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| **Date** | Friday 12 March 2021 | **Meeting No** | 35 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.30am |
| **Location** | Zoom | **Minutes** | Sam Mills |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Denise Nakis, Dangerfield Building
* Graeme Blackman, Westin Owners Corporation
* Robert Seear, CityWest Water
* Mark Crick, ALE Group
* Simon Pockley, Bible House
* Eugénie Austin, UniLodge
* Pin Ng, UniLodge
* Peter Brown, Manchester House
* Caitlyn Marshall, ACMI
* Maria Groner, Travellers Aid
 | *Apologies** Sara Parmar, Yarra Trams
* Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Paul Jeffries, The Westin Melbourne
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Emily Kropf, St Paul’s Cathedral
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Andrew Wilkinson, Young and Jackson Hotel
* Michael Griffiths, Ross House Association
* Brendan Ryan, MBCM City
* Michael Griffiths, Ross House Association
* Karl Vaitiekunas, Nicholas Building
 |
| **In attendance** |  |  |
| *Present** Jodie Barrington, CYP
* Blythe Chidgey, CYP
* Christine Hogan, CYP
* Jordan Turner, CYP
* Mary Parker, CYP
* Dan Young, CYP
 | * Kate Kearns, CYP
* Kim Norton, CYP
* Tim Fullerton, RPV
* Emmett Ahern, RPV
* Sarah Haines, RPV
* Aaron Florindez, RPV
* Vito Trantino (RPV)
 | * Danielle Koroneos (RPV)
* Andrew McGlade, RPV
* Raphael Symons, RPV
* Barry McGuren, RPV
* Gordon Badham, RPV
* Mathew Collum, RPV
* Sam Mills, RPV [Secretariat]
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| 1. | Introductions and Welcome – Outstanding Actions and Issues Register |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* Chris Lovell introduced Gordon Badham (RPV) to the Community Reference Group (CRG). Gordon will oversee communications and stakeholder engagement at the for the CBD North and CBD South CRGs.
* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* In relation to C6-4, the CRG discussed the precinct waste management strategy including Royston Place design treatment. Chris Lovell advised that RPV and CYP are waiting on a response on the proposal from the City of Melbourne (CoM). CoM advised that following a delay in receiving the waste report, it has now received the complete set of comprehensive analysis of the report from the necessary areas within council. CoM confirmed it will issue its combined report to RPV within the next few days and expects that CYP will be in a position to present the proposal at the next CRG.
* In relation to CS33-1, Chris Lovell advised that the next presentation from Lendlease on the Town Hall Station Oversite Development (OSD) will be scheduled for the June 2021 CRG meeting.
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| 2. | Presentation from Cross Yarra Partnership  |
|  | Presentation by Jodie Barrington (CYP) on the progress of the overall Metro Tunnel Project. Presentation by Blythe Chidgey (CYP) on current and upcoming works at Town Hall Station, Flinders Quarter and Flinders Link. Presentation by Jodie Barrington (CYP) on the Creative Program. Presentation by Kim Norton (CYP) and Jordan Turner (CYP) on Tunnelling progress. Matters arising:* Melanie Ashe asked about the location of the Flinders Link footpath entrance to Campbell Arcade and whether the shops would be in the public realm or behind the Miki gates. CYP advised it is still working through the design with City of Melbourne and Heritage Victoria and the plans will be presented to the CRG once they have been approved.
* Simon Pockley asked when the full footpath on Flinders Street is expected to re-open to pedestrians. CYP confirmed it is on schedule to re-open by 31 March 2021.
* Melanie Ashe praised the new artwork on the City-Square shed.
* Simon Pockley asked if the gas works had been completed at Scott Alley. CYP advised that APA Group is undertaking ongoing works for the maintenance and renewals of natural gas mains which is not related to the Metro Tunnel Project. CYP will continue to notify residents of impactful works. Simon acknowledged CYP for the regular communications and notifications to residents prior to impactful works. Brendan Ryan advised that APA Group has issued a notice confirming the gas works will be re-scheduled in Scott Alley pending approval from Melbourne Council and CYP.
* Chris Lovell asked when Tunnel Boring Machine (TBM) Millie would be breaking through at the Town Hall Station site. CYP advised it is expected that TBM Millie will break through within the next three to four weeks, and TBM Alice is expected to break through within seven to eight weeks. Chris asked about the process following the breakthrough of TBM Mille. CYP advised that the machine parts will be dismantled and removed.
* Simon Pockley asked about the expected geology during tunnelling under the Yarra River, noting that works in the past have been affected by issues caused by acidic mud. CYP advised that geo-technical investigations did not suggest this will be an issue.
* Graeme Blackman asked for clarification of the depth of the TBM underneath the Yarra River.
* CYP advised that TBM Alice is approximately 20 metres underground and will follow a gentle incline to approximately 12 metres below the surface at the CBD station sites.
* Chris asked when the first TBM is expected to arrive at the Town Hall Station. CYP advised that TBM Joan on schedule to arrive in early-mid April 2021. TBM Meg is yet to re-launch and is expected to arrive 4-5 weeks later. There will be two TBMs arriving within a close period of time at the Town Hall station box.
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| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising: * Melanie Ashe asked about the plan for pedestrian monitoring at the Flinders Street footpath now that it is re-opening. RPV advised that there are pedestrian monitoring activities planned during the week of 15 March 2021 prior to the re-opening of the footpath and then again in May/June 2021 and October 2021. RPV advised that pedestrian counting will occur on a Tuesday and Thursday to match with the original baseline data. Melanie requested that monitoring is also undertaken on a Saturday. RPV confirmed it will consider the feedback.
* The next meeting is 23 April 2021 9:30am – 11:30am
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| **4.**  | **Melbourne Airport Rail Presentation -to both CBD South and CBD North CRG members**  |
|  | Presentation by Vito Trantino (RPV) and Danielle Koroneos (RPV) on the Melbourne Airport Rail Project (both CBD North and CBD South Community Reference Group (CRG) Members were in attendance for this presentation).Matters arising: * Peter Brown (Manchester House, CBD South CRG) asked whether the new Melbourne Airport Rail (MAR) trains will include dedicated space for storing baggage. RPV advised that it is unlikely that there will be specific areas of the train dedicated to luggage storage, however the decision is still under consideration with regard to what will be included (such as luggage racks etc).
* Simon Pockley (Bible House, CBD South CRG) asked about the ticket pricing for the airport service. RPV advised that the fare pricing is still under consideration as part of the MAR Business Case and more information will be made available in the near future.
* Chris Lovell (Chair) asked where the Melbourne Airport Station will be located. RPV advised it is still in the early planning stage for developing the solution at the Melbourne Airport end of the line, including the form, function and geometry of the station. Although the exact location of the station has not been confirmed, it will be located within proximity to the existing airport terminals to allow for short journey times between passengers disembarking the train to arriving at the terminal.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No new actions recorded*