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| **Date** | Tuesday 16 March 2021 | **Meeting No** | 25 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members** | |  | |
| *Present*   * Jeni Coutts [**Chair**] * Nic Thomas, local resident * Nadia Ford, City of Stonnington * Gillian Fraser, local resident * Malcolm Ninnis, local resident * Tennessee Leeuwnburg, local resident * Graham Hoy, South Yarra Residents Association | | *Apologies*   * Tom Howgate, local resident * Ruth Speedy, Toorak Road South Yarra Business Association * James Robinson, local resident * Paul Bellette, Café Republic * Christopher Blain, South Yarra Village Residents Group * Kathy Dalton, local resident * Jonathan Forbes, local resident | |
| **In attendance** | |  | |
| *Present*   * Neil Bracken, CYP * Rob Mair, CYP * Jordan Turner, CYP * Andrew Roberts, RIA | * Dean Valentic, RIA * Tom Betts, RIA * Adriana Alverez, RIA * Matilda Tonkin, RPV * Dane Hartog-Burnett, RPV | | * Paula Williams, RPV * Stephanie Makin, RPV * Sharon Campbell, RPV * Barry McGuren, RPV * Sarah Haines, RPV * Mathew Collum [Secretariat] |

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| 1. | Welcome and introduction |
|  | Welcome and introductions from Jeni Coutts (Chair).  Matters arising:   * Jeni Coutts welcomed members to the Community Reference Group (CRG). * Jeni Coutts raised feedback received from CRG meeting 24 regarding sharing a list of attendees and details of their role within the CRG. RPV confirmed it will circulate a formal list of attendees to all South Yarra CRG Members and also noted that those present at each meeting are listed on the meeting minutes. * The CRG discussed the Outstanding Actions and Issues Register. * In relation to S22-3, the CRG discussed noise modelling data and proposed acoustic treatment along Lovers Walk. RIA confirmed that the noise monitoring data collected shows that noise from the new rail infrastructure has been assessed against the Passenger Rail Infrastructure Noise Policy and a noise wall along Lovers Walk is not required. * In relation to S24-1, the CRG discussed the RIA analysis of operational train noise. RIA advised that results from noise monitoring undertaken in December 2020 shows that there’s been no increase in the noise level from the new rail infrastructure. RIA confirmed that monitoring of operational train noise will be ongoing. Tennessee Leeuwnburg raised the increase in overall noise reported by residents, particularly since the start of 2021. Gillian Fraser raised the increased ‘screeching’ sound as trains travel around the curved track. RIA raised the opportunity to arrange a separate session with its acoustic engineers to discuss noise related issues and consider individual residents’ feedback. Tom Betts (RIA) requested that residents contact him directly via email to confirm their interest in attending a dedicated session with RIA acoustic engineers. Gillian requested that the acoustic presentation be targeted to CRG members’ level of understanding rather than be highly technical. * Tennessee Leeuwnburg asked if operational train speeds have increased since noise monitoring data was collected in December 2020. RIA confirmed that train speeds have reduced since the tracks were moved into the final position in January 2020 and speeds have remained constant since then. * In relation to S24-2, RIA advised it is working with CYP to understand the likely date for reinstatement of South Yarra Siding Reserve. RIA expects it will complete the works in the second quarter of 2022, although a number of items including handover arrangements need to be confirmed. CYP advised it will be using the William Street Bridge to lower equipment into the decline structure for the installation and fit out of rail infrastructure. CYP advised it is targeting mid-late 2023 for the reopening of William Street Bridge to vehicles. CYP is considering whether safe pedestrian access can be provided earlier. |
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| 2. | Presentation from Project Contractors |
|  | Presentation by Dean Valentic (RIA), Neil Bracken (CYP) and Jordan Turner (CYP) on current and upcoming works at the Eastern Portal.  Presentation by Tom Betts (RIA) on communications and traffic/transport changes.  Presentation by Adriana Alvarez (RIA) on environmental management.  Presentation from Tom Betts (RIA) and Andrew Roberts (RIA) on the Eastern Portal Development Plan minor amendment.  Presentation by Sharon Campbell (RPV) on the Eastern Portal in the news and CRG Survey results.  Matters arising:   * Nic Thomas raised the noise impacts from the deliveries associated with the cross passage works. CYP advised that the current level of activity for cross passage works, including concrete truck deliveries and spoil removal from the tunnel, will likely continue at the same level for the next few months. * Jeni Coutts asked about site closures over the upcoming Easter period. RIA advised that the Eastern Portal site will shut down from 2 April 2021 to 6 April 2021. * Tennessee Leeuwnburg raised there has been significant noise impacts from the use of a high-pressure hydraulic drill and asked whether this equipment would be used during the upcoming occupations. RIA confirmed it will follow up and confirm this with Tennessee. * In relation to noise and vibration monitoring data, Tennessee Leeuwnburg provided feedback that residents have experienced noticeable window rattling and vibration sounds. Gillian Fraser also raised there has been intermittent disruptive noise and vibrations. RIA advised that although noise and vibration may be experienced, the data does not indicate that the levels would be high enough to cause any property damage. RIA advised that the source of the noise and vibration experienced by residents is likely from the compaction roller. RIA advised that there will be some less intensive compaction works in mid-April 2021. * The CRG discussed the Eastern Portal Development Plan minor amendment:   + Graham Hoy asked how residents can submit comments online regarding the Eastern Portal Development Plan minor amendment, rather than attend the Information session on 20 March 2021. RIA advised that comments can be submitted via the online survey on the Metro Tunnel Project website, noted today’s presentation includes a QR code which links directly to the webpage.   + Gillian Fraser raised the overlay of the proposed South Yarra Plaza development with the Eastern Portal Development Plan. Nadia Ford (City of Stonnington) advised that there is an eight-metre gap between the two developments.   + Tennessee Leeuwnburg raised the potential impacts from lighting installed in the park on residents living on the perimeter of the park. RIA advised that that the proposed lighting is only located along the footpaths and light fittings will direct light down towards the footpath, therefore there shouldn’t be any indirect light impact on properties.   + Tennessee Leeuwnburg raised the need for maintenance on the rear property boundary fence of the units along the bottom of South Yarra Siding Reserve. RIA acknowledged the feedback and confirmed it will request a member of its team to check the condition of the fence.   + Nic Thomson raised the change in layout and size of the trees on the north western side of the South Yarra Siding Reserve. RIA advised that the trees at the northern end of the park are smaller and denser than in the earlier design. This change is to allow space for the future maintenance of the trees. RIA confirmed it will explore whether some larger trees can be included.   + Graham Hoy raised the need to consider methods of protecting the trees from vandalism, particularly during the growing phase. RIA acknowledged the feedback.   + Nic Thomas raised the maturity of the selected trees and vegetation and advised that residents on Osbourne Street would prefer a mixture of larger and smaller trees to screen off the Forest Hill Precinct. RIA acknowledged the feedback. |
| 3. | General feedback and items for future discussion |
|  | Matters arising: Nil |
| 4. | Meeting close |
|  | Matters arising:   * The next meeting will be held at 7:30am on 27 April 2021. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

*No new actions recorded*