for RPV creative strategy and flood wall design to present their design process and consult with the community at an out of session CRG. RIA confirmed it will explore possible dates for the session once the artist has been commissioned.
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| K14-1 | Provide an update on monitoring of truck movements from RIA. |
| K14-2 | Provide an update on noise monitoring of current out of hours works. |
| K14-3 | Provide an indicative program for upcoming out of hours works (acknowledging confirmation of works is required 10 business days prior to commencement of works). |
| K14-4 | Provide an update on noise modelling for the upcoming evening/night works to complete the soil nail test drilling (relating to the compensatory flood storage works). |
| K14-5 | Gather and share data on truck numbers using the Derby/Tennyson Street detour. |
| 6. | General feedback and items for future discussion |
|  | Matters arising: * CoM asked when the approved Western Portal Development Plan would be made available on the website, along with the consultation summary. RIA confirmed it is currently finalising the consultation summary, and will provide the updated Development Plan, together with the consultation summary for upload to the website soon.
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| 7. | Meeting close |
|  | Matters arising:* Next meeting 8.00am-9.30am, Tuesday 27 October 2020.
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**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **K14-1** | Provide an update on monitoring of truck movements. | RIA |
| **K14-2** | Provide an update on noise monitoring of current out of hours works. | RIA |
| **K14-3** | Provide an indicative program for upcoming out of hours works (acknowledging confirmation of works is required 10 business days prior to commencement of works). | RIA/CYP |
| **K14-4** | Provide an update on noise modelling for the upcoming evening/night works to complete the soil nail test drilling (relating to the compensatory flood storage works). | RIA |
| **K14-5** | Gather and share data on truck numbers using the Derby/Tennyson Street detour. | RIA |