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| **Date** | Friday 10 February 2023 | **Meeting No** | 28 |
| **Chair** | Chris Lovell | **Time** | 7.30 – 9:00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **In attendance** |  |
| *Present*   * Chris Lovell [Chair] * Peter Gerrand, North & West Melbourne Association * Robert Seear, Greater Western Water * Robert Moore, Parkville Association * Rachael Palmer, North Melbourne Residents Association * Dan Young, CYP * Jacob Ramaekers, CYP * Cameron Fields, CYP * Danielle Smits, CYP * Rob Mair, CYP * Rod Kerr, CYP * Tyson Garlick, RPV | * Michael Doan, RPV * Courtney Buttress-Boden, RPV * Claire Johnson, RPV * Toph Papasidero, RPV * Raj Thurman, RPV * Eli Firestone, RPV * Tim Fullerton, RPV * Mathew Collum, RPV [Secretariat]   *Apologies*   * Tim Benedict, Victorian Planning Authority * Tallia Gilarry, City of Melbourne * Rod Johnston, George Weston Foods * Karen Snyders, City of Melbourne * Maree Klein, City of Melbourne |

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| 1. | Introductions and welcome |
|  | Matters arising:   * Chris Lovell welcomed members of the Community Reference Group (CRG). * Chris Lovell welcomed back Danielle Smits (CYP) to the Arden & Parkville CRG. |
| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:   * The CRG discussed the Outstanding Actions and Issues Register.   + In relation to action P23-1 and P24-1, RPV advised it is aiming to present a timeline of presentations in 2023 at the next CRG meeting. RPV also advised that future presentations will include information on the safety aspects of the station and tunnel designs. Chris Lovell requested actions P23-1 and P24-1 be combined into one action. |
| 3. | Presentation from project contractors |
|  | Presentation by Danielle Smits (CYP) on the project-wide construction update and rail and tunnel fit out (RTF) works.  Presentation by Rod Kerr (CYP) and Cameron Fields (CYP) on the North Melbourne construction update.  Presentation by Rob Mair (CYP) on the intake substation construction update.  Presentation by Cameron Fields (CYP) on the North Melbourne 2023 lookahead.  Presentation by Jacob Ramaekers (CYP) on the Parkville construction update and reinstatement and public realm works.  Presentation by and Danielle Smits (CYP) on precinct-based communications and engagement.  Matters arising:   * Chris Lovell noted that excavation works on the project are nearing completion. * Peter Gerrand (North & West Melbourne Association) asked where the connection to Country and line-wide indigenous artwork would be placed at Arden Station. CYP confirmed that indigenous artwork will be an integrated feature on both the platforms, and the walls at all five stations. CYP advised it will present more detail information on artwork at a future CRG meeting. * CYP advised that it is exploring the opportunity to organise a community planting day for the area around the Intake Substation (ISS). CYP will provide further details on the planting day when the planting schedule has been confirmed and a suitable date has been identified. Peter Gerrand requested that the North & West Melbourne Association members also be invited to the community planting day. * Peter Gerrand noted that the North & West Melbourne Association are happy with the colour scheme for the fence at the ISS. * Peter Gerrand asked if CCTV will be placed on the buildings within the Arden Station precinct to discourage vandalism. CYP confirmed that there will be CCTV on the eastern and western buildings. * Robert Moore (Parkville Association) noted that the Parkville Association is raising questions with the City of Melbourne regarding their long-term plans for Grattan Street. Robert Moore noted this is not a Metro Tunnel Project issue. CYP confirmed they are working to expedite completion of the project, which includes reopening Grattan Street. * Chris Lovell asked what colour the Grattan Street West station entrance canopies will be. CYP confirmed the steel for the canopies will be blue as shown on the presentation slide. * Robert Moore asked where the tram super stops will be located, when they will be constructed and asked if parking spaces will be impacted. CYP advised the tram super stops will be located on either side of Grattan Street, and that an occupation will take place for around 10.5 days in late November 2023 to construct the stops. The works will be staged to enable traffic flow via the service lanes. CYP advised the project only has oversight of final legacy parking arrangements. |
| 4. | **General feedback and items for future discussion** |
|  | Matters arising:   * Peter Gerrand asked whether there will an opportunity to arrange a site visit for the CRG in 2023, following the successful visit in 2022. CYP confirmed it has scheduled a Parkville Station tour for the CRG in mid-2023. CYP will send information to members shortly. * Robert Moore advised the Parkville history story boards should be completed and will be on display from May 2023 at Barry Street. * Peter Gerrand noted that future options for the Arden art history panels are being considered. * CYP raised the recent graffiti on creative hoardings, noting the Parkville site was particularly hard hit. CYP advised that new hoardings are being printed and installation will take place as soon as possible. * Peter Gerrand asked when the major artwork on the front wall of Arden Station will be completed. CYP agreed to notify Peter once a date can be confirmed. |
| 5. | Meeting close |
|  | Matters arising:   * The next meeting will be online on Friday 31 March 2023 from 7.30am-9.30am. |

**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER** |
| **P28-1** | CYP to circulate information on potential CRG site tours. | CYP |